Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: September 29, 2015

Voting Members Present: Jane Cassidy, Tommy Smith, Neal Stoltzfus, Andrew Mahtook, Vernon Dunn, Andrew Mullet (proxy for Adam Grashoff), Zachary Faircloth, Michael Rodriguez, and Jacob Phagan (proxy for Alexandra DeGravelle)

Guests: Kurt Keppeler, Joshua Jackson, Derek Wilson, Brian Antie, Michael Smith, John Duplantis, and Brian McNamara.

Materials distributed:
Minutes from March 24, 2015 Meeting
Components 8 and 10 of FY 15-16 ITS Proposal
Vet Med FY 15-16 Proposal
Call for Discipline Specific Proposals

I. Welcome and Introduction.
The meeting was chaired and called to order by Jane Cassidy at approximately 1:00 p.m.

II. Old Business.

A. Approval of the March 24, 2015 Minutes (Jane Cassidy)
Andrew Mahtook motioned to approve the minutes; Tommy Smith seconded the motion. The minutes were unanimously approved.

B. Financial Status Report (John Duplantis)
John Duplantis gave an overview of the current financial status. Tommy Smith contributed with background information and an explanation of the timing of the STF’s revenues and expenditures.

The STF ending balance as of June 30, 2015 was $1,270,486 including Veterinary Medicine. The LSU Campus portion comprised $899,123 of this total, while Veterinary Medicine had a carryforward of $371,363. For 15-16 excluding Veterinary Medicine, the estimated new STF Fee Revenues are $4,030,000. The STF previously committed $4,354,601 for FY 15-16 projects and $123,541 remained to be expended for FY 14-15 carryforward projects. The remaining uncommitted funds for FY 15-16 were $450,981. The total uncommitted funds in Veterinary Medicine were $441,363.

C. Deferred Components of ITS FY 15-16 Proposal
Mike Smith gave insight on Component 8 of the ITS proposal, which will increase the wireless capabilities on campus. He included the prioritization of needed Wi-Fi areas on campus in the discussion.

Derek Wilson from the OAE Computer-Based Testing Lab explained Component 10 of the ITS Proposal. He explained the computing needs of the testing lab and what the plan for awarded funds will be. He also stated that the security cameras will cost $16,000 less than the original proposal stated, which brings the total of the proposal down from $201,843 to $185,843.

After discussion among committee members, Andrew Mahtook moved to fund Components 8 and 10 of the ITS Proposal, less the $16,000 no longer needed for the testing lab security cameras; Neal Stoltzfus seconded the motion. The motion was unanimously approved.
III. New Business

A. FY 2015-2016 Veterinary Medicine Proposal (Cassidy)
   Jane Cassidy discussed the Veterinary Medicine Proposal with the committee, giving background information and answering any questions. Michael Rodriguez moved to approve the $254,718 proposal; Neal Stoltzfus seconded the motion. The motion was unanimously approved.

B. FY 2015-2016 Discipline-Specific Proposals (Cassidy)
   Jane Cassidy stated that the Provost and President will allow the Student Tech Fee to keep the $1,000,000 to use for Discipline Specific Proposals. She explained how these funds have been retained by the University in times of budgetary distress to help serve other needs on campus. She also gave some history of Discipline Specific Proposals and informed the committee on how the process works. Proposals will be due November 1st, which gives two weeks for committee members to review them before the Nov. 17th meeting. The goal is to disclose which proposals will be funded before the fall semester ends. More details about the criteria and grading scale will be discussed at the next meeting.

IV. Next Meeting Date
   The next STF Oversight Committee meeting will be October 13, 2015 at 1:00 P.M.

V. Adjourned
   Andrew Mullet motioned to adjourn; Andrew Mahtook seconded the motion. The motion was unanimously approved. The meeting adjourned at approximately 2:15 P.M.

Reminders: Please forward all agenda items and handouts to Jane Cassidy or John Duplantis a minimum of one week prior to the next meeting.

Student Representatives: If you are unable to attend the next meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jane Cassidy, Chairman
Minutes recorded by Brian McNamara