Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: February 10, 2015

Voting Members Present: Jane Cassidy, Tommy Smith, Brian Nichols, Clayton Tufts, Olivia Olinde, Adam Grashoff, Taylor Cox, and Andrew Mahtook

Guests: Stuart Bell, Pam Nicolle, Michael Smith, Melissa Brocato, David O'Brien, Patrick Newcomb, Jose Alejandro Bastidas, John Duplantis, and Brian McNamara

Materials distributed:
Minutes from November 11, 2014 Meeting
FY 15-16 ITS Proposal

I. Welcome and Introduction.
The meeting was chaired and called to order by Jane Cassidy at approximately 3:00 p.m.

Provost Bell discussed the Governor’s executive budget for FY 15-16 and the potential reduction to Higher Education’s state appropriations. It is early in the FY 15-16 budget development process, but there is a chance the university will request funds from the Student Tech Fee to support some of the student information technology services that are funded by the university’s operating budget. In the recent past, the university has requested $1 million in support funds from the STF. Although it is not a certainty that this amount will be requested for FY 15-16, the committee should plan accordingly in order to prepare for such a request. The provost remains optimistic about LSU’s operating budget, but worst-case scenarios need to be planned for.

II. Old Business.

A. Approval of the November 11, 2014 Minutes (Jane Cassidy)
Taylor Cox motioned to approve the minutes; Clayton Tufts seconded the motion. The minutes were unanimously approved.

III. New Business

A. Current Financial Status Report (John Duplantis)
John Duplantis discussed the current status of STF funds. Excluding the FY 14-15 Carryforward funds, the total available funds for FY 15-16 are projected to be $4,012,647. The FY 15-16 ITS Proposal is currently $3,940,928. If the STF is asked to contribute $1,000,000 to the university’s operating budget or the committee reserves the funds for discipline specific proposals, the ITS proposal would put the STF in a deficit balance of ($928,281).

B. ITS FY 15-16 Proposal (Mike Smith)
Mike Smith went through the FY 15-16 ITS proposal. The committee briefly discussed each component of the proposal, but decided to wait until a future meeting to vote on the components.

IV. Next Meeting Date
The next STF Oversight Committee meeting will be held on Tuesday, March 24th at 3:00pm in the Academic Affairs Conference Room.

V. Adjourned
Andrew Mahtook motioned to adjourn; Taylor Cox seconded the motion. The motion was unanimously approved. The meeting adjourned at approximately 4:15 p.m.

Reminders: Please forward all agenda items and handouts to Jane Cassidy or John Duplantis a minimum of one week prior to the next meeting.

Student Representatives: If you are unable to attend the next meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jane Cassidy, Chairman
Minutes recorded by Brian McNamara