Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: October 5, 2005
Voting Members Present: Chuck Wilson, Michelle Gieg, Spencer Sissell, Brian Voss, Jessica Ketcham, Heath Hattaway, Bogdan Oporowski and Josh King.
Guests: Bob Kuhn, John Borne, Joe Hutchinson, Pamela Nicolle, Stacey Morales, Robert Doolos, Marissa DeCuir, and Scott Menter.

Materials distributed:
Minutes from September 7, 2005 meeting
Center for Excellence in Learning and Teaching Graduate Assistantship Proposal

I. Welcome and Introduction.
The meeting was called to order by Chuck Wilson at approximately 1:39 p.m.

Chuck will be chairing the Committee in Jerry Baudin’s absence today.

II. Old Business.

A. Approval of the August 17, 2005 Minutes (Jerry Baudin)
Heath Hattaway motioned for the approval of the minutes; Brian Voss seconded the motion. The minutes were unanimously approved.

B. Center for Excellence in Teaching and Learning (CELT) Student Response System Demonstrations (Joe Hutchinson)
At the request of the STF Oversight Committee, Joe Hutchinson, CELT, invited Professors David Young and Bill Wischusen to demonstrate and discuss the benefits of the Student Response System (SRS). David Young began his presentation by discussing the benefits of using SRS in large lecture formats. He described how the system is able to provide feedback to him on how the student perceives lecture material, enables 100% participation, paperless and instantaneous grading of quizzes and easy and instant recording of attendance. After discussing the benefits Dr. Young provided a sample of his lectures integrating SRS. The STF Committee used the clickers to respond to questions. Next, David Wischusen demonstrated his use of clickers in the classroom and then discussed the benefits he has found from their use. Dr. Wischusen discussed what the clickers have done for student learning and class engagement. He has used SRS to provide pre-lecture assessment, post-lecture assessment, exam preparation, problem solving, peer instruction, discussion generator and a thought processor.

C. Office of Computing Services Additional Request (Brian Voss)
Brian Voss informed the Committee that the final pricing on the Microsoft software licensing agreement is in the Office of Purchasing and was lower than the $421,835 presented to the Committee at the September 7, 2005 meeting. However, Microsoft requires that the faculty/staff software licensing agreement be in place before the student agreement and currently there is a hold up in completing the faculty/staff agreement. Brian will report on the status of the student agreement completion at the next meeting. In addition, Brian will bring before the Committee proposals to consider for spending the remaining FY 2005-2006 STF funds.

III. New Business

A. Center for Excellence in Learning and Teaching (CELT) Graduate Assistantship Proposal (Joe Hutchinson)
Joe Hutchinson, CELT, brought before the Committee a proposal to hire two graduate assistants in the Center for Faculty Development. These positions will promote and enhance the teaching and learning environment at LSU by assisting faculty with integrating the use of technology into their courses. Currently the center has no graduate assistants and one full time staff member to work on such time consuming projects. The positions would require $24,000 for two graduate assistants for one full year; however, they would not be in place until Spring 2006. The
funds from STF will not be used to recruit these assistants; they will come from a pool of already qualified applicants who are upper level master’s degree students or post doctoral students. The STF funding cycle runs from July 1 to June 30, therefore this would allow only six months of funding for the one year assistantships. Bob Kuhn recommended CELT use $12,000 in FY 2005-2006 funding for six months of assistantship and $24,000 in FY 2006-2007 for one full year to provide a good evaluation of the program. Therefore, the proposal request was changed to be an eighteen month pilot program with CELT providing a report to the Committee after twelve months. In addition, the Committee required that CELT and Academic Affairs work to identify a permanent source of funding for the graduate assistants if the program is successful.

Jessica Ketcham motioned for the approval of the eighteen month pilot program; Michelle Gieg seconded the motion. Heath Hattaway, Spencer Sissell and Josh King voted against the motion, however, the motion was approved by a majority of the Committee.

IV. Next Meeting Date.
The next meeting will be announced at a later date.

V. Adjourned.
Chuck Wilson motioned for the meeting to adjourn; Spenser Sissell seconded; the motion was unanimously approved. The meeting adjourned at 2:59 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Michele Perez