I. Welcome and Introduction.
The meeting was called to order by Jerry Baudin at approximately 1:05 p.m.

II. Old Business.

A. Approval of the July 13, 2005 Minutes (Jerry Baudin)
Brian Voss motioned for the approval of the minutes; Heath Hattaway seconded the motion. The minutes were unanimously approved.

B. Continue Discussion of Recommendations from the Subcommittee on the Office of Computing Services (OCS) (Public Access Labs) and Centers for Excellence in Learning & Teaching (CELT) (Multi-media Classrooms) Proposals (Brian Voss)
Brian Voss distributed a list of items for discussion concerning OCS and CELT’s recurring and life cycle budgets. OCS projects requesting from the Student Technology Fee (STF) approximately $1.5 million in FY 2006-2007 and $1.4 million in FY 2007-2008 to continue existing services. CELT projects requesting from STF approximately $300,000 annually for retrofitting classrooms, maintenance and student tech assistant wages. Both departments presented some ideas of future initiatives such as TigerWare Online Service, virtual computer lab, wireless networking, mobile computing, video recording in multi-media classrooms, development and online delivery of rich/streaming media, and H.323 (IP) videoconferencing, all of which will be congruent with the planned Flagship IT Master Plan.

C. Student Technical, Application, and Resource Training (START) Adoption Proposal (Brian Voss)
On behalf of the START program, Brian Voss requested the following three items be approved: (1) $25,000 be allocated on a one-time basis in FY 2005-2006 to upgrade 20 computers in the START facility in Coates Hall; (2) $20,000 per year be added to the FY 2005-2006 and FY 2006-2007 START allocation to increase the number of student assistants working in the START lab; and (3) future requests for STF funds for START to be made part of the OCS request rather than as a discipline specific request. Currently, $86,000 per year is budgeted to the START allocation for FY 2005-2006 and FY 2006-2007.

Chuck Wilson motioned for the funding of the one-time equipment of $25,000 and to increase by $20,000 per year the existing START budget for student wages in FY 2005-2006 and FY 2006-2007; Jessica Ketcham seconded the motion.

The Committee tabled the request to make START part of the OCS recurring requests since STF funds for the START program have already been allocated through FY 2006-2007.
D. Key Points from Software Vendor Options (Brian Voss)
Brian Voss distributed to the Committee an update on key issues regarding the software vendor options for the TigerWare Online Service. OCS currently is exploring a broad-based licensing arrangement for campus with Microsoft, Corel (WordPerfect), Adobe & Macromedia, Apple Macintosh operating systems and Norton Anti-Virus. Brian will present the final recommendations, with pricing, at the next STF meeting.

III. New Business

A. Uncommitted Funds for FY 2005-2006 (Bob Kuhn)
Bob Kuhn distributed to the Committee a summary of the STF uncommitted funds for FY 2005-2006. At this time, $898,839 is available in FY 2005-2006 to be allocated to STF projects. These funds are available because $668,854 was returned to the STF account from the allocations made in FY 2004-2005 and $229,985 has not yet been allocated from projected FY 2005-2006 funds. The Committee was asked to think about how these funds should be used and to discuss it at the next meeting.

B. Draft of Discipline Specific Proposal Forms (Jerry Baudin)
A draft of the discipline specific proposal forms was distributed to the Committee for review and discussion at the next STF meeting.

C. STF Oversight Committee Fall Meetings (Jerry Baudin)
The Committee agreed to meet during the Fall semester from 1:30 PM to 3:00 PM each Wednesday in the LSU Union Council Room. Any meeting cancellation will be announced as soon as possible.

IV. Next Meeting Date.
The next meeting is tentatively scheduled for Wednesday, August 31, 2005 from 1:30 – 3:00 pm, LSU Union – Council Room.

V. Adjourned.
Bo Staples motioned for the meeting to adjourn; Heath Hattaway seconded; the motion was unanimously approved. The meeting adjourned at 3:10 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Michele Perez