Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: July 7, 2005

Voting Members Present: Chuck Wilson, Michelle Gieg, Heath Hattaway, Danny Walpole, Spenser Sissell, Jessica Ketcham, Bo Staples, Brian Voss and Neal Stoltzfus

Guests: Bob Kuhn, William Beyer, John Borne, Andy Waggenspack, Scott Menter, Darcy Waguespack, and Joe Hutchinson

Materials distributed: Minutes from June 15, 2005 meeting

I. Welcome and Introduction.
The meeting was called to order by Bob Kuhn at approximately 1:10 p.m.

II. Old Business.

A. Approval of the June 15, 2005 Minutes (Bob Kuhn)
Danny Walpole asked that Moshe Cohen’s name be move from voting members present to guest. After this change to the minutes, Michelle Gieg motioned for the approval of the minutes; Heath Hattaway seconded the motion. The minutes were unanimously approved.

B. Report from the Subcommittee on Discipline Specific Proposals (Michelle Gieg)
Michelle Gieg distributed suggested changes to the discipline specific submission forms as proposed by the Student Technology Fee (STF) Subcommittee on Discipline Specific Proposals (see attached). After some discussion, Heath Hattaway motioned that the Committee defer any final decisions regarding the discipline specific forms until the next STF Oversight Committee meeting on July 13, 2005; Michelle Gieg seconded the motion. The motion was unanimously approved.

C. Report from the Subcommittee on the Office of Computing Services (OCS) (Public Access Labs) and Centers for Excellence in Learning & Teaching (CELT) (Multi-media Classrooms) Proposals (Heath Hattaway).
Heath Hattaway distributed items discussed at the STF Subcommittee on OCS and CELT proposals (see attached). The Subcommittee mapped out some items of interest for both OCS and CELT for FY 2006-2007. The Committee will continue discussions of the public access labs and multi-media classroom direction at the next STF meeting.

III. New Business.

A. Communication Across the Curriculum (CxC) Program (Dr. Lillian Bowles)
Dr. Lillian Bowles will be invited to the next committee meeting to discuss her request to use, on a restricted basis, the public access computer lab in CEBA 2301 as part of the Communication Across the Curriculum (CxC) program. Dr. Bowles will be asked to send a written summary of her request to the committee prior to next week’s meeting.

B. Office of Computing Services Wireless Coverage and a Student Technical, Application, and Resource Training (START) Program Proposal (Brian Voss)
Brian Voss distributed a description of the current 2004-05 wireless environment including campus maps of current and future wireless coverage. Brian also distributed a brief synopsis of a forthcoming proposal by OCS for the Student Technical, Application, and Resource Training (START) Program for the Committee’s review. Brian will make a formal presentation and proposal to the Committee at a future STF meeting.

C. Student Response Systems (Joe Hutchinson)
Michelle Gieg asked Joe Hutchinson, CELT, to describe how student response systems will fit into the “emerging technologies” funding CELT received from STF for FY 2005-2006. Michelle asked specifically how this money would be spent in regards to the student response systems. Joe Hutchinson explained that the University would like to establish campus-wide standards for student response systems rather than individual faculty going out and getting there own agreement with publishers. This campus-wide approach should save students money in the long run. A
pilot program is being set up for the fall for one vender to provide clickers for sale in the Union Bookstore for students to use in selected courses. The clickers could be resold to the Union Bookstore at the end of the semester. The pilot would involve twelve courses and approximately 4500 total students. Joe informed the Committee the STF money in question will not be used for clickers but will be used to purchase servers needed in the response system. Several committee members were concerned that the response system would only be used to record class attendance. Chuck Wilson said Academic Affairs will work with CLET to get feedback from faculty and students involved in this pilot to assist in determining the future of this pilot program. Also, Chuck will send a broadcast email informing faculty of the pilot program and asking them to not approach publishers on their own to purchase student response systems. The broadcast will also let faculty know that results of the pilot will be released at its end and the University will then explore adoption of a campus-wide student response system. The Committee asked that Joe demonstrate the software for the student response system at a future STF meeting. They also requested he bring one of the faculty who will be using the system to discuss how it will enhance classroom instruction.

IV. Next Meeting Date.

The next scheduled meeting will be held on Wednesday, July 13, 2005 from 1:00 – 3:00 pm, location to be announced.

V. Adjourned.

Brian Voss motioned for the meeting to adjourn; Michelle Gieg seconded; the motion was unanimously approved. The meeting adjourned at 2:35 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Michele Perez