Revisions to minutes approved by STF Committee on October 26, 2006

Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: September 21, 2006

Voting Members Present: Jerry Baudin, Chuck Wilson, Neal Stoltzfus, Brian Voss, Chris Odinet, Heath Hattaway, Josh King, and Stephen Wright.

Guests: Bob Kuhn, Joe Hutchinson, Pam Nicolle, Stacey Morales, Melody Childs, Robert Doolos, and Harold Silverman.

Materials distributed:
Minutes from September 8, 2006 meeting
A Proposal to Establish the First Macintosh Student Technology Lab from Information Technology Services

I. Welcome and Introduction.
The meeting was called to order by Jerry Baudin at approximately 7:13 a.m.

II. Old Business.

A. Approval of the September 8, 2006 Minutes (Jerry Baudin)
Robert Doolos asked the minutes from September 8, 2006 reflect he briefly discussed the University’s progress in implementing the use of student identification numbers in place of social security numbers. Melody Childs asked for “final phase” in part D, section 1, the last sentence be changed to “third phase”. Chris Odinet motioned the minutes be approved; Chuck Wilson seconded the motion. The minutes were unanimously approved with the stated revisions.

III. New Business.

A. Information Technology Services FY 2006-2007 Proposal(s) (Melody Childs)
At the September 8, 2006 Student Technology Fee (STF) Committee meeting, Information Technology Services (ITS) was asked to submit a proposal(s) to use the remaining balance of $566,848 $536,562 in the STF account. Melody Childs presented to the Committee a proposal to establish a Macintosh lab in the Middleton Information Commons. The lab would consist of 20 basic Macintosh workstations with an additional 10 high-end digital media workstations. The Macs would be loaded with appropriate software needed for academic work on campus. Examples of software are iLife, iWork, Final Cut, Aperture, and Adobe CS2. ITS would also purchase two Macintosh servers and related remote management, backup and security software since the current public access labs only support Intel/Windows infrastructure. ITS would also purchase two Macintosh servers and related remote management, backup and security software (since the current public access labs only support Intel/Windows infrastructure), and necessary furnishings/facilities/cabling. The proposal also includes student wages for adding human resource dedicated to Macintosh support. Specific details are included in the proposal document. The total cost of the proposed project is $241,353.

Currently, there is no Mac presence in any public access labs. However, there is evidence students are using Macs since 6% of the TigerWare downloads are for Mac programs and recently START was given STF funds to begin providing student training classes for Macs. It was the recommendation of ITS the initial implementation of Macs be consolidated in the new Middleton Information Commons because of the guaranteed hours of access and the networked printers already in place. The Committee discussed placing Macs in several department labs, and/or public access labs. Chuck Wilson motioned to create the one centralized Mac lab in the Middleton Information Commons; Heath Hattaway seconded the motion. Chris Odinet objected to the motion, on the basis he would like to see a formal proposal from ITS on having multiple Mac locations. After further discussion of multiple locations verses central location, the Committee determined it best to start in a single STF controlled public access lab. However, they would evaluate the utilization rates of the Macs at a later time to determine if student demand would justify additional locations be established. Chris Odinet withdrew his objection. The motion was then unanimously approved by the Committee.
Melody also informed the Committee of three other potential uses for the remaining STF money. The first was Xythos Digital Locker which would combine the features of current programs such as Tiger-Bytes, Outblaze web hosting and Files-to-Geaux. These programs currently do not integrate with one another but the Xythos environment provides for integrating. This would make storing, publishing to the web and sharing files easier for students. The Committee expressed interest in the project and asked ITS to bring a formal proposal for the Xythos Digital Locker to the next STF meeting.

The second consideration was for On-line Training. On-line training would allow users to get computer training anywhere and at any time. The training would be outsourced with a company which would include a large catalog of courses offerings. The Committee asked if ITS could get a sample version of this training module for their review and for ITS to make a formal proposal at the next STF meeting.

The third consideration was for printers in new locations. The Committee asked ITS to compile a list of possible locations for the new printers to present at the next STF meeting.

B. Special Usage of the CEBA Public Access Lab for the Association of Computing Machinery (Chris Odinet)

The Association of Computing Machinery (ACM) submitted to Student Government a request to reserve the CEBA public access lab on Friday, November 3 and Saturday, November 4, 2006 to host the ACM South Central Regional Programming Contest, the regional component of the ACM International Collegiate Programming Contest. There will be at least two, and possible three, teams of undergraduate students from LSU competing. Heath Hattaway motioned to approve the reservation of the CEBA lab; Chris Odinet seconded the motion. The motion was unanimously approved. ITS was asked to post a sign as soon as possible letting students know the lab will be closed on those days.

C. Center for Excellence in Learning and Teaching (CELT) Potential Proposal (Joe Hutchinson)

Joe Hutchinson from CELT asked the Committee if they would be interested in entertaining a proposal to add Smart Boards in some general purpose classrooms. The Committee requested CELT prepare a proposal as part of CELT’s FY 2007-2008 STF general purpose classroom request.

III. Next Meeting Date.

The next STF meeting will be held on Thursday, October 26, 2006 beginning promptly at 7:00 a.m. The location will be announced later.

IV. Adjourned.

Chris Odinet motioned for the meeting to adjourn; Josh King seconded; the motion was unanimously approved. The meeting adjourned at 8:16 a.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Michele Perez