I. Welcome and Introduction.
The meeting was called to order by Jerry Baudin at approximately 2:40 p.m.

II. Old Business.
A. Approval of the April 18, 2006 Minutes (Jerry Baudin)
Chris Odinet motioned for approval of the minutes; Heath Hattaway seconded the motion. The minutes were unanimously approved.

III. New Business.
Bob Kuhn gave a brief overview of the Student Technology Fee (STF) financial reports for FY 2005-06. STF began FY 2005-06 with $792,509 and an additional $4,263,783 in fees was added during FY 2005-06. The interest earned on STF funds totaled $50,834 for FY 2005-06. The total STF expenditures for FY 2005-06 were $4,048,048. STF ended the fiscal year with a balance of $1,059,078 of which $306,376 is committed to complete an on-going FY 2005-06 STF project.

B. FY 2006-2007 Current Financial Status (Bob Kuhn)
Bob Kuhn distributed to the Committee a summary of the STF budget for FY 2006-07. At this time, $556,848 is available in FY 2006-07 to be allocated to STF projects. These funds are available because $1,059,078 was returned to the STF account from the allocations made in FY 2005-06 of which $306,376 is being carried forward to complete a FY 2005-06 project. In addition, it is estimated that approximately $4,100,000 will be collected in technology fees. As of May 2006, the STF Committee has allocated $4,593,614.

Dr. Baudin asked Brian Voss to give a presentation at the next STF meeting on global uses for the $556,848. Brian Voss distributed a copy of The Flagship IT Strategy which has been approved and adopted by the University. Brian stated he would propose projects that would compliment the newly adopted strategy. Also, Center for Excellence in Teaching and Learning (CELT) was asked to explore possible uses of the funds for additional multimedia needs in general purpose classrooms.

C. New START Upgrade Proposal (Melissa Brocato)
The Student Technical, Application and Resource Training (START) Program is a collaborative effort between the Center for Academic Success and Information Technology Services (ITS). START submitted to the STF Committee a request for $20,268 to purchase seven (7) Apple Mac Book Pro computers. The STF Committee had previously committed $106,015 to START for FY 2006-07 so this request would increase the total award to $126,283. Melissa Brocato, from START, informed the Committee that student and faculty feedback have indicated there is a strong need for offering training to students using Mac for creating multimedia projects such as videos, audio files, movies,
pod cast and other high-end multimedia projects. Chuck Wilson motioned for approval of the additional $20,268 for the START project; Josh King seconded the motion. The motion was unanimously approved.

D. Information Technology Services Update Reports

1. On-line Support Environment (Melody Childs)
   Melody Childs updated the Committee on the current status of the 18 month STF project to implement an on-line support environment. The new on-line support environment will be called GROK. The project is well into phase one, design phase, of the project. By late fall or early spring, phase two, pilot distributed content, should be available and phase three, expanded distributed content, would be the final phase of the project.

2. Virtual Lab (Melody Childs)
   Melody informed the committee the virtual lab was up and running. Currently there are 20 applications installed with 150 concurrent seats available. The virtual lab allows students to access licensed software from remote locations rather than physically being in a public access lab computer. The virtual lab was advertised to students at the recent Fall Fest.

3. Information Commons – Middleton Library (Melody Childs)
   The Information Commons has been progressing throughout the summer. Middleton 109 will reopen on September 18, 2006, followed by the service desk operational on October 19, 2006. ITS hopes to have the final installations complete and the entire Information Commons opened by October 29, 2006. Chuck Wilson asked Brian Voss and Chris Odinet to take Interim Provost and Executive Vice Chancellor Harold Silverman on a tour of the Information Commons before the official opening.

4. Apple/Macintosh Plans (Melody Childs)
   Melody Childs, Stephen Wright, and Chris Odinet visited many departments over the summer to determine the need for Mac labs within existing departmental computer labs. Three possible locations were identified; the Art & Design building, Mass Communication and Middleton 141. The concept was discussed with the deans and the most interest at this point is from the Library for Middleton 141. Melody will continue to work with Student Government on this developing project.

5. TigerWare (Melody Childs)
   ITS has signed a new agreement with Microsoft to continue TigerWare for FY 2006-2007. Statistics regarding TigerWare’s success are available at http://tigerware.lsu.edu/dashboard.aspx.

6. Fall Move In/Arrival Connections (Melody Childs)
   Melody Childs updated the Committee on information related to this fall’s move into student housing and need for computer connections by the students. None of these activities are funded by STF; however, they are relative to technology information. The ITS Help Desk had a successful start to the fall semester with a much improved call rate. In addition, ITS has provided Residential Life with temporary staff during the first few weeks of the fall semester to help answer the large number of calls regarding using technology devices in the dorms. Also, 97% of XP users who arrived on campus this fall connected securely and without human intervention.

7. Protecting LSU Students, Faculty and Staff from Data Breaches (Brian Voss)
   Brian Voss discussed actions LSU is taking to protect the personal information of the students, faculty and staff. Even though STF funds are not being used, Brian wanted to share some of the things ITS is doing to prevent data breaches.

8. Network 2010 (Brian Voss)
   Network 2010 is a $3.5 million project, not funded by STF, to upgrade/modernize the LSU campus network infrastructure. A portion of the Network 2010 is focused on wireless networking. Brian Voss informed the Committee LSU should have approximately 1500 wireless access points by the end of this project.

III. Next Meeting Date.

Chuck Wilson requested the Committee discuss moving the STF meetings from a Friday afternoon to a morning during the week. After lengthy discussion the Committee decided to move the meetings to Thursday mornings at 7:00 a.m.

The next STF meeting will be held on Thursday, September 21, 2006 beginning promptly at 7:00 a.m. The location will be announced later.
IV. Adjourned.

Chris Odinet motioned for the meeting to adjourn; Josh King seconded; the motion was unanimously approved. The meeting adjourned at 4:20 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Michele Perez