Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: March 2, 2005

Voting Members Present: Jerry Baudin, Brad Golson, Heath Hattaway, Theresa LoBianco, Will Hennegan, Michelle Gieg, Chuck Wilson, William Beyer, and Neal Stoltzfus

Guests: Michael Colyar, Stephen Beck, Robert Doolos, John Borne, Bob Kuhn, and Tammy Adams

Materials distributed:
Minutes from February 23, 2005 meeting
Student Technology Fee FY 2005 – 2006 Project Approval List
Student Technology Fee Discipline Specific Equipment Ranking Sheet

I. Welcome and Introduction.
The meeting was called to order by Jerry Baudin at approximately 2:06 p.m.

II. Old Business:

A. Approval of the February 2, 2005 Minutes (Jerry Baudin)
Brad Golson motioned for the approval of the minutes; Chuck Wilson seconded the motion. The minutes were unanimously approved.

B. Discussion of FY 05-06 Discipline Specific Proposal from Center for Computation and Technology (CCT) (Stephen Beck)
The committee had extended an invitation to Stephen Beck, CCT, to speak about the function of CCT in relation to instructional learning and to discuss his proposal submitted for FY 05-06. After Stephen’s comments, he answered numerous questions concerning CCT and his discipline specific proposal.

C. Discussion of FY 05-06 Discipline Specific Proposals (Jerry Baudin)
The committee continued to discuss the fifty-eight discipline specific proposals submitted for FY 2005-06. The following decisions were reached after lengthy discussions of each proposal:

**Discipline Specific Proposals Approved for Funding in FY 05-06**

| Center for Computation and Technology (CCT) | $82,768 | Approved |
| Lab for Creative Arts & Technology | Principal Implementer: Stephen Beck |
| Project Title: A Media & Technology-Rich Classroom for Computational Arts and Related Disciplines |

**Discipline Specific Proposals on Hold – Pending Additional Information**

- Arts & Sciences, Military Science & Aerospace Studies $35,000
  Chuck Wilson contacted the Principal Implementer (PI) to determine if the PI would revise his proposal and accept $35,000 to include upgrading the building infrastructure and creating no more than one (1) multi-media room. Chuck reported the PI, Col. Ken Bankston, would accept funding of $35,000 but would like to use the funds to establish two (2) multi media rooms. The PI also asked to be allowed to prepare a revised budget of $35,000 and justification for the two (2) multi media classrooms. The committee agreed to defer any decision on this proposal until a revised budget and documentation is received.

- Arts & Sciences, English $48,624
  Chuck Wilson contacted the Principal Implementer (PI) to determine if, rather than restricting a lab to just this project, the department could use the facilities in Mass Communication or an existing multi media lab. The PI, James Catano,
provided some justification for establishment of a proprietary English lab but the committee still had questions regarding the project. The PI will be asked to attend the March 16, 2005 committee meeting to answer additional questions on the proposal.

- Arts & Sciences, Foreign Language Lab $130,427

Chuck Wilson contacted the Principal Implementer (PI) and asked the following questions: (1) why they would purchase laptops over desktops; (2) if desktops would suffice, why not use available multi media labs; (3) why does the lab need a total of forty-eight (48) laptops. The PI, Andrew Tabor, provided some responses but the committee still had questions regarding the project. The PI will be asked to attend the March 16, 2005 committee meeting to answer additional questions on the proposal.

The committee directed the Office of Budget and Planning to notify Principle Implementers with approved projects. All others will be notified as soon as final decisions are made on March 16, 2005.

III. New Business:

A. Update on Multi Media Classrooms in Williams Hall

Robert Doolos, University Registrar, had notified the committee at the February 2, 2005 meeting that five (5) multi media classrooms funded by STF in Williams Hall will be converted this summer to Chemistry labs. Today, Robert reported that five (5) multi media classrooms will be moved from the second floor of Williams Hall to the third floor, exact room locations will be finalized in the upcoming weeks.

The Office of Computing Services was asked to determine if the renovations and changes in Williams Hall would affect the public access lab located on the first floor and report back to the committee.

Chuck Wilson requested that the University Registrar and the Office of Computing Services provide to the committee the demand for multi media classrooms and public access labs in order for the committee to determine if future funding of additional classrooms and labs is necessary. These offices will report back to the committee at a future meeting.

IV. Next Meeting Date.

There will be no meeting of the STF Oversight Committee on Wednesday, March 9, 2005.

The next regularly scheduled meeting will be held on Wednesday, March 16, 2005 from 2:00 – 3:30 pm in the Union – Orleans Room.

V. Adjourned.

Chuck Wilson motioned for the meeting to adjourn; Theresa LoBiano seconded; the motion was unanimously approved. The meeting adjourned at 2:57p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Michele Perez