STF Minutes December 5, 2011

Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: December 5, 2011

Voting Members Present: Eric Monday, Brian Nichols, Jane Cassidy, Neal Stoltzfus, Cody Wells, John Ford, Chloe Chetta proxy for Theo Williams, and De Andre’ Beadle proxy for Aaron Caffarel

Guests: Robert Doolos, Michael Smith, Stacey Morales, Kurt Keppler, John Duplantis, Brian McNamara and Helen Reaux

Materials distributed: Minutes from November 7, 2011 Meeting

I. Welcome and Introduction.
The meeting was chaired and called to order by Eric Monday at approximately 3:45 p.m.

II. Old Business.
A. Approval of the November 7, 2011 Minutes (Eric Monday)
Robert Doolos requested that the November 7 minutes be amended to include the approved upgraded multimedia classrooms in the pool of multimedia classrooms supported and maintained by STF funds. Cody Wells motioned to approve the revised minutes; John Ford seconded the motion. The minutes were unanimously approved.

B. Remaining ITS Prospective Proposals (M. Smith)
Michael Smith briefly reviewed each of the deferred proposals that had been originally submitted by Information Technology Services at the November 7 meeting. After further discussion, the following actions were taken:
- Deferred - Michael Smith agreed to look into the benefits of purchasing more laptop computers for Gear-to-Geaux in lieu of iPads
- Michael Smith withdrew the ITS proposal for a Classroom Technology Consultant
- Deferred - Stacey Morales and Michael Smith will attempt to gather more information on Adobe purchases throughout campus and the benefits of approving the Adobe Campus License Agreement
- John Ford motioned to approve three charging stations for mobile phones to be placed strategically around campus. Cody Wells seconded the motion and it was unanimously approved for $10,500. Information Technology Services and Student Government will work together to determine effective locations for these three stations. In addition, Michael Smith will look into the benefits of charging stations for laptops or perhaps making laptop chargers available for checkout through Gear-to-Geaux
- Deferred - The Visio addition to the Microsoft Campus Agreement was deferred until more information could be gathered by ITS

The STFOC will revisit any deferred proposals as well as discuss other possible uses for remaining STF funds in the spring.

III. New Business
(None)

IV. Next Meeting Date
Cody Wells requested that the next Student Technology Fee Oversight Committee meeting be scheduled for early February 2012.

V. Adjourned
John Ford motioned for the meeting to adjourn; Chloe Chetta seconded. The motion was unanimously approved. The meeting adjourned at approximately 4:30 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or John Duplantis a minimum of one week prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Eric Monday, Chairman
Minutes recorded by John Duplantis