Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: October 21, 2013

Voting Members Present: Robert Kuhn, Brian Nichols, Jane Cassidy, Bogdan Oporowski proxy for Neal Stoltzfus, John Woodard, Thomas Rodgers, Alex Grashoff, Jackson Voss, Trey Schwartzenburg and Andrew David

Guests: Kurt Keppler, Robert Doolos, Michael Smith, David O'Brien, Stacey Morales, Lauren Duhon, S. Renee Barrow, Brian McNamara and John Duplantis

Materials distributed:
Minutes from September 16, 2013 Meeting
FY 2013-2014 ITS Prospective Proposals

I. Welcome and Introduction.
The meeting was chaired and called to order by Robert Kuhn at approximately 3:00 p.m.

II. Old Business.
A. Approval of the September 16, 2013 Minutes (Robert Kuhn)
Andrew David motioned to approve the minutes; Alex Grashoff seconded the motion. The minutes were unanimously approved.

B. Current Financial Status (Robert Kuhn)
Bob Kuhn discussed the current STF financial status. For FY 2013-2014, excluding Veterinary Medicine, the beginning balance, including estimated new STF Fee Revenues of $3,940,000, is $4,848,196. The STF previously committed $4,626,053 for FY 13-14 projects. The remaining uncommitted funds for FY 13-14 are $222,143.

C. Student Technology Survey Update (Thomas Rodgers)
Thomas Rodgers updated the STF Committee on the current status of the technology survey being conducted to students across campus. The survey consists of twenty questions that are designed to determine what forms of technology are being used across campus and for what purposes. The survey also allows for students to express opinions or leave comments. As of this meeting, there have been no technical problems reported with the survey, and overall the feedback from students has been positive. The survey will remain open for the next two weeks and a final report will be presented to the STF Committee at the November meeting.

D. LSU Logo Update (John Duplantis)
John Duplantis briefed the STF Committee on his findings regarding the LSU logo on stickers being used for STF equipment across campus. After speaking with Greg Noel in Property Management, it appears that there are still thousands of unused stickers with the old LSU logo on them. After a brief discussion, John Woodard proposed that we use up these remaining stickers before ordering new ones with an updated logo. Robert Kuhn seconded this motion, and it was unanimously approved.

E. SMARTHINKING Presentation (Kurt Keppler)
Kurt Keppler informed the committee that he and Melissa Brocato are working on a SMARTHINKING Presentation that will be presented to the STF Committee at the November meeting.

III. New Business
A. ITS Prospective Proposals (Michael Smith)
Michael Smith and Stacey Morales presented four prospective proposals using remaining FY 2013-2014 funds.
Approved:
- **Additional Funds for Campus Wide Software Agreements ($20,000):** ITS is requesting an additional $20,000 for the Campus-Wide Software budget because the Microsoft Campus Agreement was more expensive than expected. After a brief discussion, Thomas Rodgers motioned to approve this request. Andrew David seconded the motion. The request was brought to a vote and passed with the following members approving the motion: Thomas Rodgers, Andrew David, John Woodard, Jackson Voss, Jane Cassidy, Bogdan Oporowski and Brian Nichols.

- **Wireless Network Capacity Expansion (140,000):** ITS is requesting $140,000 to increase the quantity of access points in the LSU Union and Coates Hall. This will improve WiFi coverage for the increasing number of mobile devices requiring WiFi connection. After a brief discussion, Alex Grashoff motioned to approve this request. Andrew David seconded the motion, and it was unanimously approved.

Not Approved:
- **Bomgar/Footprint Software Integration ($18,000):** ITS is requesting $18,000 for the Bomgar/Footprints Software Integration tool. This will be used to tie together service tracking software with the remote support tool. After a brief discussion, John Woodard motioned to not fund this request. Andrew David seconded the motion. The motion was approved with only Bogdan Oporowski voting against it, therefore this proposal will not be funded.

Deferred:
- **Campus Site License for LabVIEW ($32,000):** ITS is requesting $32,000 to reinstate the site license for LabVIEW. The previous site license was allowed to lapse because of budget constraints. After a brief discussion, Thomas Rodgers requested additional information, such as who uses LabVIEW and how many students this would benefit. Thomas Rodgers motioned to defer this request until usage information can be gathered and presented to the committee at the November meeting. Jackson Voss seconded this motion, and it was unanimously approved.

B. **Patrick F. Taylor Rooms 2145/2147 Equipment (Robert Doolos)**
Robert Doolos inquired about equipment that was previously in rooms 2145 and 2147 in Patrick F. Taylor Hall. If the equipment was purchased using Student Technology Fee funds, he asked where that equipment is currently located. John Duplantis and Michael Smith will check prior STF records and follow up with Property Management and the College of Business Administration as to the current locations of any equipment purchased using STF funds.

C. **Cellular Reception in Tiger Stadium (Kurt Keppler)**
The issue was raised about cellular reception in Tiger Stadium. There are scoreboard messages shown during the home football games about a number to text in case of emergencies. However, there are significant delays with calls and texts. Kurt Keppler will raise this issue with Athletics at an upcoming meeting and will report back to the STF committee on his findings.

IV. **Next Meeting Date**
The next STF Oversight Committee meeting will be held on November 18, 2013 at 3:00 pm in the Academic Affairs Conference Room (135-F Thomas Boyd Hall).

V. **Adjourned**
Thomas Rodgers motioned for the meeting to adjourn; Andrew David seconded. The motion was unanimously approved. The meeting adjourned at approximately 4:00 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or John Duplantis a minimum of one week prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Robert Kuhn, Chairman
Minutes recorded by John Duplantis