Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: November 28, 2012

Voting Members Present: Eric Monday, Brian Nichols, Jane Cassidy, Bogdan Oporowski proxy for Neal Stoltzfus, R. Taylor Cox, Carrie Hebert proxy for Brett Jackson, Meredith Westbrook, Thomas Rodgers, Andrew David and Stephen Patin

Guests: Robert Kuhn, Kurt Keppler, Robert Doolos, Brian Antie, Michael Smith, Pam Nicolle, Olivia McClure, Taylor Balkom, Brian McNamara and John Duplantis

Materials distributed:
Minutes from October 22, 2012 Meeting
ITS Status Report

I. Welcome and Introduction.
   The meeting was chaired and called to order by Eric Monday at approximately 3:00 p.m.

II. Old Business.
   A. Approval of the October 22, 2012 Minutes (Eric Monday)
      Meredith Westbrook motioned to approve the minutes; Taylor Cox seconded the motion. The minutes were unanimously approved.

   B. ITS Follow-Up: (Michael Smith)
      - Adobe – Michael Smith informed the committee that ITS, the School of Mass Communication, the College of Art and Design, Communication Across the Curriculum, and the College of Engineering are all working with Adobe in order to find a solution that benefits the entire LSU community while being financially feasible. After a brief discussion with some suggestions from the committee, ITS will continue to work to finding a better solution.
      - Gear-to-Geaux – Mike Smith reminded the committee of its previous commitment of 50 laptops to the Gear-to-Geaux program for FY 13 which are still being purchased. It is estimated that with these laptops, the program will have approximately 110 laptop computers. After all of these purchases are complete, ITS will analyze the usage of these computers and if needed will make a recommendation for additional laptops.
      - Mobile Charging Stations – Mike Smith informed the committee that ITS is working on investigating the feasibility of the locations the committee requested last month. Since then, ITS has installed an experimental charging station model in the Patrick F. Taylor lab. Taylor Cox mentioned that he has received positive feedback from students.

III. New Business
   A. Possible Funding for Career Center (Kurt Keppler)
      Kurt Keppler discussed the current situation with the Career Center. It is in the process of moving to the Student Union and is currently funded by private funds. The main issue they have is funding sources for their technological equipment such as labs, docking stations and kiosks. These will be used for students to get information on jobs, sign up for interviews and meet with potential employers. Keppler used this as a preface to any formal proposals that may come to the committee in the future.

IV. Other Business
   Robert Doolos made a formal commendation to the committee to recognize all of the hard work that Michael Smith and Eric Monday have done for the Student Tech Fee. The committee all agreed that their work is greatly appreciated.
V. **Next Meeting Date**
The next STF Oversight Committee meeting will be in early Spring 2013. The STF Committee will be notified when that date is established.

VI. **Adjourned**
Andrew David motioned for the meeting to adjourn; Meredith Westbrook seconded. The motion was unanimously approved. The meeting adjourned at approximately 3:30 p.m.

**Reminders:** Please forward all agenda items and handouts to Bob Kuhn or John Duplantis a minimum of one week prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

*Respectfully submitted, Eric Monday, Chairman*
*Minutes recorded by John Duplantis*