Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: March 14, 2006

Voting Members Present: Chuck Wilson (acting chairman), Bogdan Oporowski (proxy for Neal Stoltzfus), Bo Staples, Brian Voss, Jessica Ketcham, Heath Hattaway, and Josh King.

Guests: Bob Kuhn, Joe Hutchinson, Pam Nicolle, Stacey Morales, and Robert Doolos.

Materials distributed:
Minutes from February 21, 2006 meeting
Student Technology Fee Discipline Specific Equipment Ranking Sheet
Student Technology Fee FY 2006-2007 Uncommitted Funds
Student Technology Fee FY 2006-2007 Approval List

I. Welcome and Introduction.
   The meeting was called to order by Chuck Wilson at approximately 3:08 p.m.

II. Old Business.
   A. Approval of the February 21, 2006 Minutes (Jerry Baudin)
      Heath Hattaway motioned for the approval of the minutes; Josh King seconded the motion. The minutes were unanimously approved.

   B. Discussion of FY 2006-2007 Discipline Specific Proposals (Jerry Baudin)
      The Committee continued to discuss the thirty nine discipline specific proposals submitted for FY 2006-2007 at a total cost of $2,361,434. The committee has approximately $1 million allocated to fund discipline specific projects. At the February 21, 2006 meeting approximately $465,700 was approved in discipline specific projects bringing the total committed in FY 2006-2007 for discipline specific to $795,648.

      The committee discussed the pending proposals from the February 21, 2006 meeting. The following decisions were reached:

      The following 5 proposals were approved at a total of $280,265.

      Discipline Specific Proposals Approved for Funding in FY 06-07

      **Basic Sciences**
      Chemistry $105,021
      Principal Implementer: Jayne Garno
      Project Title: Acquisition of New equipment for Teaching and Applying Green Chemistry in the Undergraduate Chemistry Curriculum

      Bob Kuhn contacted the Dean of the College of Basic Sciences to ask if his offer of $10,000 in matching funds was still available for the proposal. The Dean informed Mr. Kuhn the funds were still available. The Principal Implementer was notified regarding the available match and was asked to submit a revised budget to the Office of Budget and Planning for $105,021. A revised budget was received in the Office of Budget and Planning on February 24, 2006, thereby, meeting the conditions required by the Committee.

      Geology & Geophysics $40,000
      Principal Implementer: Darrell Henry
      Project Title: Student Petrographic Microscopes for the Geology Petrography Laboratory
Bob Kuhn contacted the Dean of the College of Basic Sciences to ask if his offer of $10,000 in matching funds was still available for the proposal. The Dean informed Mr. Kuhn the funds were still available. The Principal Implementer was notified regarding the available match and was asked to submit a revised budget to the Office of Budget and Planning for $40,000. A revised budget was received in the Office of Budget and Planning on March 6, 2006, thereby, meeting the conditions required by the Committee.

### Music & Dramatic Arts

**Music & Dramatic Arts**  
Principal Implementer: EunJin Cho  
Project Title: Enhancement of Sound Design Academic Facilities  

Bob Kuhn contacted the Principal Implementer (PI) to determine if the equipment in the lab will be moved when Theatre leaves Hatcher Hall in approximately two years and returns to the M&DA Building. The PI informed Mr. Kuhn that all equipment in Hatcher Hall is mobile and will be moved to the M&DA Building. However, the hearing impaired equipment to be installed in the Swine Palace will remain there permanently. Heath Hattaway motioned to approve the proposal; Brian Voss seconded the motion. The motion was unanimously approved.

### Mass Communication

**Mass Communication**  
Principal Implementer: David Kurpius  
Project Title: Virtual Set and 3-D Graphic Rendering Project  

Bob Kuhn contacted the Principal Implementer to determine if any prior STF funds were used to establish the virtual set that collapsed thereby making this a request to replace/upgrade equipment previously acquired with STF funds. Also, since this project will impact the College of Art and Design, the Committee asked for letters of support for the proposal from the Dean and impacted faculty of Art and Design. The PI informed Mr. Kuhn that the virtual set was originally funded with 8-G funding and not STF funds. The PI also sent letters of support from the Dean of Art & Design and the Director of the School of Art for the proposal which were distributed to the Committee. Heath Hattaway motioned to approve the proposal; Bo Staple seconded the motion. The motion was unanimously approved.

### Reilly Center

**Reilly Center**  
Principal Implementer: Srinivas Thouta  
Project Title: Public Policy Research Lab Upgrade  

Bob Kuhn notified the Principal Implementer that the Committee would reallocate 40 computers from the public access labs rather than purchase 40 new computers for the proposal. Also the Committee would allow purchasing one server and retrofitting the machines with data/fax modem cards for a total cost of $8,000. The PI was asked to contact Stacey Morales, Information Technology Services, if he would accept these terms to discuss the computers and equipment needed to retrofit. The PI submitted a revised budget to the Office of Budget and Planning on March 10, 2006, thereby, accepting the conditions required by the Committee.

No other discipline specific proposals were discussed by the committee since all of the approximately $1 million allocated for discipline specific was distributed.

### C. Information Technology Services (ITS) Presentation on the CEBA 24 Hour Lab and Middleton Library Commons (Brian Voss)

At the February 21, 2006 meeting, Brian Voss was asked to present the ITS proposals for the CEBA 24 hour lab and Middleton Library Commons to the Committee. Mr. Voss reported that a pilot of the 24 hour lab was held during mid term exam week in CEBA 2302. From Sunday until Friday of mid term week the CEBA 2302 public access lab was opened for 24 hours a day. The usage during the lab hours of 7:00 a.m. to 11:30 p.m. was normal, however, usage dropped off between 12:00 a.m. and 6:00 a.m. Mr. Voss suggested the low usage during these hours could have been because this was the first time labs were open during those hours, low advertisement of the extended hours during finals, or this could be an indication that 24 hour labs are not as critically needed. Mr. Voss reminded the Committee that it would cost approximately $150,000 to convert the CEBA lab into 24 hour access and perhaps these funds may be spent elsewhere at this time due to the low usage during the pilot. Also, he suggested using the Library Commons to perhaps achieve a 24 hour lab.

The second portion of Mr. Voss' presentation addressed the Middleton Library Commons at a total cost of approximately $281,000. This “information commons” would consist of adaptive technology, library reference, multimedia development studio, personal and collaborative workspaces, social/mobility, copy/print, and I.T. enablement. The Commons would include rooms 141 and 126 in Middleton Library with room 109, currently a public
access lab, possibly being an extension of the information commons. Mr. Voss presented pictures of information commons at several other universities and showed a schematic of the commons in Middleton. Several highlights in the proposal were: adaptive technology providing disabled patrons with a technology environment that will adapt to their special needs, multimedia development studio with scanning, high-end photo, video and audio editing software, personal and collaborative work spaces for individual or groups to work on projects, social/mobility areas where students can use their own personal computing devices or checkout University owned equipment, I.T. enablement to provide an environment rich in hardware and software technology with the added component of I.T. support staff, and Tiger Gallery with digital screens and software to display student-produced media. Mr. Voss also informed the Committee a component of the 24 hour lab proposal could be achieved in the information commons because the library is open 24 hours during final exam week. After discussing this concept with Jennifer Cargill, Dean of Libraries, there is a possibility of opening this part of the library 24 hours during mid term week.

The Committee asked if Mr. Voss had discussed this concept with the Union staff and Benjamin Cornwell in Disability Services. Mr. Voss had not spoken with either but agreed to do so before the final designs are approved. Heath Hattaway motioned to approve the $293,200 for the Middleton Library Information Commons which had previously been reserved for ITS proposals at the February 14, 2006 meeting. A condition of the motion was ITS must bring the final design concepts of the information commons back to the Committee for final approval; Jessica Ketcham seconded the motion. The motion was unanimously approved.

III. Next Meeting Date.

The next regularly scheduled meeting will be held on Tuesday, March 28, 2006 from 3:00 – 4:30 pm in the 206/207 Fred Frey Computing Services Building.

IV. Adjourned.

Brian Voss motioned for the meeting to adjourn; Heath Hattaway seconded; the motion was unanimously approved. The meeting adjourned at 4:30 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Michele Perez