I. Welcome and Introduction.
The meeting was called to order by Jerry Baudin at approximately 2:05 p.m.

II. Old Business:

A. Approval of the February 2, 2005 Minutes (Jerry Baudin)
Will Hennegan motioned for the approval of the minutes; Theresa LoBianco seconded the motion. The minutes were unanimously approved.

III. New Business:

A. Spring 2005 Student Tech Fee Survey (Jerry Baudin)
The committee made revisions to the following questions in the Student Tech Fee (STF) Spring 2004 survey instrument: #5 changes from "I would support a laptop requirement to be implemented in the next couple of years" to "I would support a mobile initiative (laptop or other) requirement to be implemented in the next couple of years" and #11 change laptop answer to laptop/tablet pc. Will Hennegan motioned for the approval of the revised STF survey to be used for Spring 2005; Spencer Sissell seconded the motion. The motion was unanimously approved. The committee was advised that changing questions will prevent comparison with prior year responses.

B. Discussion of FY 05-06 Discipline Specific Proposals (Jerry Baudin)
The committee continued to discuss the fifty eight discipline specific proposals which were submitted to the STF Committee for FY 2005-06. The committee did not review or make any changes to decisions on proposals to fund or not fund reached at the February 16, 2005 meeting. The following decisions were reached after lengthy discussions of each proposal:

The following 9 proposals were approved at a total of $438,231.

Discipline Specific Proposals Approved for Funding in FY 05-06

<table>
<thead>
<tr>
<th>Arts &amp; Sciences</th>
<th>$148,109</th>
<th>Approved</th>
<th>Revised budget submitted</th>
</tr>
</thead>
</table>

Mathematics
Principal Implementer: Jimmie Lawson
Project Title: A Mathematics Learning Lab

John Borne, Office of Computing Services (OCS), contacted the Principal Implementer to clarify the use of the proposed storage router and to determine if the Department of Mathematics will replace and/or maintain the computers. OCS determined that the internet access points had to be accessed using hardware and not by means of the proposed router in the original proposal. The change in access required a revision to the original proposed budget from $130,000 to $148,109 and the revised budget was submitted to the committee. In addition, the department has
no specified source for replacement funding but will pursue opportunities such as grants. Neal Stoltzfus contacted the Principal Implementer for information on the successes of the pilot R2R program. The PI provided a copy of satisfaction survey results and grade distributions from Fall 2004. Once all this information was submitted to the committee, Will Hennegan motioned for the approval of the project with a revised budget of $148,109; Chuck Wilson seconded the motion. The motion was unanimously approved.

**Business Administration**

Information Technology Group $29,500 Approved

- Principal Implementer: Kari Rogers
- Project Title: Expansion of Digital Media Center

**Basic Sciences**

Geology & Geophysics $20,950 Approved

- Principal Implementer: John Wrenn
- Project Title: Microscopes for Paleontologic Classroom Howe-Russell Geosciences Complex Room 347

**Education**

Kinesiology $99,341 Approved with condition: Must submit revised budget

- Principal Implementer: Melinda Solmon
- Project Title: Human Movement Instructional Laboratory

Chuck Wilson contacted the Principal Implementer to determine if the equipment in the proposed lab will be utilized on a regular basis and if they would accept funding of the project without the tables and chairs. The PI informed the committee the lab is used continuously throughout the day by not only Kinesiology but other departments campus wide with approximately 1000 students per semester benefiting from establishment of the lab and they would accept funding without the tables and chairs. Will Hennegan motioned for approval of the project with a revised budget of $99,341 ($104,691 less $5350 for table and chairs); Brad Golson seconded the motion. The motion was unanimously approved.

**Engineering**

Chemical Engineering $19,680 Approved

- Principal Implementer: Kerry Dooley
- Project Title: Biochemical Processing Lab: Crystallization

Chuck Wilson contacted the Principal Implementer to determine if the department would be willing to share the lab with other courses to increase student impact. The PI clarified the equipment is not mobile but the department would be willing to share the lab with other courses.

**Construction Management**

$56,000 Approved with stipulation attached

- Principal Implementer: Yılmaz Hatipkarasulu
- Project Title: Mobile Computing Environment for Construction management Curriculum

John Borne contacted the Principal Implementer to clarify the wireless component of the proposed project. OCS determined after speaking with the PI that STF funded wireless access points in CEBA would be sufficient to support this project. The committee moved for an approval of this project with the following stipulation, the Department of Construction Management is to use this STF funded proposal to launch a laptop initiative for its students. Brad Golson motioned for approval of the proposal with the included stipulation; Will Hennegan seconded the motion. The proposal was unanimously approved.

**Electrical & Computer**

$28,960 Approved with revision: not funding $600 for lock

- Principal Implementer: Bahadir Gunturk
- Project Title: Biometrics Project Laboratory

The project was approved by the committee less $600 for the BioCert door lock. The department must consult with Facility Services on an appropriate locking mechanism that is University approved.

**Music & Dramatic Arts**

Theatre $27,131 Approved

- Principal Implementer: Heather Gilbert
- Project Title: Lighting Laboratory Classroom
Student Services
Center for Academic Success $8,560 Approved
   Principal Implementer: Melissa Brocato
   Project Title: Improving Technology Access for Students Using Mathematics Tutorial Assistance

Discipline Specific Proposals on Hold – Pending Additional Information

- Arts & Sciences, Military Science & Aerospace Studies $35,000
  Chuck Wilson will contact the Principal Implementer to determine if they will accept funding of $35,000 to include upgrading the building infrastructure and creating no more than one (1) multi media classroom rather than the proposed four (4) multi media rooms. If funding is accepted, the PI will need to submit a revised budget for the committee’s final approval.

- Arts & Sciences, English $48,624
  Chuck Wilson will contact the Principal Implementer to determine if the department can use the facilities in Mass Communication or an existing multi media lab.

- Arts & Sciences, Foreign Language Lab $130,427
  Chuck Wilson will contact the Principal Implementer to determine what activities would warrant the justification for purchasing laptops over desktops and if desktops will suffice then why not use available multi media labs; also why does the lab need a total of forty-eight (48) laptops.

- Student Services, CCT $82,768
  Chuck Wilson will extend an invitation to the Ed Seidel, Director of CCT, or one of his staff to attend the next STF committee meeting to discuss what CCT does and how their proposal will effect students and technology.

Discipline Specific Proposals Not Approved for Funding in FY 05-06

**Agriculture**
Human Ecology $29,200
   Principal Implementer: Dewey Coulon
   Project Title: School of Human Ecology Multimedia Classroom Implementation

This project was not approved for funding. The committee does not want, at this time, to fund more multi media classrooms on campus.

Renewable Natural Resources $13,620
   Principal Implementer: Frank Rohwer
   Project Title: Telemetry and Photographic Equipment for Teaching in Renewable Natural Resources

This project was not approved for funding. The proposal had a very low student impact of 20-50 students for one course.

**Arts & Sciences**
Geography & Anthropology $29,196
   Principal Implementer: John Anderson
   Project Title: Alumni Seminar Room Multimedia Suite, Wireless Internet and Digital Conferencing Equipment

This project was not approved for funding. The committee does not want, at this time, to fund more multi media classrooms on campus.

**Basic Sciences**
Computer Science $60,000
   Principal Implementer: Sitharama Iyengar
   Project Title: Undergraduate Instruction/Research Laboratory in Computer Science

This project was not approved for funding. The committee determined at the February 16, 2005 that funding of $50,000 would not be provided for new computers leaving only $10,000 to fund a server, color laser printer, and LCD projector which the committee did not feel was a good use of STF funds.
This project was not approved for funding.

No other proposals were selected by the committee for funding at this time and the committee agreed to review all decisions again and continue the review of proposals on hold pending additional information at the next meeting.

IV. Next Meeting Date.

The next regularly scheduled meeting will be held on Wednesday, March 2, 2005 from 2:00 – 3:30 pm in the Union – Council Room.

V. Adjourned.

Will Hennegan motioned for the meeting to adjourn; Spencer Sissell seconded; the motion was unanimously approved. The meeting adjourned at 3:30 pm.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Michele Perez