Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: February 16, 2007

Voting Members Present: Jerry Baudin (Chairman), Chuck Wilson, Brian Voss, Chris Odinet, Heath Hattaway, Josh King, Ashley Martin, Niels Paulson-Thorp, Stephen Wright and Bogdan Oporowski (proxy for Neal Stoltzfus)

Guests: Bob Kuhn, Joe Hutchinson, Pam Nicolle, Melody Childs, Melissa Brocato, Robert Doolos, Barbara McManus, Joe Curry, Ryan Berni, Lynn Evans, and Saundra McGuire

Materials distributed:
Minutes from February 2, 2007 meeting
Student Technology Fee Discipline Specific Ranking Sheet

I. Welcome and Introduction.
The meeting was called to order by Jerry Baudin at approximately 3:05pm.

II. Old Business.

A. Approval of the February 2, 2007 Minutes (Jerry Baudin)
Jerry Baudin motioned the minutes be approved; Brian Voss seconded the motion. The minutes were unanimously approved.

III. New Business.

A. Discussion of the Student Technology Fee Allocations for FY 2007-2008 (Jerry Baudin)
Thirty-four discipline specific proposals were submitted to the STF Oversight Committee at a total cost of $2,205,279. The committee began discussion of the proposals starting with the highest ranked project on the STF ranking sheet.

After a lengthy discussion, the following 10 proposals were approved totaling $558,134.

Discipline Specific Proposals Approved for Funding in FY 07-08

**Arts & Sciences**
- Geography/Anthropology
  - Principal Implementer: John M. Anderson
  - Project Title: High Precision Global Positioning System & Notebooks for Archeology/Physical Geography Field Courses
  - Cost: $14,200

**Art & Design**
- CADGIS Lab
  - Principal Implementer: Barrett Kennedy
  - Project Title: Visualization & Virtualization: Resources for Advanced Modeling & Spatial Analysis
  - Cost: $57,800

**Basic Sciences**
- Biological Sciences
  - Principal Implementer: Rita G. Farrar
  - Project Title: Interactive Digital Microscopy in Biological Sciences Laboratories
  - Cost: $100,878
**Student Life & Academic Services**

Center for Academic Success $98,000  
Principal Implementer: Saundra McGuire  
Project Title: On-line 24/7 Tutoring for LSU Students  
This proposal was submitted as a multi year proposal but the Committee approved the proposal for one year only.

Career Services $29,504  
Principal Implementer: Kendall Edwards  
Project Title: Career Planning Technology

**Honors**

Honors College $49,876  
Principal Implementer: Michael Blandino  
Project Title: Multimedia Seminar Classrooms

**Engineering**

Mechanical Engineering $101,620  
Principal Implementer: Dr. Glenn Sinclair  
Project Title: CNC Milling Machines: Educating Students in State-of-the-Art Manufacturing

**Music & Dramatic Arts**

Theatre $24,530  
Principal Implementer: James Murphy  
Project Title: Automation Systems Technology

Theatre $27,100  
Principal Implementer: Nick Erickson  
Project Title: Writing, Directing, and Acting for Film

**Mass Communications**

College-Wide $54,626  
Principal Implementer: Renee Pierce  
Project Title: Multimedia/Convergence Lab

**Discipline Specific Proposals Discussed and Not Approved for Funding in FY 07-08**

**Basic Sciences**

Chemistry $130,990  
Principal Implementer: Jayne C. Garno  
Project Title: Taking Advantage of the “CSI Effect” to Recruit, Engage, and Retain Students in Chemistry Majors

The Committee felt this proposal, when weighed against other proposals from Basic Sciences, had minimal impact on students and had minimal linkage to the Flagship IT Strategy.

**Business Administration**

Information Technology Group $147,600  
Principal Implementer: Kari L. Walters  
Project Title: Updating a Computer Based Classroom

The Committee was not in favor of funding a large computer based classroom that was not centrally scheduled by the Registrar’s Office.

**Education**

Kinesiology $86,790  
Principal Implementer: Lisa G. Johnson  
Project Title: LSU-Fitness (LSU-Functional and Interactive Teaching Environment for Exercise Science)

The Committee felt this proposal was too similar to a discipline specific proposal funded in Kinesiology in FY 2005-06.
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**Academic Affairs**

Residential Life $14,640
- Principal Implementer: Dorothy McCaughey
- Project Title: Mobile Multimedia Lecture

Due to the progression toward a wireless environment and the utilization of existing public access labs across campus, the Committee was not in favor of funding this proposal.

Residential Life $69,268
- Principal Implementer: Saundra Granger
- Project Title: Technology Enhancements for Educating IT Residential College Students

Due to the progression toward a wireless environment and the utilization of existing public access labs across campus, the Committee was not in favor of funding this proposal.

No other discipline specific proposals were discussed by the committee. The Committee then resumed discussion of the FY 2007-2008 STF allocation for Information Technology Services (ITS) and the Center for Excellence in Learning and Teaching (CELT).

At the February 2, 2007 meeting, ITS presented to the Committee a revised proposal for FY 2007-2008 totaling $2,893,521. Following the meeting, Brian Voss proposed delaying the CEBA lab furniture upgrades in Component 2, reducing the total FY 2007-2008 ITS revised budget to $2,767,021. This latest proposed budget included $1,352,700 for recurring maintenance, $360,000 for life cycle upgrade projects, $747,321 for campus-wide software agreements, $32,500 for ongoing costs related to new initiatives, and $274,500 for new initiatives.

The CELT proposed FY 2007-2008 budget of $667,919 was presented to the Committee at the January 26, 2007 meeting. This proposal included $230,000 for supplies, service, support & security, $273,999 for retrofitted classrooms, $74,200 for portable & reserve equipment, $65,720 for new classrooms, and $24,000 for GA/faculty development.

The STF Committee approved the latest proposed ITS FY 2007-2008 budget of $2,767,021 and approved the original proposed budget of $667,919 for CELT.

The Chairman, Jerry Baudin, asked the Committee to review the STF plan and be prepared to meet later this semester to discuss any possible changes to the plan.

**IV. Next Meeting Date.**

The next STF Oversight Committee meeting will be announced at a later date.

**V. Adjourned.**

Chris Odinet motioned for the meeting to adjourn; Jerry Baudin seconded. The motion was unanimously approved. The meeting adjourned at approximately 4:20pm.

**Reminders:** Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Emily Saleh