Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: April 1, 2009

Voting Members Present: Jerry Baudin, Chuck Wilson, Brian Voss, Colorado Robertson, Christopher Peters, Joseph Curry, Andrew Palermo, Josh Doguet, and Neal Stoltzfus

Guests: Bob Kuhn, Robert Doolos, Saundra McGuire, Pam Nicolle, Michael Smith, Melody Childs, Greg Brignac

Materials distributed: Minutes from March 12, 2009 meeting

I. Welcome and Introduction.
The meeting was chaired and called to order by Jerry Baudin at approximately 4:00 p.m.

II. Old Business.

A. Approval of the March 12, 2009 Minutes (Jerry Baudin)
Chuck Wilson motioned the minutes be approved; Joseph Curry seconded the motion. The minutes were unanimously approved.

B. Furniture in STF Lab in Cox Center for Student Athletes (Melody Childs)
Melody Childs presented her findings on the furniture’s usability by STF as requested by the STF Oversight Committee. She recommended the furniture be used as much as possible in other STF Public Access Labs and the remaining pieces be donated to the Cox Center for Student Athletes. Colorado motioned to approve the recommendation. Andy Palermo seconded the motion. The motion was unanimously approved.

C. Information Technology Services FY 2009-2010 Proposal (Brian Voss)
After a brief discussion, Colorado motioned to approve only 80 computers of the total 160 contained in Component 2 Life Cycle Computer Upgrade ($104,000) and all of Component 8 Retrofitted Classrooms ($213,700). Chuck Wilson seconded the motion. The motion was unanimously approved.

D. Information Technology Services Urgent Request for Student Wages Related to STF Activities (Brian Voss)
After a brief discussion, no action was taken. This item was deferred until a later meeting.

E. Information Technology Services Installation of Multimedia Equipment in Room 26 Hatcher Hall (Robert Doolos)
Robert Doolos presented the need for and requested installation of multimedia equipment in room 26 of Hatcher Hall. Chuck Wilson motioned to approve the request at $20,000 from FY 2008-2009 one-time funds. Josh Doguet seconded the motion. The motion was unanimously approved.

F. Middleton Information Commons Collaborative Spaces Proposal (Colorado Robertson)
No action was taken. The item was deferred until a later meeting.

G. College Computer Resources – College-specific Lab Upgrades Proposal (Brian Voss)
No action was taken. This item was deferred until a later meeting.

H. Review of STF Oversight Committee objectives and guidelines (Colorado Robertson)
Colorado Robertson request that a subcommittee be created to study the STF Oversight Committee objectives and guidelines. Jerry Baudin appointed Chuck Wilson as the chair of this subcommittee. No other action was taken. This item was deferred until a later meeting.
III. Next Meeting Date.
The next STF Oversight Committee meeting will be announced at a later date.

IV. Adjourned.
Brian Voss motioned for the meeting to adjourn; Chuck Wilson seconded. The motion was unanimously approved. The meeting adjourned at approximately 4:30 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Daniel Roberts a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Daniel Roberts