I. Welcome and Introduction.
The meeting was chaired and called to order by Eric Monday at approximately 3:00 p.m.

II. Old Business.

A. Approval of the February 28, 2012 Minutes (Eric Monday)
Brian Nichols motioned to approve the minutes; Neal Stoltzfus seconded the motion. The minutes were unanimously approved.

B. Report on Reallocation of Replaced STF Computers (Neal Stoltzfus)
Neal Stoltzfus gave a brief history of the Student Technology Fee (STF) PC Reallocation Process. He reported that last spring, 90 computers were initially reported to be available for reallocation at a later date. The Office of Assessment & Evaluation informed the subcommittee that they had 112 additional computers to add to the PC Reallocation Pool. The subcommittee reviewed the 386 requests for these reallocated computers and distributed a total of 202 computers among the requests as they deemed most appropriate.

III. New Business

A. Update on Financial Status (Bob Kuhn)
Bob Kuhn discussed the current STF financial status. The STF ending balance at June 30, 2012 was $1,143,253 including Veterinary Medicine, while the LSU Campus portion only was $925,824. Bob then gave a brief overview to new members as to how projects are funded and why some projects do not expend all of the funds that are allocated to them. For FY 2012-2013 and excluding Veterinary Medicine, the estimated new STF Fee Revenues are $3,940,000, making the total funds available for FY 12-13 $4,865,824. The STF previously committed $4,481,665 for FY 12-13 projects as well as $34,374 for projects not yet completed from FY 11-12. The remaining uncommitted funds for FY 12-13 are $349,785. The total uncommitted funds in Veterinary Medicine are $277,429.

B. Discussion of Possible Uses for Remaining Funds (Eric Monday)
Eric Monday led the STF Committee in a discussion of possible uses for the $349,785. Bob Kuhn announced that the Office of Assessment & Evaluation would be submitting a proposal to the STF Committee at the next meeting to fund their next cycle of computer upgrades. Michael Smith also told the committee that ITS would be coming forward at the next meeting with proposals for previous projects that were not approved due to a lack of funding. Taylor Cox and Carrie Hebert said that they have been receiving requests from various departments about STF funding for discipline specific needs. After a brief overview of the STF’s history of funding Discipline Specific proposals, it was decided that after hearing the Office of Assessment & Evaluation and Information Technology Services proposals at the next meeting, the discussion of possibly funding discipline specific projects would continue.
IV. Next Meeting Date
   The next STF Oversight Committee meeting will be held on October 22, 2012 at 3:00 pm in the Academic Affairs Conference Room (135-F Thomas Boyd Hall).

V. Adjourned
   Taylor Cox motioned for the meeting to adjourn; Drew Larose seconded. The motion was unanimously approved. The meeting adjourned at approximately 3:55 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or John Duplantis a minimum of one week prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Eric Monday, Chairman
Minutes recorded by John Duplantis