Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: March 12, 2009

Voting Members Present: Jerry Baudin, Chuck Wilson, Brian Voss, Colorado Robertson, Christopher Peters, Joseph Curry, Andrew Palermo, Josh Doguet, Ben Clark and Neal Stoltzfus

Guests: Bob Kuhn, Robert Doolos, Saundra McGuire, Pam Nicolle, Michael Smith, Melody Childs, Melissa Brocato, Greg Brignac

Materials distributed:
Minutes from February 5, 2009 meeting
Hatcher 26 Multimedia
Hatcher 26 Multimedia Estimate
Public Lab Replacement Cost Analysis
Student Technology Fee Plan for Louisiana State University, objectives and guidelines

I. Welcome and Introduction.
The meeting was chaired and called to order by Jerry Baudin at approximately 8:30 a.m.

II. Old Business.

A. Approval of the February 5, 2009 Minutes (Jerry Baudin)
Chuck Wilson motioned the minutes be approved; Brian Voss seconded the motion. The minutes were unanimously approved.

B. Middleton Information Commons Collaborative Spaces Proposal Discussion (Colorado Robertson)
Saundra McGuire explained her department’s interest in the proposal and answered questions asked by the committee members. Following a brief discussion, any action was deferred until a later meeting.

C. College Computer Resources – College-specific Lab Upgrades Proposal Discussion (Brian Voss)
No action was taken. This issue was deferred until a later meeting.

D. Request for Funds to Install Multimedia Equipment in Room 26, Hatcher Hall (Robert Doolos)
Robert Doolos explained the benefits of the proposal. The room is a general purpose classroom used by multiple disciplines. The request is for $20,000 of FY 2008-2009 one-time funds. If approved by the STF Oversight Committee today, the installation would be completed in summer of 2009 and be ready for use in the fall 2009. The request was deferred until a later meeting and will be added into the multimedia section of the Information Technology Services FY 2009-2010 Proposal.

III. New Business

A. Information Technology Services FY 2009-2010 Urgent Authorization Request Commitment (Brian Voss)
Brian Voss requested that the following three items of his STF proposal for FY 2009-2010 be approved today: campus-wide software licenses ($715,000), concurrent software licenses used in the public access labs ($198,500) and ITS student wages related to STF activities ($965,320). After a lengthy discussion, Christopher Peters motioned to approve the two software licenses request and defer the student wages request to a later meeting. Chuck Wilson seconded the motion. The motion was unanimously approved.

B. Furniture in STF Lab in Cox Center for Student Athletes (Chuck Wilson)
Chuck Wilson presented a request by the Cox Center for Student Athletes to attain the STF furniture in the Gym Armory STF public access computer lab. Colorado suggested the chairs be used to replace chairs in the Middleton Library STF public access labs. Melody Childs will research other STF areas that could use this furniture and report back to the committee at a later date.
C. Review of STF Oversight Committee objectives and guidelines (Colorado Robertson)
Colorado Robertson requested the STF Plan be revised so that the “Executive Director of Computing Services” (Chief Information Officer) would become an “Ex Officio” member of the STF Oversight Committee rather than a voting member. Chuck Wilson suggested this request be deferred until the entire STF Plan could be reviewed since many of the goals and objectives have not been assessed in many years.

IV. Next Meeting Date.
Colorado Robertson motioned to have the next meeting on April 1 at 4:00pm in the same location. Christopher Peters second the motion. The motion was unanimously approved.

V. Adjourned.
Neal Stoltzfus motioned for the meeting to adjourn; Brian Voss seconded. The motion was unanimously approved. The meeting adjourned at approximately 10:00 a.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Daniel Roberts a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Daniel Roberts