I. Welcome and Introduction.
   The meeting was called to order by Bob Kuhn at approximately 2:03 p.m.
   (Today Bob Kuhn was acting chairperson for Jerry Baudin.)

II. Old Business:
   A. Approval of the January 19, 2005 Minutes
      Will Hennegan motioned for the approval of the minutes; Brad Golson seconded the motion. The minutes were unanimously approved.

III. New Business:
   A. Distribution of Discipline Specific Proposal Binders
      Binders containing all Discipline Specific Proposals for FY 05-06 were distributed to the committee along with a rating form to be return to the Office of Budget and Planning no later than 4:30 PM, Monday, February 14, 2005. Ratings will be tabulated and returned to the committee at the next meeting scheduled for Wednesday, February 16, 2005.

   B. Multimedia Classrooms in Williams Hall
      Robert Doolos, University Registrar, notified the committee that five (5) general purpose multimedia classrooms funded by STF funds in Williams Hall will be converted this summer to chemistry labs. The committee will need to address at a future meeting what will be done with the equipment in those rooms.

IV. Next Meeting Date.
   The next regularly scheduled meeting will be held on Wednesday, February 16, 2005 from 2:00 – 3:30 pm in the Union – Council Room.

V. Adjourned.
   Will Hennegan motioned for the meeting to adjourn; Theresa LoBianco seconded; the motion was unanimously approved. The meeting adjourned at 2:55 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Michele Perez