I. Welcome and Introduction.
The meeting was called to order by Jerry Baudin at approximately 3:07 p.m.

II. Old Business.

A. Approval of the February 7, 2006 Minutes (Jerry Baudin)
Michelle Gieg asked for a revision to the February 7, 2006 minutes in Section II, Part B, second paragraph which states: “After lengthy discussion of the ITS proposal, Michelle Gieg recommended the Committee table the ITS proposal until the February 14, 2006 meeting allowing the Committee time to review the FY 2006-2007 discipline specific proposals which were distributed to the Committee at this meeting” she asked that the word “table” be changed to “defer”. Joe Hutchinson asked for a correction in Section II, Part C in the dollar request of the CELT proposal. The alternative presented by Pam Nicolle would result in the vendor installation fee being reduced to $5,000 if CELT staff performed the installation not a reduction by $5,000, thus reducing the total proposal to $423,715 and not $425,815. Michelle Gieg motioned for the approval of the minutes after these revisions; Heath Hattaway seconded the motion. The minutes were unanimously approved.

III. New Business

A. Student Technology Fee (STF) Website Link on the LSU Homepage (Michelle Gieg)
Michelle Gieg informed the Committee that Student Government has someone currently working on a redesign of the STF website and they would like to bring the final redesign before the Committee for approval in the upcoming weeks. After discussing the possible changes the website may undergo the Committee decided to take no action at this time on having the STF website link placed back on the LSU homepage.

B. Information Technology Services (ITS) FY 2006-2007 Proposal (Brian Voss)
The Committee continued discussing the ITS FY 2006-2007 proposal. Questions were asked concerning the $390,000 in student wages being requested in the ITS proposal. Brian Voss responded to the questions and said that $10,000 of the requested $390,000 in student wages was to go to the CEBA 1302 (CxC) lab. Heath Hattaway suggested ITS remove these wages from the proposal since the CEBA 1302 (CxC) lab is no longer a public access lab. Brian Voss agreed to remove $10,000 in student wages from the request. Michelle Gieg motioned to approve components 1, 2, 3 and 4 of the ITS proposal and reduce student wages to $380,000; Heath Hattaway seconded the motion. The motion was unanimously approved.

Next, the Committee moved to discuss component 5 (proposed new STF initiatives) in the ITS FY 2006-2007 proposal. Jessica Ketcham requested ITS make a formal presentation on the design and features of the Middleton Information Commons before the Committee acts on the request. Also it was suggested that Brian Voss include in the presentation an estimate for turning the Middleton Information Commons into a 24 hour lab location. Jerry Baudin asked Brian Voss to make this presentation at the next STF meeting following the February 21, 2006 meeting. Brian Voss agreed to do so.
Michelle Gieg then motioned for approval of the Information Kiosks for $18,500 and the laptop components of the CEBA Student I.T. Enablement for $34,450 which includes the following: student wages laptop checkout $4,000; student wages lab techs $1,500; laptops $27,000; laptop bags $250; and laptop cart $1,700. Heath Hattaway seconded the motion. The motion was unanimously approved.

Michelle Gieg asked that any decisions on the CEBA 24 hour lab ($170,000) and the Middleton Information Commons ($123,200) in the ITS proposal be deferred until after discipline specific proposals are discussed. Funding these projects would require $293,200 of STF funds.

IV. Next Meeting Date.

The next regularly scheduled meeting will be held on Tuesday, February 21, 2006 from 3:00 – 4:30 PM in 206/207 Fred Frey Computing Services Building.

V. Adjourned.

Chuck Wilson motioned for the meeting to adjourn; Brian Voss seconded; the motion was unanimously approved. The meeting adjourned at 4:10 PM.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Michele Perez