Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: March 11, 2013

Voting Members Present: Robert Kuhn, Brian Nichols, Jane Cassidy, Neal Stoltzfus, R. Taylor Cox, Carrie Hebert (proxy for Brett Jackson, Meredith Westbrook, Thomas Rodgers, Andrew David and Stephen Patin)

Guests: Kurt Keppler, Mary Feduccia, Robert Doolos, Brian Antie, Michael Smith, Pam Nicolle, Derek Wilson, Fernanda Zamudio-Suarez, Brian McNamara and John Duplantis

Materials distributed:
Minutes from November 28, 2012 Meeting
ITS FY 2013-2014 Proposal
Vet Med 2012-2013 Proposal
Career Services FY 2013-2014 Proposal

I. Welcome and Introduction.
The meeting was chaired and called to order by Robert Kuhn at approximately 3:00 p.m.

II. Old Business.

A. Approval of the November 28, 2012 Minutes (Robert Kuhn)
Taylor Cox motioned to approve the minutes; Thomas Rodgers seconded the motion. The minutes were unanimously approved.

B. ITS Follow-Up on Adobe (Michael Smith)
Michael Smith briefly discussed the interactions that ITS has been having with Adobe. He mentioned a $410,000 plan that would give the following access across campus: 10% of the students would get the Master Creative Suite, 40% would get the Regular Creative Suite, and the remaining 50% would get Acrobat Professional. Taylor Cox questioned if it would be possible to look into getting a system-wide contract and Mike agreed that ITS would follow up on that. No formal proposal was made at this time because of a lack of STF funding available.

III. New Business

A. Current Status Report (Robert Kuhn)
Bob Kuhn discussed the current STF financial status. The remaining STF balance for FY 12-13 is $413,064 including Veterinary Medicine, while LSU’s portion, excluding Veterinary Medicine, is $135,635. For FY 13-14 and excluding Veterinary Medicine, the estimated new STF Fee Revenues are $3,890,000, making the total funds available for FY 13-14 $4,025,635. The total uncommitted funds in Veterinary Medicine for FY 12-13 are $277,429.

B. School of Veterinary Medicine (SVM) FY 2012-2013 Proposal (Joseph Taboada)
Bob Kuhn presented the SVM FY 2012 – 2013 Proposal and briefly discussed the history of the SVM Student Technology Fee budget. Thomas Rodgers motioned to approve the SVM FY 12-13 Proposal for $56,504. Andrew David seconded the motion. The motion was unanimously approved.

C. Information Technology Services (ITS) FY 2013-2014 Proposal (Michael Smith)
Michael Smith presented the ITS FY 13-14 Budget Proposal to the Committee. A brief discussion followed. No action was taken at this time. The Committee plans to go through the ITS proposal line-by-line at the April 8 meeting. In the meantime, any questions that the Committee may have regarding the ITS proposal will be posted on the listserv and answered by ITS either through the listserv or at the next meeting.
D. PC Reallocation (Michael Smith)
Information Technology Services (ITS) reported that approximately 304 computers would be made available for reallocation to units across campus, with 199 of these computers being ready for reallocation in May. A call to request reallocated computers was approved by the Committee and will be sent out by Academic Affairs via broadcast email. Neal Stoltzfus agreed to serve as chairman of the PC Reallocation Subcommittee. Carrie Hebert, Stephen Patin, and Taylor Cox agreed to serve on the PC Reallocation Subcommittee with ITS and Budget and Planning available for assistance.

E. Career Services Proposal (Mary Feduccia)
Mary Feduccia presented the FY 13-14 Proposal for the LSU Olinde Career Center. She mentioned the technological needs of the Center and how the center could potentially benefit all students. After a brief discussion, Carrie Hebert and the other students agreed that the Student Government Association (SGA) will look into funding as much of the Career Center Proposal as possible with SGA funds.

IV. Next Meeting Date
The next STF Oversight Committee meeting is scheduled for Monday, April 8, 2013 in the Academic Affairs Conference Room (135-F Thomas Boyd Hall) at 3:00 pm.

V. Adjourned
Meredith Westbrook motioned for the meeting to adjourn; Taylor Cox seconded. The motion was unanimously approved. The meeting adjourned at approximately 4:30 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or John Duplantis a minimum of one week prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Robert Kuhn, Chairman
Minutes recorded by John Duplantis