Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: February 5, 2009

Voting Members Present: Chuck Wilson, Brian Voss, Colorado Robertson, Christopher Peters, Joseph Curry, Andrew Palermo, Josh Doguet (proxy for Ben Clark) and Neal Stoltzfus

Guests: Bob Kuhn, Pam Nicolle, Michael Smith, Melody Childs, Melissa Brocato, Greg Brignac

Materials distributed:
Minutes from November 21, 2008 meeting
Information Technology Services FY 2009-2010 Proposal
Middleton Information Commons Collaborative Spaces Proposal
College Computer Resources – College-specific Lab Upgrades Proposal

I. Welcome and Introduction.
The meeting was chaired and called to order by Chuck Wilson at approximately 8:30 a.m.

II. Old Business.

A. Approval of the November 21, 2008 Minutes (Chuck Wilson)
   Neal Stoltzfus motioned the minutes be approved; Brian Voss seconded the motion. The minutes were unanimously approved.

III. New Business

A. "Hold" on allocating funds until future meeting (Chuck Wilson)
   Due to the mid-year budget cut and the uncertainty of FY 2009-2010 state appropriations, Chuck Wilson announced that any allocations of STF funds would be deferred until a future date.

B. Information Technology Services FY 2009-2010 Proposal Discussion (Brian Voss)
   Brian Voss presented and briefly discussed the FY 2009-2010 Information Technology Services request for approximately $3.4 million of STF funds. Due to the uncertainty of the budget next year, Brian Voss was asked how long he could wait before making any commitments for FY 2009-2010 STF funds. He said approximately $1.9 million would be needed by April 1st and the remainder could wait until July 1, 2009. He will update the committee on this issue at the next meeting. Colorado Robertson made a request to have Phoebe Rouse present information about the life cycle funding for computers in the Math Labs.

C. Request to close STF lab in Cox Center for Student Athletes (Chuck Wilson)
   1. Stacia Haynie, Vice Provost, sent a formal request to the STF Oversight Committee to close the STF lab in the Gym Armory of Cox Center for Student Athletes. According to the request, the least utilized of the public access labs is the one located in the Gym Armory – Cox Center. The size of the laboratory has been reduced over time because of the lack of student use. The space allocation is such that the computer lab uses approximately 40 percent of the room, leaving the remainder of the room vacant. Given the need for additional space for the academic mission of the Academic Center for Student Athletes (ACSA) and given the inefficiency of the current space and low utilization of the STF lab, Stacia Haynie is requesting that the Gym Armory – Cox Center public access computer lab space be returned to the control of the ACSA. Colorado Robertson motioned to approve the request. Joe Curry seconded the motion. The motion was unanimously approved. Melody Childs amended the motion to push the closing date to the end of the spring 2009 semester.
   2. STF savings from closing this lab will be used by ITS on other STF projects including the Campbell Auditorium in the Cox Center.
D. **Middleton Information Commons Collaborative Spaces Proposal Discussion (Colorado Robertson)**

Colorado Robertson provided information about the Middleton Information Commons collaborative learning environment using handouts and PowerPoint presentation. He presented a proposal to use $457,690 of available STF during the remainder of FY 2008-2009 to establish a Collaborative Learning Commons within Middleton Library Information Commons. Brief discussions followed with any action deferred until a later date.

E. **College Computer Resources – College-specific Lab Upgrades Proposal Discussion (Brian Voss)**

Brian Voss presented summarized proposals from six academic deans to upgrade the technology (information technology and related) in their existing facilities. The total STF request was for $484,846. Following a brief discussion, any action was deferred until a later meeting.

**IV. Next Meeting Date.**

Colorado Robertson motioned to have the next meeting on February 19 from 8:30am to 10:00am and same location. Christopher Peters second the motion. The motion was unanimously approved. Chuck Wilson stated the meeting would only be held if there was new information to present and discuss.

**V. Adjourned.**

Brian Voss motioned for the meeting to adjourn; Colorado Robertson seconded. The motion was unanimously approved. The meeting adjourned at approximately 10:00 a.m.

**Reminders:** Please forward all agenda items and handouts to Bob Kuhn or Daniel Roberts a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

*Respectfully submitted, Jerry Baudin, Chairman*

*Minutes recorded by Daniel Roberts*