I. Welcome and Introduction.
The meeting was chaired and called to order by Eric Monday at approximately 3:05 p.m.

II. Old Business.
A. Approval of the December 5, 2011 Minutes (Eric Monday)
Cody Wells motioned to approve the minutes; Brian Nichols seconded the motion. The minutes were unanimously approved.

III. New Business
A. Update on Financial Status (Bob Kuhn)
Bob Kuhn discussed the Student Technology Fee (STF) FY 2011-2012 current financial status and the STF FY 2012-2013 budget for the LSU campus only. In FY 2011-2012, the projected remaining balance is $244,434. For FY 2012-2013, the estimated Fee Revenues are $3,870,000, making the total available funds for FY 12-13 $4,114,434. Bob mentioned that historically, projects have been over-budgeted and there will most likely be more than that available for FY 2012-2013.

B. FY 2012-2013 Information Technology Services Proposal (Melody Childs)
Melody Childs presented the Information Technology Services (ITS) 2012-2013 Proposal to the Committee. The proposal’s budget of $4,476,665 included the Chancellor’s $1 million allocation of STF funds to assist with FY 2012-2013 ITS infrastructure, which supports academic and student support services. After a brief discussion, the following amendments were made:
- The Marketing/Communications portion of Component 1 was decreased from $20,000 to $5,000.
- The Bo Campbell Auditorium portion of Component 7 is contingent on any funds available in the Campbell Auditorium Maintenance Account that receives revenues from rental of the auditorium. Any available funds will be used to decrease this portion of Component 7.
- A provision was added that makes the entire proposal contingent on whether there are enough funds in the STF account at year-end to cover the proposed amount. If there are insufficient funds, the proposal may be revisited and adjusted to prioritize all elements.

Aaron Caffarel motioned to approve the amended FY 2012-2013 ITS Proposal; Cody Wells seconded the motion. The motion was unanimously approved.

C. Solar Dok Discussion (Cody Wells)
Cody Wells revoked his request for a discussion about the Solar Dok Station Project.
D. Fall 2012 Student Technology Fee Computer Reallocation (Michael Smith)
ITS reported that within the next few weeks, they will receive a list of computers that will be made available in Fall 2012 for reallocation to units across the campus. A call to request reallocated computers will be sent out by Academic Affairs via broadcast email, and a subcommittee will be formed to award the requests. Neal Stoltzfus agreed to serve as chairman of the Computer Reallocation Subcommittee. Aaron Caffarel and Landon Hester also agreed to serve on the subcommittee.

IV. Next Meeting Date
The next STF Oversight Committee meeting would be announced at a later date.

V. Adjourned
Theo Williams motioned for the meeting to adjourn; Cody Wells seconded. The motion was unanimously approved. The meeting adjourned at approximately 4:40 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or John Duplantis a minimum of one week prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Eric Monday, Chairman
Minutes recorded by John Duplantis