Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: September 27, 2004
Voting Members Present: Jerry Baudin, Chair, William Beyer, Chuck Wilson, Neal Stoltzfus, Jason Wesley, Spencer Sissell, Will Hennegan, Dustin Clemons, Heath Hattaway, and Bryan Jones
Guests: John Borne, Robert Doolos, Michael Colyar, Scott Menter, Joseph Hutchinson, Jimmie Lawson, and Phoebe Rouse

Materials distributed:
Minutes from September 20, 2004 meeting
Computing Services Request for FY 04-05 Funds
CELT Request for FY 04-05 Funds
FY 2005-06 Evaluative Criteria
Math Request to use STF Public Access Lab (Spinosa)
Proposal for STF support of the Wharton Research Data Service (WRDS)
Gym Armory Lab Utilization Statistics (Spinosa)

I. Welcome and Introduction.
The meeting was called to order by Jerry Baudin at approximately 2:05 p.m.

(Today Heath Hattaway was proxy for Brad Golson, and Bryan Jones was proxy for Theresa LoBianco.)

II. Old Business:

A. Approval of the September 20, 2004 minutes. (Jerry Baudin)
Heath Hattaway motioned for the approval of the minutes; Will Hennegan seconded the motion. The minutes were unanimously approved.

B. Computing Services Request for FY 2004-05 Funds (William Beyer)
William Beyer (Bill) began the discussion by stating that Computing Services (CS) would like to return the $150,000 that was allocated to them for FY 2004-05 to create a visionary classroom. This return would bring the new total of unallocated FY 2004-05 funds to $574,000. Bill stated that CS top priority is to create comprehensive wireless campus coverage. This decision was made after meeting with students and discussing student needs/wants. The total request from CS for wireless expansion is $2.75 M over a 7-10 year period. Chuck Wilson expressed concern over having the committee make a large commitment over a long period. Bill suggested the time period could be shortened if he could acquire the college deans cooperation in abstaining from requesting Discipline Specific (DS) money for one year and put the $1.4M normally designated for DS towards wireless expansion. Also, CS would like to create more funding for wireless expansion by cutting back on public access labs and eliminating public access labs that are not utilized. Bill requested that the STF Committee give CS as much of the FY 2004-05 unallocated funds as the committee feels appropriate to expand wireless on campus based on the detailed priority list (see attached) CS created and students on the committee amended.

Heath Hattaway asked if it would be possible to utilize Tech Fee signage to inform students of the areas that now offer wireless access provided by the STF. Currently there are STF decals placed in areas funded by STF but he would like to see signs designating wireless areas. It was expressed that any signs would have to be brought to and approved by the University to match existing signage on campus. Any changes in signage would have to be explored further by the committee.
C. CELT Request for FY 2004-05 Funds  (Joseph Hutchinson)

Joe Hutchinson presented CELT’s request to use unallocated FY 2004-05 funds (see handout). CELT proposed Classroom upgrades, Portable Reserve Equipment, and preparatory work for future classroom installations and retrofits. A portion of the classroom upgrades proposal, three large classrooms, called for replacing projectors that were installed in 2003. Chuck asked why these projectors could not remain in these large rooms for at least the duration of the warranty period. Joe said that CELT could wait to replace this equipment and explained that the upgrades to these specific rooms would be to install dual projectors that can display split images with dual motorized screens. Will Hennegan responded that he did not feel the dual split screens were that important because they (the students) could not write fast enough to copy dual screens anyway.

Heath Hattaway motioned for the committee to direct funding for comprehensive wireless coverage as proposed by CS. The committee decided to provide funding for the following locations from the detailed priority list (see attached) as provided by CS: Union, full coverage, $30,820; Middleton, upgrade from 11Mbps to 54Mbps, $64,929; School of Music, full coverage, $27,174; Lockett, addition of access points to provide full coverage $34,540; Cox Center, upgrade to 54Mbps and addition of access points to provide full coverage, $18,493; Dodson Hall, full coverage, $7,946; Tureaud Hall, additional of access points to provide density, $33,224; Quad, Parade Grounds, Café North of CEBA, and miscellaneous outdoor areas, $37,726; CEBA addition of access points to provide full coverage, $321,948. Funding for the project will include all unallocated funds from FY 04-05, approximately $424,000, the $150,000 return by CS from visionary classrooms, and the additional $2,800 will come from projected additional revenues collected from the Student Tech Fee due to increased enrollment during the Fall 2004 semester. Bryan Jones seconded the motion; the motion was unanimously approved.

D. Special Use of a STF Public Access Lab  (Phoebe Rouse & Jimmie Lawson)

Phoebe Rouse, from the Department of Mathematics, requested use of the Spinosa Lab, located in the Gym Armory, for the mathematics teaching pilot program for the spring semester. The pilot program called Roadmap to Redesign, R2R, is a new progressive way of teaching. Phoebe proposed to use this program to teach MATH 1021 to approximately 200 students. The lab would be open for the MATH 1021 pilot for 9 hours per week, MWF 12:30 pm – 3:30 pm. Bill Beyer made a motion to approve the use of the Spinosa lab; Heath seconded the motion and it was unanimously approved.

The committee asked Phoebe and Jimmie Lawson if they would come back and give a report after the spring semester. They said they would be happy to come back.

E. FY 2005-06 Evaluative Criteria  (Neal Stoltzfus)

Dustin Clemons made a motion to approve the changes to the Evaluative Criteria for FY 2005-06 as shown in the handout. Spencer Sissell seconded the motion and it was unanimously approved.

III. New Business:

Proposal for STF Support of the Wharton Research Data Service (WRDS)

Robert Sumichrast, Dean of the College of Business Administration, sent a proposal asking for STF support of the Wharton Research Data Service (WRDS). He asked for a one-time funding of $50,000 to help implement this data subscription service. Jerry Baudin will ask Dean Sumichrast to attend the next STF meeting to discuss the proposal.

IV. Next Meeting Date.

STF meetings are scheduled for Mondays at 2:00 p.m. in the Academic Affairs conference room.

The committee will not meet on Monday, October 4, or Monday, October 11.

V. Adjourned.

Heath Hattaway motioned for the meeting to adjourn; Bryan Jones seconded; the motion was unanimously approved. The meeting adjourned at 3:40 p.m.
**Reminders:** Please forward all agenda items and handouts to Bob Kuhn or Michele Perez a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman

Minutes recorded by Lisa Ruiz