Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: September 20, 2004

Voting Members Present: Jerry Baudin, Chair, William Beyer, Chuck Wilson, Neal Stoltzfus, Brad Golson, Justin Shropshire, Jason Wesley, Spencer Sissell, Will Hennegan, and Theresa LoBianco

Guests: Robert Kuhn, John Borne, Robert Doolos, Michael Colyar, Scott Menter, Hector Rios, and Sean Robbins

Materials distributed:
Minutes from August 30, 2004 meeting
Computing Services Request for FY 04-05 Funds
CELT Request for FY 04-05 Funds
STF Software Hand-out
Computing Services – Printing Services FY 03-04

I. Welcome and Introduction.
The meeting was called to order by Jerry Baudin at approximately 2:05 p.m.

(Theresa LoBianco will be proxy for Student Government Speaker, Brandon Smith for the fall semester.)

II. Old Business:

A. Approval of the August 30, 2004 minutes. (Jerry Baudin)
Brad Golson motioned for the approval of the minutes; Neal Stoltzfus seconded the motion. The minutes were unanimously approved.

B. Computing Services Request for FY 2004-05 Funds (John Borne)
John Borne presented Computing Services (CS) request to use the unallocated FY 2004-05 STF funds. The possible options where CS could utilize additional funds are to expand wireless coverage on campus, creation of virtual general access labs, and visionary classroom(s). CS received $150,000 in FY 2004-05 to create a visionary classroom(s) but no funds have been spent to date. Robert Kuhn asked if they would like to return the $150,000 to the STF fund and refresh their visionary classroom proposal to include some of the additional items they are now requesting and have the project funded in FY 2005-06. Jerry Baudin asked John to determine CS priority ranking of the three options along with a cost for each, the impact each option will have on students, and an implementation time line. John will present this information at the next meeting. Brad Golson will seek student opinions on priority issues and projects and report at the next meeting.

The committee discussed expanding Outblaze Webmail to student organizations. John Borne will present the feasibility of increasing the Outblaze contract at the next meeting.

John asked the committee to move some software packages from the STF Software maintenance budget to the STF Software budget. The software involved is Freedom Scientific “Jaws” and “Magic” titles, and KeyServer software. Jerry Baudin asked John to bring detailed cost and the impact of this decision on both the maintenance and software accounts to the next meeting for further discussion.

C. CELT Request for FY 2004-05 Funds (Scott Menter)
Scott Menter presented CELT’s request to use unallocated FY 2004-05 funds. Scott stated CELT’s first priority is for $129,545 for Classroom upgrades, second priority is for $55,000 for Portable and Reserve Equipment, and their third priority request is for $35,280 for Facility Services and network room preparations
for the new multimedia classrooms proposed for FY 2005-06. The committee will continue discussion of their request at the next meeting.

D. Discipline Specific Additional Funding for FY 2004-05
Chuck Wilson made a motion for the committee to refrain from funding any of the FY 2004-05 Discipline Specific projects that were reviewed for a second time. Brad Golson seconded the motion and it was unanimously approved.

E. STF Website  (Neal Stoltzfus)
Neal Stoltzfus reported that all the web updates for FY 05-06 were complete and would be posted by the October 1, 2004 deadline except for the pending changes to the Evaluative Criteria section. Jerry Baudin made a motion to include a project ranking from the Office of Academic Affairs in the FY 2005-06 Evaluative Criteria. It was recommended that other criteria point values be reduced to include the new criteria and still retain an overall total 100 point value. Jason Wesley seconded the motion and the committee unanimously approved this change. Neal and Chuck will meet and finalize the changes this week. Committee members will be sent a draft via the STF listserv of the changes for review and comments by Wednesday, September 22, 2004. If there is no opposition from the committee the changes will be made immediately to meet the October 1, 2004 deadline for web updates to the Evaluative Criteria.

Neal recommended that FY 05-06 proposals be completed online in pdf format. He will work with Computing Services to see if this can be implemented by October 1, 2004.

III. New Business:

   Special Usage of a STF Public Access Lab
Robert Doolos presented a request from the Registrar’s Office and the Mathematics Department to use the Spinosa Lab, which is a STF Public Access Lab located in the Cox Communication Center, for a pilot program. The pilot program would require using the Spinosa Lab three days a week for three hours per day to teach a MATH 1021 class. Robert will work with the Math Department and Computing Services to determine the peak usage times at the Spinosa Lab and determine if the lab could be used. He will report findings to the committee at a later meeting.

IV. Next Meeting Date.

   The next meeting is scheduled for Monday, October 4, 2004 at 2:00 p.m. in the Academic Affairs conference room.

V. Adjourned.

   Jason Wesley motioned for the meeting to adjourn; Will Hennegan seconded; the motion was unanimously approved. The meeting adjourned at 3:25 p.m.

Reminders: Please forward all agenda items and handouts to Bob Kuhn or Lisa Ruiz a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Lisa Ruiz