I. Welcome and Introduction.

The meeting was called to order by Jerry Baudin at approximately 2:00 p.m.

II. Old Business:

A. Approval of the April 23, 2004 minutes. (Jerry Baudin)

Brad Golson motioned for the approval of the minutes; Jason Wesley seconded the motion. The minutes were unanimously approved.

B. FY 2003-2004 and FY 2004-05 Financial Reports  (Bob Kuhn)

The committee discussed how the Mobile Fines from the Library that were collected in FY 2003-04 should be used. The fines collected for FY 2003-04 totaled $5,675. Jason Wesley made a motion to allow the library to keep the fine money and use it as they see fit. The motion was seconded by Dustin Clemons. The motion was unanimously approved.

C. Discipline Specific Ranking Sheet FY 2004-05

STF FY 2004-05 Proposals - The committee needs to determine how to spend $424,917 of unallocated STF funds within the following categories: Public Access, General Classroom, and Discipline Specific. Each member was given an updated ranking sheet for FY 2004-05 and 9 proposals from the February 2004 call for proposals to look at for possible funding. The proposals handed out were the next in the original ranking order that were to be reviewed for the possibility of being funded were additional monies to become available.

D. Summary of STF Actions - Summer 2004

A summary of STF requests and decisions made over the summer was distributed to committee members.

E. Reallocation Request from Matthew Dunn (see handout)

The committee discussed a reallocation request from Matthew Dunn from Interior Design. Brad motioned to approve the reallocation request. Dustin seconded and the motion was unanimously approved.
III. New Business:

A. Presentation by Computing Services on Status of STF Projects in 2004  (John Borne)
John Borne presented “Tech Fee: What has it bought students?” giving the status of STF money expended from FY 1998-99 thru FY 2004-05. John highlighted the PAWS Expansion, Public Access Labs, Software, Tiger Bytes, Wireless Internet Access, Multimedia Classrooms, Web Mail, Wireless Printing, and the Visionary Classroom. The committee discussed the direction it would like to go with the future allocation of funding in light of the changing technological needs and utilization across campus with Public Access computer labs and Multimedia classrooms. Jerry Baudin asked for a report on the utilization of the Public Access computer labs. Stacey Morales, of the Office of Computing Services, will provide utilization statistics to the committee at a later date. Dr. Baudin asked John how much it would cost to go from General Classroom to General “Virtual” Classroom and the feasibility of this. John will report to the committee at a later date.

B. Sub Committee Assignments
Jerry Baudin asked for subcommittees to be formed for the STF Website and for Public Access Software.

The members that volunteered to work on the STF Website sub committee are Neal Stoltzfus, Brad Golson, Jason Wesley, and Dustin Clemons. Lisa Ruiz, STF Contact Person, will also participate on this committee.

The members that volunteered to work on the Public Access Software sub committee are John Borne, and Stacey Morales. Will Hennegan, STF student IT Representative was appointed by Brad Golson to also participate on this committee.

C. Request from CELT to Surplus General Classroom Equipment  (Joseph Hutchinson)
The committee reviewed a request from CELT to surplus A/V Equipment from retrofitted General Purpose Classrooms. Chuck Wilson made a motion for the committee to allow CELT to make the decisions regarding reallocating the equipment to departments or sending the equipment to surplus. Jason Wesley seconded and the motion was unanimously approved. CELT will submit quarterly reports to the committee regarding all STF Equipment transfers to departments and to surplus.

IV. Next meeting date.
The next meeting is scheduled for Monday, September 13, 2004 at 2:00 pm in the Academic Affairs conference room.

V. Adjourned.
Chuck Wilson motioned to adjourn; Jason Wesley seconded; the motion was unanimously approved. The meeting adjourned at 3:50 p.m.

Reminders:
Please forward all agenda items and handouts to Bob Kuhn or Lisa Ruiz a minimum of 24 hours prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Lisa Ruiz