Student Tech Fee (STF) Oversight Committee

Minutes of Meeting: March 5, 2004

Voting Members Present: Jerry Baudin, Chair; Ron Hay, Jim Fernandez, Neil Kestner, Allen Richey, Jeremy Griggs, Jay Buller, Spencer Sissell (proxy), and Heath Hattaway (proxy).

Guests: Joel Williams, Chuck Wilson, Robert Doolos, Bobby Matthews, Joe Hutchinson, Tammy Adams, Saundra McGuire, and Robert Kuhn.

Materials distributed:
Minutes from February 27, 2004
Discipline Specific Ranking Sheet FY 2004-2005
Uncommitted Funds Statement
GIS Hand-out from Michael Chamberlain and Barrett Kennedy
START 3 Year Report from Melissa Brocato

I. Welcome and Introduction.
The meeting was called to order by Jerry Baudin at 2:38 p.m.

II. Old Business:

A. Approval of the February 27, 2004 minutes. (Jerry Baudin)
   Jeremy Griggs motioned for the approval of the minutes; Allen Richey seconded the motion. The minutes were unanimously approved.

B. New Multi Media Classroom & Visionary Classroom Requests ($287,725) (Joel Williams)
   One Multi Media Visionary Classroom was approved at a cost of $170,200.

   Five additional Multi Media Classrooms were approved at a cost of $110,825. This will bring the total of FY 2004-2005 new Multi Media Classrooms to 17:
   • 15 classrooms at $22,165 each
   • 2 classrooms at $23,965 each
   The total approved comes to $380,405.

   The motion for approval was made by Jeremy Griggs and seconded by Jay Buller.

C. Discussion of the Discipline Specific Proposals (Jerry Baudin)
The Student Tech Fee (STF) Committee continued discussion of the Discipline Specific Projects for 2004-05. The committee has approximately 1.4 million dollars allocated to fund discipline specific projects. Projects in pending status from the 2/27/04 meeting were discussed. Projects approved for funding on March 5 total $513,956.

1. Projects Approved:

   **Agriculture**
   Renewable Natural Resources $89,682 approved, only items 1 & 2 from the original proposal
   Principal Implementor: Michael Chamberlain
   Project Title: Developing a Teaching Facility for Spatial Technologies in Natural Resources

   Michael Chamberlain and Barrett Kennedy provided the Student Tech Fee Committee with a hand-out stating that they had reviewed the possibility of making a collaborative effort toward a GIS environment that could benefit both the College of Art & Design students and the Agriculture students. They concluded that it would be inconsistent with the strategic objectives of each unit and not in the best interest of the students and faculty. This project was approved pending submission of a revised proposal and budget form which would reduce the project cost from $138,747 to $89,862 and include only items 1 & 2 listed from the original proposal.
Business Administration
Information Technology Group $58,510 approved
   Principal Implementor: William Black
   Project Title: Evolving to the Next Generation Classroom

Jeremy Griggs and Joel Williams met with the Principal Implementors of this proposal and determined this project could not be merged with any of the other wireless visionary classroom proposals.

Information Technology Group $42,189 approved
   Principal Implementor: William Black
   Project Title: Providing Access Control For Improved Security and Enhanced Instruction in the Microlab Classroom

Jim Fernandez and Jeremy Griggs spoke with the Principal Implementors of this proposal and determined it would be more cost effective to fund this proposal individually than to combine with any other projects.

Art & Design
CADGIS $45,000 approved
   Principal Implementor: Barrett Kennedy
   Project Title: Growing Instructional Capacity to Meet Growing Student Demand

Michael Chamberlain and Barrett Kennedy provided the Student Tech Fee Committee with a hand-out stating that they had reviewed the possibility of making a collaborative effort toward a GIS environment that could benefit both the College of Art & Design students and the Agriculture students. They concluded that it was inconsistent with the strategic objectives of each unit and not in the best interest of the students and faculty.

Jim Fernandez and Jeremy Griggs spoke with the Principal Implementors of this GIS proposal and determined that this project could not be merged with another and should be funded individually.

CELT
Testing Facility $192,060 approved (3 year project, total funding $652,480)
   Principal Implementor: Bobby Matthews
   Project Title: Multi-Station Computer Testing Lab

Bobby Matthews met and discussed with the Committee the benefit of funding this project. The committee decided it was beneficial to a larger number of students to fund this project as set forth in the original proposal. The Student Tech Fee Committee reserves the right to reduce the 2nd and/or 3rd year funding amount based on the successful implementation and assessment of the first year of the project as well as the future availability of space to house the expanded operations.

Computing Services
START $86,515 approved (3 year project, total funding $258,545)
   Principal Implementor: Melissa Brocato
   Project Title: START: Student Technical, Application, and Resource Training Program

A hand-out prepared by Melissa Brocato was provided to the committee with assessment information on the START project for the past three years. Saundra McGuire made additional comments to the committee concerning the needs and benefits of the START program. It was determined that the START program has been beneficial to many students and was approved for funding.
2. Proposals on Hold - Pending Additional Information

Engineering, Bio & Ag $39,400

This project is pending approval. A Principle Implementor in this department has not yet submitted the appropriate completion report for a previously funded project. He has agreed to submit a report. If a satisfactory report is received within the next 30 days, this project will be funded.

3. Proposals Not Approved for Funding in FY 04-05

- Basic Sciences, Computer Science $70,500
  Principal Implementor: Yoohwan Hwang
  Project Title: Upgrade of the Microcomputer Laboratory in Computer Science

This proposal was not approved for funding. This proposal would have added 15 computers to a computer lab that presently has 15 computers. The classroom currently has HVAC problems and adding 15 more computers would have aggravated the situation.

- Basic Sciences, Physics & Astronomy $45,015
  Principal Implementor: Jorge Pullin
  Project Title: Computer Based Testing System for Introductory Physics Courses

This proposal was not approved for funding. It was discussed to see if it could be merged with other testing facility proposals. It would not have been cost effective to include this project with any others.

- Art & Design, Interior Design $33,520
  Principal Implementor: Phillip Tebbutt
  Project Title: Mobile Computing, Classroom Outreach Pilot Scheme

This proposal was discussed in terms of merging it with other GIS proposals and when this was not possible the decision was made not to fund it.

- LSU Libraries, Wireless Classroom $87,995
  Principal Implementor: Nancy Colyar
  Project Title: Multifunctional Wireless Libraries Classroom

This project was not approved for funding. It was discussed by the committee in terms of merging it with another wireless classroom proposal. It was decided the number of students impacted would not be cost effective.

All the proposals mentioned above were discussed by the STF Committee and the decisions made were unanimous. Principal Implementors with approved projects will begin to be notified on Monday, March 8, 2004.

The STF Committee will continue to discuss the distribution of the remaining discipline specific funds at the next meeting.

IV. Next meeting date.

The next regularly scheduled meeting will be on Friday, March 19, 2004 at 3:00 p.m. in the LSU Union, Caddo Room.

V. Adjourned.

Jeremy Griggs motioned to adjourn; Allen Richey seconded; the motion was unanimously approved. The meeting adjourned at approximately 4:00 p.m.

Reminders:

Please forward all agenda items and handouts to Bob Kuhn or Lisa Ruiz prior to the meeting.

Student Representatives: If you are unable to attend the meeting, please send an alternate representative to ensure a quorum.

Respectfully submitted, Jerry Baudin, Chairman
Minutes recorded by Lisa Ruiz