This contract governs the residence halls and East and West Campus Apartments. All references to “residence halls” or “rooms” apply to East and West Campus Apartments as well. Dates are based on the LSU regular academic calendar published in the LSU General Catalog.

1. ACCEPTANCE OF CONTRACT: Provide your signature, age, and date in the designated blanks at the end of this contract. If you are less than 18 years of age, your parent or guardian must also sign and date the form. By signing this contract, you are agreeing to the terms and conditions set forth below.

2. CONTRACT PERIOD AND ELIGIBILITY
   a. You must be a full-time LSU student or participant in an LSU approved program and shall live in an LSU residence hall for both fall and spring semesters. Dropping to part-time status after a semester starts, however, shall not terminate this contract. If space is available, Residential Life at its sole discretion may permit a part-time LSU student to live in a residence hall.
   b. The term of this contract is the academic year. The residence halls, except East and West Campus Apartments, will close for the break between the fall and spring semesters when classes are not in session. LSU does not guarantee temporary or interim housing during breaks between semesters for students in residence halls closed during these periods.
   c. If your academic program operates on a different calendar from that of the regular Baton Rouge campus (such as programs offered through the Paul M. Hebert Law Center), be aware that East Campus Apartments and the residence halls (excluding West Campus Apartments) may be closed during some periods in which your academic program operates.
   d. Moving out of the residence halls before the end of spring semester is a violation of this contract, and you shall pay charges and penalties as outlined in section 6 below.

3. ASSIGNMENTS
   a. Assignment and Sublease: This contract is for space within the residence hall system and not for a specific building or room. Assignment and/or subleasing is prohibited. No provision of this contract shall be transferred or assigned. LSU reserves the right to reassign you to a different room or building.
   b. Room Changes: If for any reason you are required or allowed to move to a different residence hall room, you will be charged or refunded the difference between the two rates (prorated for the remainder of the term). If for any reason you are required or allowed to move to an Edward Gay apartment as the renting student, the remaining prorated portion of your residence hall rent will be credited toward your apartment rent. If for any reason you are required or allowed to move to an Edward Gay apartment but not as the renting student, charges related to the application fee, advance rent and rent shall be as outlined in paragraphs 6 and 7 below.
   c. Partial Occupancy: Residence hall rental rates are based on your room being occupied at its normal capacity. During fall and spring semesters, if your room becomes occupied at less than normal capacity, you may be contacted by Residential Life to exercise one of the following choices:
      i. Pay the additional rent for a private room.
      ii. Request assignment to another room or to pull in a desired roommate into the unoccupied space.
      iii. Identify that you are willing to accept a roommate at any time as directed by Residential Life, which includes leaving the open space available for move-in at all times.
   d. Ineligible Occupants: Rooms may only be occupied by residents assigned by Residential Life. If you allow anyone else to move into or stay in another room or bed in your apartment, suite, or room, you may be removed from campus housing. Overnight guests are permitted in residence halls; refer to Living on Campus Handbook for conditions and approval process.
   e. Online Renewal: You may be given the opportunity to renew this contract via the Internet to live in the residence halls or the East or West Campus Apartments. If you choose to renew online, you will be bound by and subject to all the terms and conditions of this contract and any additions, deletions, or modifications contained in the online version that you accept, authorize, or agree to electronically in the manner prescribed online in lieu of a handwritten signature. A non-refundable $250 advance rent payment is required for renewals.
   f. Housing Cancellation/Withdrawal: You must submit any housing cancellation at lsu.edu/cancelhousing. Charges for cancellation/withdrawal and any refund shall be determined as outlined in sections 5 and 6 below.
   g. Room assignments and inspections: LSU reserves all rights in connection with assignment of rooms. LSU shall have the right to inspect rooms.

4. RENTAL RATES:
   a. The amount will be as established and published by the Department of Residential Life for the assigned room. Rates will be posted in the Department of Residential Life, located in 99 Grace King Hall, Baton Rouge, Louisiana 70803.
b. Payment shall be made or deferred no later than the first day of class for the fall and spring semesters, respectively.

c. Basic cable service is included in all rooms. Additional cable services are obtained by contacting Cox Communications. RESNET, a high-speed data connection and wireless high speed internet are included for each student in his/her room.

d. Rental rates are subject to change at the beginning of any academic term.

5. ADVANCE RENT/APPLICATION FEE:

a. A $250.00 advance rent payment and $50.00 non-refundable application fee shall be paid to the university when a housing application is submitted. Applicable transaction fees may apply based on payment method.

b. The amount of an advance rent refund, if any, shall be determined as of the date the Department of Residential Life receives cancellation notice according to the following schedule:

(i) New contracts:
   1. Before April 1: $250.00 refund
   2. Before May 1: $125.00 refund
   3. Before June 1: $75.00 refunded
   4. June 1 or after: entire advance rent payment is forfeited

(ii) Renewed contracts: cancellation at any time after renewal forfeits entire advance rent payment

6. REFUNDS/FEES/PENALTIES/WITHDRAWALS/CANCELLATIONS: if you cancel your housing assignment or withdraw your housing application, you will be charged or refunded rent as follows:

a. Cancellations received after July 1 but before August 1: a $175 cancellation fee will be charged.

b. Cancellations received after July 31 but before fall classes begin: you are responsible for 25 percent of the fall rent of the lowest priced room offered for the fall term.

c. If you check into your room and cancel before fall classes begin: you are responsible for 25 percent of the fall rent of the lowest priced room offered for the fall term.

d. Cancellations received on or after classes begin for the fall semester but during the fall semester:

   (i) If you resign from LSU, you are responsible for 25 percent of the remaining rent for your room for the fall semester and will be charged a rent penalty for the spring semester (75 percent of the lowest priced room offered). After the 14th class day of the spring semester, if you have not registered for classes at LSU, the rent penalty for the spring semester will be reversed.

   (ii) If you move out without resigning from LSU, you are responsible for 75 percent of the remaining fall rent for the lowest priced room offered and will be charged the rent penalty for the spring semester. After the 14th class day for the spring semester, if you have not registered for classes at LSU, the spring rent penalty will be reversed.

   (iii) If you apply for housing and do not check in (no show) and resign from LSU, you are responsible for 25 percent of the rent for your assigned space for the fall semester.

   (iv) If you apply for housing and do not check in (no show) and do not resign from LSU, you are responsible for 75 percent of the remaining fall rent for the lowest priced room offered.

e. If you graduate in the fall semester or are academically ineligible to return for the spring semester, you will not be charged rent for the spring semester.

f. If you lived in a residence hall for the fall and are eligible to return to LSU but do not live in a residence hall for the spring semester, you will be charged the rent penalty (75 percent of the lowest priced room offered) for the spring. After the 14th class day of the spring semester, if you have not registered for classes at LSU, the rent penalty for spring will be reversed.

g. If you did not live in a residence hall for the fall semester and cancel a housing application before classes begin for the spring, your rent will be refunded.

h. Cancellations received on or after classes begin for spring, but during the spring semester:

   (i) If you resign from LSU, you are responsible for 25 percent of the remaining spring rent for your room.

   (ii) If you move out without resigning from LSU, you are responsible for 75 percent of the remaining spring rent for the lowest priced room offered.

   (iii) If you are a new applicant for housing and do not check in (no show) and resign from LSU, you are responsible for 25 percent of the spring rent for your assigned space for the spring semester.

   (iv) If you are a new applicant for housing and do not check in (no show) and do not resign from LSU, you are responsible for 75 percent of the remaining spring rent for the lowest priced room offered.

i. If you are required to move out of the residence halls as a result of disciplinary action, your charges will be calculated as in 6.d. or 6.h. above.

j. If you are required to move out of the residence halls for the convenience of the university, you will be refunded all of the remaining rent for the current semester and shall not be charged rent for any future term so long as you do not live in the residence halls.

7. CONDUCT:

a. You shall abide by the terms and conditions of the Code of Student Conduct and all rules and policies of the Department of Residential Life and LSU.

b. Termination of Contract: LSU, at its sole option, may terminate this contract for violation of the terms and conditions of this contract or for any violation of LSU policies, regulations, Living on Campus Handbook, the law or the Code of Student Conduct. Failure to strictly or promptly enforce any of the terms and conditions of this contract by LSU shall not operate as a waiver of any of LSU’s rights as provided herein. You must advise LSU Residential Life immediately if you are arrested for, convicted of, or plead guilty to a crime other than a minor traffic offense or if any such criminal action is pending or expected to be brought against you. LSU, at its sole option, may terminate this contract if you complete, withdraw, or are removed from the
8. LIABILITY FOR DAMAGES OR LOSS: You are liable and shall pay for any damage you or your guests cause to university property. You may also be held liable for and shall pay a share of damages to your residence hall. LSU assumes no responsibility and shall not be liable for any loss of or damage to your personal property and you agree to hold LSU harmless for any such loss or damage.

9. EQUIPMENT MALFUNCTIONS: In the event of a malfunction of mechanical equipment in your residence hall, university personnel shall make an effort to restore operations. Partial refunds of rent are not made for suspension of services caused by equipment malfunctions. If suspension of service is prolonged, Residential Life at its sole option may terminate this contract and refund the remaining part of the semester rent. If a particular malfunction continues for more than 10 days, you have the option to request to be moved to another room and you will be reassigned, provided space is available. In that case, if you exercise the option to request assignment to another residence hall, you shall be charged or refunded any difference in rates.

10. VACATING PREMISES:
   a. Upon expiration or termination of this contract, you agree to vacate the premises, as instructed, upon notice of same, removing all personal items and refuse and leaving the premises clean and in good condition, normal wear excepted.
   b. If you fail to follow the proper procedure to check out of your room, you will be assessed a service charge of $50. In addition, if you fail to check out by the date and time announced for the closing of your hall or the end of your occupancy period, you will be assessed an additional service charge of $25 for each hour or portion thereof from that announced time until the time you complete a proper checkout. This is in addition to any other damage charges or service fees for which you may be liable. Any items left in your room are subject to a $300 item removal and disposal charge.
   c. Upon termination of this Agreement, all personal property and refuse belonging to you or others must be removed from LSU property. If you fail to do so, you will be charged $300 for removal and disposal of any such property or refuse.

11. PROPERTY: You hereby agree to hold the university, its agents, employees and contractors harmless for any loss or damage of personal property remaining on LSU property after termination of this contract. Further, you agree to indemnity and defend the university, its agents, employees and contractors as to any suits, claims, or demands alleging loss or damage of any property that was left in your room or apartment or in your possession, custody, or control.

12. PHOTO/VIDEO DISCLOSURE & RELEASE: Residential Life has the right to reproduce, use, exhibit, display, broadcast, distribute and create derivative works of university related photographs or videotaped images taken in public spaces of on-campus housing residents, visitors and guests for use in connection with the activities of the university and Residential Life or for promoting, publicizing, or explaining the university and Residential Life. Residential Life and the Division of Strategic Communications is relinquished from and given all rights, title, and interest a subject may have in the finished photographs, print pieces, electronic versions, videotapes and/or sound recordings for the purpose and promotion of Louisiana State University by the LSU Division of Strategic Communications and/or the Department of Residential Life.

STUDENT NAME (PRINT): ______________________________  STUDENT ID NUMBER: _______–_________–___________
I agree to abide by the contract terms listed above.

STUDENT SIGNATURE ______________  AGE ___________  DATE ____________
PARENT/GUARDIAN SIGNATURE ______________  DATE ____________
(If applicant is under 18 years of age)

ACCEPTANCE BY LSU.
This contract is accepted by LSU, Department of Residential Life, by signature of a duly authorized representative below.

______________________________  Assistant Vice President, Residential Life & Housing
Steven D. Waller, Assistant Vice President, Residential Life & Housing