

STUDENT GRAPHIC DESIGNER INTERNSHIP

The Department of Residential Life Communications Office employs one graphic design student to assist with creating the overall theme, look, and feel of publications. The student must be proficient in the Adobe Creative Suite as well as in the Microsoft Office Suite. The student must demonstrate good typographic and compositional skills as well as possess the ability to create quality design quickly.

The student will work as part of the communications team updating, designing, and posting information including but not limited to signage, posters, digital slides, social media icons and backgrounds, pamphlets, postcards, newsletters, flyers, and t-shirts.

This designer should be able to handle tight deadlines, be creative, resourceful, and possess great time management skills. The candidate must be a self-directed conceptual thinker and be able to take direction on multiple projects in a fast-paced environment.

Personal computers may be used on the job, but project files must be synced with office servers regularly. Other duties will be assigned as needed.

Requirements & Expectations:

- Be in good academic, financial, and judicial standing with the university
- Available to complete work during normal office hours 8 a.m. – 4:30 p.m.
- Enrolled full-time* at LSU with a minimum GPA of 2.0
- Graphic design experience or courses
- Grammar and proofing skills
- Proficient in the Adobe Creative Suite (Illustrator, InDesign, Photoshop) as well as in the Microsoft Office Suite
- Solid communication and strong interpersonal skills
- Ensure adherence to the University Identity Standards
- Ability to multitask and manage multiple projects with overlapping deadlines.
- Exhibit professionalism with punctuality and communication of absences
- Complete timesheets accurately and on-time
- Willingness to embrace learning opportunities

Compensation:

- The position is hourly starting at \$8.00.
- Fall and spring semesters up to 20 hours per week; summer up to 40 hours per week if not enrolled in summer school**, or up to 20 hours if enrolled in summer school

To apply:

Please provide portfolio or website link to reslifecomm@lsu.edu