REQUEST FOR ADDING, CHANGING, SUSPENDING OR DROPPING AN UNDERGRADUATE CONCENTRATION

Department: Child & Family Studies; School of Social Work
College: Human Sciences & Education
Name of Concentration: Child & Family Studies
Name of Curriculum/Major: Child & Family Studies
Type of Degree: B. S.
Date: 09/20/17

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

ATTACH JUSTIFICATION for all actions: Use separate sheet.
ATTACH RESPONSE from any departments affected [i.e. any department whose course(s) are to be added.]
ATTACH FORM D ADDENDUM for all new concentration or changes involving General Education courses.

ACTION (check appropriate box):

( ) ADDING: The entire new concentration, by semester, must be typed on plain sheets and attached to Form E. 
(See sample layout attached.)

( X ) CHANGING: Regardless if all semesters of a concentration are to be changed or only parts, the present and 
proposed (eight-semester) recommended path should be attached on separate pages. On the 
Present recommended path, use strikeout and on the Proposed recommended path, highlight areas 
to identify deletions and additions. Do not use boldface to designate changes as boldface is 
reserved for critical requirements within the recommended path. Explain all changes adequately on 
attachment.

( ) SUSPENDING: Provide an adequate explanation for suspending the concentration on plain sheets and attach.

( ) DROPPING: Provide an adequate explanation for dropping the concentration on plain sheets and attach.

CONCENTRATION

<table>
<thead>
<tr>
<th>PRESENT</th>
<th>PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total semester hours in current concentration:</td>
<td>120 hrs</td>
</tr>
</tbody>
</table>

APPROVALS:

Department Faculty Approval Date 9-30-16

[Signature]

10-2-17

Department Chair Signature (date)

College Faculty Approval Date 10-18-17

[Signature]

10-18-17

College Dean Signature (date)

Graduate Dean Signature (date)

Chair, FS C&C Committee (date)

Casey Bennett/cbenne5@lsu.edu

College Contact E-mail

Academic Affairs Approval (date)

2/9/16
JUSTIFICATION
The prefatory information that describes admission requirements and basic scholastic expectations has been reframed to conform to current practice.

The admission requirements for the major has been added to the College. Admission to the College allows CFS students access to College advisors. This access ensures that CFS students receive informed and timely registration advice.

A "BASIC SCHOLASTIC EXPECTATIONS" section has also been added. The maintenance of a 2.2 cumulative and LSU GPA is intended to strengthen the academic integrity of the program.

COURSES REMOVED FROM AND ADDED TO THE CONCENTRATION
KIN 2600 Human Sexuality is seldom taught during either semester or summers, and finding it and frequently having to pay extra tuition or fee costs present an unwarranted hardship for our students. The necessary information is covered in other CFS courses, especially CFS 4051 The Adolescent and the Family. It is replaced in the curriculum with an elective.

FIN 3060 Fundamentals of Financial Planning has served as a substitute for HUEC 3060 Family Finance since the dismantling of the former unit, Family, Child, & Consumer Sciences. CFS 4062 Family Finance & Consumer Law has been developed and will serve as more appropriate replacement for the former HUEC 3060; Hence, the addition of CFS 4062 to semester 7 in the 8-semester recommended path.
To: Course & Curriculum Committee

From: Carlos Slawson, Chair
Department of Finance
E. J. Ourso College of Business

Date: January 28, 2015

Re: Child and Family Studies FIN 3060 Requirement

We have been informed that the Child and Family Studies faculty in the School of Social Work wish to drop FIN 3060 Fundamentals of Financial Planning from the required course of study for their undergraduates. The Finance Department has no objection to this change.

If you have any questions or need additional information, please contact me via email finance@lsu.edu or by phone (225) 578-6291.
The School of Kinesiology has reviewed the curriculum change from the Child and Family Studies faculty in the School of Social Work dropping KIN 2600 Human Sexuality from the required course of study for their undergraduates. We have no objection to this change.

We have not offered this course during the fall or spring semester in more than a decade. The class is offered every summer and occasionally in intersession, but we understand this can present a hardship for students. We hope that you will encourage your students to consider KIN 2600 as an elective if they are planning to attend summer school or intersession.
SAMPLE 8-SEMESTER RECOMMENDED PATH (CONCENTRATION) LAYOUT

PRESENT

Students wishing to enter the School of Social Work Bachelor of Science degree program in Child & Family Studies must satisfy the following minimum requirements:

a. 24 earned semester hours with a 2.00 cumulative LSU GPA.
b. English proficiency - advanced placement in credit, or grade of "C" or better in ENGL 1001 (ENGL 1004)
c. General Education proficiency - advanced placements in credit for, or grade of "C" or better in MATH 1021 or higher.

CRITICAL REQUIREMENTS

Sem 1: "C" or better in ENGL 1001.
Sem 2: ECON 2000; MATH 1021.
Sem 3: CFS 2050; CFS 2065.

RECOMMENDED PATH

Semester 1
Critical: "C" or better in ENGL 1001.

* BIOL 1001 General Biology 3
* ENGL 1001 English Composition 3
* PSYC 2000 Introduction to Psychology 3
* PSYC 2040 Social Psychology 3
* MATH 1021 College Algebra 3
* General Education Arts Course 3
Total Semester Hours: 15

Semester 2
Critical: "C" or better in MATH 1021

* SOCL 2001 Introductory Sociology 3
* General Education Humanities Course 3
* General Education Natural Science Course 3
* Approved Electives 6
Total Semester Hours: 15

Semester 3
Critical: CFS 2050; CFS 2065

* EXST 2201 Introduction to Statistical Analysis 4
* CFS 2050 Family Dynamics 3
* CFS 2065 Management of Family Systems and Services 3
* POLI 2051 American Government or POLI 2070 Public Policy Making: An Introduction 3
* Approved Elective 3
Total Semester Hours: 16

Semester 4
Critical: BIOL 1001; SOCL 2001

* CMST 1061 Fundamentals of Communication or CMST 2040 Introduction to Performing Literature or CMST 2060 Public Speaking
* ECON 2030 Economic Principles or AGED 2003 Introduction to Agricultural Economics 3
* ENGL 2000 English Composition 3
* Approved Elective 3
* General Education Humanities Course 2
Total Semester Hours: 15

Semester 5
Critical: ECON 2030/AGEC 2003

* CFS 3055 Development of Young Children in Context or EDCI 3055 Development of Young Children in Context 4
* CFS 3067 Field Experience in Child & Family Studies 3
* CFS 3090 Professional Seminar in Child & Family Studies 2
* SOCL 3601 Social Interaction or SW 3002 The Child and the Community or SW 3003 Skills in Working with People 3
* General Education Natural Science Course 3
Total Semester Hours: 15

Semester 6

* CFS 3065 Adult-Child Relationships 3
* CFS 3056 Young Children's Cognitive & Linguistic Dev. or EDCI 3056 Young Children's Cognitive & Linguistic Dev. 3
* CFS 4051 The Adolescent and the Family 3
* KIN 2400 Human Sexuality 3
* Approved Elective 3
Total Semester Hours: 15

Semester 7

* FIN 3060 Fundamentals of Financial Planning 3
* CFS 4052 Families: Policy and Law 3
* CFS 4064 Family Stress Management 3
* PSYC Developmental Psychology of Adulthood and Aging 3
* Approved Elective 3
Total Semester Hours: 13

Semester 8

* CFS 4065 Family Life Education 3
* CFS 4067 Internship in Child and Family Studies 8
* SOCL 4461 Criminology or SOCL 4701 Population or PSYC 4035 Drugs, the Brain and Behavior 3
Total Semester Hours: 14

1. For Gen. Ed. Natural Sciences, both physical and life sciences must be taken: 6 hours in a physical/life sciences. 3 hours in an area (physical/life) not previously selected.
SAMPLE 8-SEMESTER RECOMMENDED PATH (CONCENTRATION) LAYOUT

PROPOSED

ADMISSION to the B.S. in the Child & Family Studies degree program in the School of Social Work requires that a student be admitted to the College of Human Sciences & Education; have earned at least 24 semester hours; have a cumulative and LSU GPA of at least 2.2; completed ENGL 1001 with a "C" or better; completed MATH 1021 or higher with a "C" or better.

BASIC SCHOLASTIC EXPECTATIONS:
* Maintain a minimum 2.2 Cumulative and LSU GPA.
* At least 30 of the hours required for this degree must be taken at the 3000/4000-level. See the LSU General Catalog for information on University, College, major, and minor residency requirements.

CRITICAL REQUIREMENTS
Sem 1: "C" or better in ENGL 1001.
Sem 2: "C" or better in MATH 1021.
Sem 3: CFS 2050; CFS 2065.
Sem 5: ECON 2030/AGEC 2003

RECOMMENDED PATH

Semester 1
Critical: "C" or better in ENGL 1001.
* BIOL 1001 General Biology 3
* ENGL 1001 English Composition 3
* PSYC 2000 Introduction to Psychology or PSYC 2040 Social Psychology 3
* MATH 1021 College Algebra 3
* General Education Arts Course 3
Total Semester Hours: 15

Semester 2
Critical: "C" or better in MATH 1021
* SOCL 2001 Introductory Sociology 3
* General Education Humanities Course 3
* General Education Natural Science Course 3
* Approved Electives 3
Total Semester Hours: 15

Semester 3
Critical: CFS 2050; CFS 2065
* EXST 2201 Introduction to Statistical Analysis 4
* CFS 2050 Family Dynamics 3
* CFS 2065 Management of Family Systems and Services 3
* POLI 2051 American Government or POLI 2070 Public Policy Making: An Introduction 3
* Approved Elective 3
Total Semester Hours: 16

Semester 4
Critical: BIOL 1001; SOCL 2001
* CMST 1061 Fundamentals of Communication or CMST 2040 Introduction to Performing Literature or CMST 2060 Public Speaking 3
* ECON 2030 Economic Principles or ENGL 2000 English Composition 3
* Elective 3
* General Education Humanities Course 3
Total Semester Hours: 15

Semester 5
Critical: ECON 2030/AGEC 2003
* CFS 3055 Development of Young Children in Context or EDCI 3055 Development of Young Children in Context 4
* CFS 3067 Field Experience in Child & Family Studies 3
* CFS 3090 Professional Seminar in Child & Family Studies 2
* SOCL 3601 Social Interaction or SW 3002 The Child and the Community or SW 3003 Skills in Working with People 2
Total Semester Hours: 15

Semester 6
* CFS 3065 Adult-Child Relationships 3
* CFS 3056 Young Children's Cognitive & Linguistic Dev. or EDCI 3056 Young Children's Cognitive & Linguistic Dev. 3
* CFS 4051 The Adolescent and the Family 3
* Approved Elective 3
* Approved Elective 3
Total Semester Hours: 15

Semester 7
* CFS 4062 Family Finance & Consumer Law 3
* CFS 4052 Families: Policy and Law 3
* CFS 4064 Family Stress Management 3
* PSYC Developmental Psychology of Adulthood and Aging 3
* Elective 2
Total Semester Hours: 15

Semester 8
* CFS 4065 Family Life Education 3
* CFS 4067 Internship in Child and Family Studies 8
* SOCL 4461 Criminology or SOCL 4701 Population or PSYC 4035 Drugs, the Brain and Behavior 3
Total Semester Hours: 14

1 - For Gen. Ed. Natural Sciences, both physical and life sciences must be taken: 6 hours in a physical/life sciences. 3 hours in an area (physical/life) not previously selected.
**Request for CHANGING an Existing Course**

**Department**: Child & Family Studies, SSW  
**College**: Human Sciences & Education  
**Course Rubric & Number**: CFS 4067  
**Date**: September 1, 2017

### PRESENT COURSE DESCRIPTION

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**Course Description:**

CFS 4067 Internship in Child and Family Studies (8) Prereq.: CFS 3090 and 3 cr. hrs. in CFS 3067. For majors only, senior standing. Application must be made at the school one semester prior to proposed enrollment. 2 hrs. lecture; 12 hrs. practicum. Supervised professional observation and experience in child and family studies.

### PROPOSED COURSE DESCRIPTION

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<td><strong>Grading System</strong>:</td>
<td>Letter Grade X</td>
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</table>

**Course Description:**

CFS 4067 Internship in Child and Family Studies (8) Prereq.: CFS 3090, CFS 3055, CFS 3065, and CFS 3067. For CFS majors only, senior standing. 2 hrs. lecture; 12 hrs. practicum. Supervised professional observation and experience in child and family studies.

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

- Has this change been discussed with and approved by all departments/colleges affected? **Yes X No** N/A
- Is this course included in any curricula, concentrations, or minors? **Yes X No** If yes, please list on a separate sheet.
- Is this course a prerequisite or corequisite for other courses? **Yes X No** If yes, list courses; use separate sheet.
- Is this course on the General Education list? **Yes X No**

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

### APPROVALS

**Department Faculty Approval Date**: 9 – 30 - 2016  
**College Faculty Approval Date**: 10-18-17

- **Department Chair Signature**: [Signature]  
  ([Date])  
- **Graduate Dean Signature**: [Signature]  
  ([Date])  
- **Academic Affairs Approval**: [Signature]  
  ([Date])

**College Contact**: Casey Bennett/cbenne5@isu.edu  
**E-mail**: [E-mail]
JUSTIFICATION
The phrase “and 3 cr hrs. in CFS 3067” was needed when the course was offered for flexible hours, which is no longer the case.

CFS 3055 and CFS 3065 provide an important foundation in child development for students doing an internship that involves children.

The sentence “Application must be made at the school one semester prior to proposed enrollment;” was a requirement when CFS was housed in the College of Agriculture. We no longer require prior application, and therefore the sentence is misleading for the students.

PRESENT
CFS 4067 Internship in Child and Family Studies (8) Prereq.: CFS 3090 and 3 cr. hrs. in CFS 3067. For majors only, senior standing. Application must be made at the school one semester prior to proposed enrollment. 2 hrs. lecture; 12 hrs. practicum. Supervised professional observation and experience in child and family studies.

PROPOSED
CFS 4067 Internship in Child and Family Studies (8) Prereq.: CFS 3090; CFS 3055, CFS 3065, and CFS 3067. For CFS majors only, senior standing. 2 hrs. lecture; 12 hrs. practicum. Supervised professional observation and experience in child and family studies.

IS THIS COURSE INCLUDED IN ANY CURRICULA, CONCENTRATIONS, OR MINORS? YES
The proposed change does not affect the Child & Family Studies major.
# Request for Changing an Existing Course

**Department:** Child & Family Studies, SSW  
**Course Title:** CFS 4065  
**College:** Human Sciences & Education  
**Date:** September 1, 2017

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## PRESENT COURSE DESCRIPTION

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**Course Description:**

Include course number, title, etc., exactly as it appears in the General Catalog

CFS 4065 Family Life Education (3) Prereq.: Credit or concurrent enrollment in CFS 3065. Overview of family life education history, philosophy and topics; planning, implementation and evaluation of family life education programs in diverse settings.

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## PROPOSED COURSE DESCRIPTION

<table>
<thead>
<tr>
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**Course Description:**

Include course number, title, etc., exactly as it appears in the General Catalog

CFS 4065 Family Life Education (3) Prereq.: CFS 2050; CFS 2065; Credit or concurrent enrollment in CFS 3065; for CFS majors only or permission of instructor. Overview of family life education history, philosophy and topics; planning, implementation and evaluation of family life education programs in diverse settings.

---

**The Questions MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED:**

Has this change been discussed with and approved by all departments/colleges affected? Yes [ ] No X [ ] N/A [ ]

Is this course included in any curricula, concentrations, or minors? Yes [ ] X No [ ] If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes [ ] X No [ ] If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes [ ] X No [ ]

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

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**APPROVALS**

Department Faculty Approval Date: 9 – 30-2016  
College Faculty Approval Date: 10-18-17

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**Signature Details**

Department Chair Signature: [Signature] 10-2-17  
Graduate Dean Signature: [Signature] (date)

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**College Contact:**  
Casey Bennett/cbennett@ku.edu  
**E-mail:**

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**Academic Affairs Approval**  
(date)
JUSTIFICATION
CFS 2050 and CFS 2065 are foundational courses in family science, and provide important background for the study of family life education theory and research.

Currently, it is possible for non-majors to fill the CFS 4065 class, keeping out some majors for whom it is a required course. With the proposed change, CFS majors can register first, and then the instructor can admit as many non-majors as there are remaining seats in the classroom.

PRESENT
CFS 4065 Family Life Education (3) Prereq.: Credit or concurrent enrollment in CFS 3065. Overview of family life education history, philosophy and topics; planning, implementation and evaluation of family life education programs in diverse settings.

PROPOSED
CFS 4065 Family Life Education (3) Prereq.: CFS 2050; CFS 2065; Credit or concurrent enrollment in CFS 3065; for CFS majors only or consent of instructor. Overview of family life education history, philosophy and topics; planning, implementation and evaluation of family life education programs in diverse settings.

IS THIS COURSE INCLUDED IN ANY CURRICULA, CONCENTRATIONS, OR MINORS? YES
The proposed change does not affect the Child & Family Studies major.
**Request for CHANGING an Existing Course**

<table>
<thead>
<tr>
<th>Department</th>
<th>Child &amp; Family Studies, SSW</th>
<th>College</th>
<th>Human Sciences &amp; Education</th>
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</thead>
<tbody>
<tr>
<td>Course Rubric &amp; Number</td>
<td>CFS 4064</td>
<td>Date</td>
<td>September 1, 2017</td>
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### PRESENT COURSE DESCRIPTION

- **Title**: Family Stress Management
- **Semester Hours of Credit**: 3
- **If combination course type, # hrs. of credit for**: Lecture: 3
- **Repeat Credit Max. (if repeatable)**: 
  - **Graduate Credit?** Yes [x] No [ ]

**Course Description:**

**CFS 4064 Family Stress Management (3) Prereq.: CFS 2065 or consent of instructor. Strategies used by families to manage stress; current family stress management theory and research.**

### PROPOSED COURSE DESCRIPTION

- **Title**: Family Stress Management
- **Short Title**: FAMILY STRESS MT
- **Semester Hours of Credit**: 3
- **If combination course type, # hrs. of credit for**: Lecture: 3
- **Repeat Credit Max. (if repeatable)**: 
  - **Graduate Credit?** Yes [ ] No [x]

**Course Description:**

**CFS 4064 Family Stress Management (3) Prereq.: CFS 2050 and CFS 2065. For CFS majors only or permission of instructor. Strategies used by families to manage stress; current family stress management theory and research.**

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**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

- Has this change been discussed with and approved by all departments/colleges affected? Yes [x] No [ ] N/A [ ]
- Is this course included in any curricula, concentrations, or minors? Yes [x] No [ ] If yes, please list on a separate sheet.
- Is this course a prerequisite or corequisite for other courses? Yes [ ] No [x] If yes, list courses; use separate sheet.
- Is this course on the General Education list? Yes [ ] No [x]

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

---

**APPROVALS**

<table>
<thead>
<tr>
<th>Department Faculty Approval Date</th>
<th>9 - 30 - 2016</th>
<th>College Faculty Approval Date</th>
<th>10-18-17</th>
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- **Herb Church**
  - Chair Signature
  - 10-2-17
  - (date)

- **Graduate Dean Signature**
  - (date)

- **Colosseus Bennett/cbenne5@ku.edu**
  - College Contact
  - E-mail

- **Academic Affairs Approval**
  - (date)

---

**Chair, FS C&C Committee**

- (date)

- **2/19/18**
JUSTIFICATION
CFS 2050 is a foundational course in family science, and provides important background for the study of family stress management theory and research.

Currently, non-majors can fill the CFS 4064 class, keeping out some majors for whom it is a required course. With the proposed change, CFS majors can register first, and then the instructor can admit as many non-majors as there are remaining seats in the classroom.

PRESENT
CFS 4064 Family Stress Management (3) Prereq.: CFS 2065 or consent of instructor. Strategies used by families to manage stress; current family stress management theory and research.

PROPOSED
CFS 4064 Family Stress Management (3) Prereq.: CFS 2050 and CFS 2065. For CFS majors only or consent of instructor. Strategies used by families to manage stress; current family stress management theory and research.

IS THIS COURSE INCLUDED IN ANY CURRICULA, CONCENTRATIONS, OR MINORS? YES
The proposed change does not affect the Child & Family Studies major.
REQUEST FOR ADDITION OF NEW COURSE

PROPOSED COURSE DESCRIPTION

Rubric & No. CFS 4062 Title Family Finance and Consumer Law

Short Title (≤ 19 characters) F M L Y F I N C O N S U M LAW

Semester Hours of Credit 3

If combination course type, # hrs. of credit for
Lecture: 3 Lab/Sem/Rec:

Repeat Credit Max. (if repeatable): [credit hours] Graduate Credit? [Yes] [No]

Credit will not be given for this course and:

Course Type (Indicate hours in the appropriate course type.)
Lecture [3] Lab [_____] Seminar [_____] Recitation [_____] Lec/Rec [_____] Lec/Sem [_____] Lec/Lab [_____] Res/Ind [_____] Clin/Pract [_____] Intern [_____]

Maximum enrollment per section: (use integer, e.g. 25 not 20-30) 50
Grading System: Letter Grade [X] Pass/Fail [_____] Final Exam: [**] Yes [X] No [_____]

**(Attach justification if the proposed course will not hold a final exam during examination week.)**

Course Description:
(Congise catalog statement exactly as you wish it to appear in the General Catalog)

CFS 4062 Family Finance and Consumer Law (3) Prereq.: ECON 2030 or AGEC 2075 or equivalent.

Development of bases for decision making related to family income, saving, and spending, with special emphasis on low-income families and the working poor.

BUDGET IMPACT (IF ANSWER TO ANY QUESTION IS "YES", ATTACH EXPLANATION.)

If this course is approved, will additional staff be needed? Yes [X] No [_____]
Will additional space, equipment, special library materials or other major expense be involved? Yes [X] No [_____]

Academic Affairs Approval: [Date]

ATTACHMENTS (ATTACH THE FOLLOWING TO YOUR PROPOSAL)

JUSTIFICATION: Justification must explain why this course is needed and how it fits into the curricula. Will the course duplicate other courses? SYLLABUS: Including 14 week outline of the subject matter; titles of text, lab manual, and/or required readings; grading scale and criteria (For 4000-level, specify graduate student grading criteria if requirements differ for graduate and undergraduate students).

APPROVALS

Department Faculty Approval Date 9-30-2016 College Faculty Approval Date 10-18-17

Department Chair Signature [Name] 10-2-17 [Date]

Graduate Dean Signature [Name] [Date]

Casey Bennett/cbenne5@lsu.edu College Contact E-mail

Academic Affairs Approval [Name] [Date]
JUSTIFICATION
The Child & Family Studies (CFS) curriculum currently includes FIN 3060 (in the College of Business), which was added to replace HUEC 3060 when the CFS unit moved from the School of Human Ecology into the School of Social Work. Since that time, FIN 3060 has evolved into a more business-focused course that is part of preparing students to become certified financial planners, and as such, no longer fits with CFS curriculum requirements. CFS requires a course that is focused on family and family members' financial processes. CFS 4062 will replace FIN 3060 in the CFS curriculum.
To: Course & Curriculum Committee

From: Carlos Slawson, Chair
Department of Finance
E. J. Ourso College of Business

Date: January 28, 2015

Re: Child and Family Studies FIN 3060 Requirement

We have been informed that the Child and Family Studies faculty in the School of Social Work wish to drop FIN 3060 Fundamentals of Financial Planning from the required course of study for their undergraduates. The Finance Department has no objection to this change.

If you have any questions or need additional information, please contact me via email finance@lsu.edu or by phone (225) 578-6291.
Date: September 25, 2017

To: University Erin Harmeyer, Ph.D.
Assistant Professor of Professional Practice

From: Melinda Solomon, Director
School of Kinesiology

Subject: Dropping KIN 2600 from the CFS Curriculum

The School of Kinesiology has reviewed the curriculum change from the Child and Family Studies faculty in the School of Social Work dropping KIN 2600 Human Sexuality from the required course of study for their undergraduates. We have no objection to this change.

We have not offered this course during the fall or spring semester in more than a decade. The class is offered every summer and occasionally in intersession, but we understand this can present a hardship for students. We hope that you will encourage your students to consider KIN 2600 as an elective if they are planning to attend summer school or intersession.
CFS 4062 Fall 2015 (Open only to CFS Majors)
Family Finance and Consumer Law (3 credits)
Tuesday/Thursday 12:00pm – 1:30pm

Instructor: Pamela Monroe, PhD
Office hours: Monday 2:00-4:00 or by appointment
Phone: 578-5225 (do not leave a message)
Office Location: 306 Huey P. Long Fieldhouse; mailbox on 3rd floor, main office
e-mail: pmonroe@lsu.edu (preferred method of contact)
syllabus is subject to revision with notice and at instructor’s discretion

I. PREREQUISITES
The prerequisite for HUEC/CFS/FIN 3060 is ECON 2030, AGEC 2075 or equiv. For the present course, the instructor assumes the student has sufficient academic preparation equivalent to the prerequisite for HUEC/CFS/FIN 3060.

II. COURSE DESCRIPTION
Development of bases for decision making related to family income, saving, and spending, with special emphasis on low-income families and the working poor.

III. COURSE OBJECTIVES
Upon completion of the course, students will be able to:
   a. Describe and demonstrate competence in basic personal financial planning and asset management, including clarification of financial values and goals
   b. Apply basic economic principles and market conditions to personal financial decision making
   c. Use time value of assets in calculating worth and making financial and career decisions
   d. Discuss various types of consumer credit products and pitfalls, especially predatory credit and loan products
   e. Distinguish among various types of insurance products, and the benefits or deficits of each
   f. Distinguish among various long term investment strategies
   g. Describe career planning in terms of income, benefits, retirement, and estate asset transfers
   h. Assist and consult with low-income families and low-wage workers on each of the above topics in a resourceful, respectful, and positive manner

IV. COURSE TEXTS REQUIRED:
Garman, E.T. & Forgue, R. E. (2012) *Personal Finance* (12e). This text will be used heavily; please be sure to consult the correct edition.

Assigned readings will vary and will be posted or emailed by the instructor in advance of lectures. Readings thus delivered are required reading.

V. WORK PRODUCTS AND METHODS OF EVALUATION
The instructor is responsible for assigning the final grade in the course. Evaluation is based on acquisition of course objectives as evidenced in performance on assignments, examinations, and class attendance and participation. When reviewing and evaluating student work:

**SUPERIOR** performance ratings provided by the instructor reflect completion of all tasks substantially beyond stated expectations, well-presented critical thoughts, and excellent writing skills

**VERY WELL DONE** performance ratings provided by the instructor reflect completion of several tasks beyond stated expectations, sound critical thinking, and very good writing skills

**MODERATE** performance ratings provided by the instructor reflect completion of some required tasks and reaching expectations, reacting to course material, and fair writing skills

**MINIMAL** performance ratings provided by the instructor reflect evidence of familiarity with course content, minimal completion of most tasks thus barely reaching expectations, and adequate writing skills

Grades will be based on the following opportunities for assessment, out of a maximum total of 500 possible points:
• Student contract and self-evaluation – **15 points** (forms on Moodle; contract **due Sept 8**; self-evaluation due **Dec 3**; student self-assigns **10** of these points)

• Class participation via weekly business page summaries – **100 points** (10 entries @ 10 pts each) Due every Thursday, paper copy, beginning of class, beginning **Sept 10**, ending **Nov. 19** (skip Fall Break); **no late or electronic submissions**

• Homework assignments – **85 points**; **no electronic submissions**

• Examinations – **300 points** (3 exams @ 100 points each)

• Extra credit:
  - **5 points** will be added to each examination grade for students who submit a typed, up-to-date, complete, and thorough (in the instructor's judgment) study guide with each examination. Extra credit work may NOT be submitted late or electronically.
  - up to **20 points** (2 @ 10 points each) for attending or participating in a financial seminar or community based event, minimum time commitment of at least 1 hour, approved in advance by the instructor and documented. Participation cannot be double-counted for extra credit and to drop a test score. **Must be completed and documented by Nov. 19.**
Final grades are based on cumulative raw scores as described above. No raw scores are "rounded up" or altered in any way; do not attempt to quibble over the new +/- grading system. Final grades are earned and awarded as follows:

<table>
<thead>
<tr>
<th>GRADE</th>
<th>SCORE</th>
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<tbody>
<tr>
<td>A+</td>
<td>97-100%</td>
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<tr>
<td>A</td>
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</tr>
<tr>
<td>A-</td>
<td>90-92%</td>
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<tr>
<td>B+</td>
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<td>D-</td>
<td>60-62%</td>
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<td>F</td>
<td>0-59%</td>
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</table>

ALL ASSIGNMENTS ARE DUE IN CLASS ON DATES NOTED ABOVE. Late submissions are accepted except as noted and have value, as a late submission still presents an opportunity for learning and growth, as well as an opportunity to earn some points (as opposed to zero points). Beginning at 12:01 on the date an assignment is due, each 24-hour late submission period is penalized 10% in increments of 1 point minimum, down to zero points earned.

VI.

CHILD AND FAMILY STUDIES, SCHOOL OF SOCIAL WORK, COLLEGE OF HUMAN SCIENCES AND EDUCATION, and UNIVERSITY

POLICIES OF NOTE

ACADEMIC INTEGRITY

Students should read the Code of Student Conduct and adhere to ethical conduct in all activities and behaviors associated with this course. All work products and drafts thereof are subject to the Code of Student Conduct. The instructor takes very seriously the issue of academic misconduct and will deal with all cases of academic misconduct as prescribed by the Code of Student Conduct.

Students with Disabilities

Students with disabilities are encouraged to contact the Office of Disability Services, 112 Johnston Hall, as soon as possible to make special arrangements should they be helpful or necessary. This office provides instructors with the documentation required before any arrangements in the learning environment will be made.

PROFESSIONAL BEHAVIOR AND PERFORMANCE

In-class activities, including homework, cannot be made up. Any missed exam may be made up at the discretion of the instructor and only during the last week of classes at a time mutually convenient to instructor and student; a make-up exam will differ from the original exam. There are no excused absences; there is no need for you to provide an explanation for an absence from class, as such will not constitute an exception from this policy, and no missed work from that day’s class can be made up. Attendance sheet is passed at the beginning of each class and it is the student’s responsibility to sign in; the instructor will not mark the attendance sheet for you at a later time. Marking for another student who is not present is a form of academic misconduct. Further, your sign-in on the attendance sheet for each class period attests that you are fully caught up on all assigned readings; if you are not caught up, do not sign the sheet. Marking the sheet otherwise will be considered a form of academic misconduct.

When students have valid reasons for absence (see PS-22), they are responsible for providing reasonable advance notification and appropriate documentation of the reason for the absence and for making up examinations, obtaining lecture notes, and otherwise compensating for what may have been missed. Teachers will assist those students who have valid reasons, but in-class activities are difficult to make up. Valid reasons that must be documented include illness; serious family emergency; special curricular requirements such as judging trips or field trips; court-imposed legal obligations such as subpoenas or jury duty; military obligations; serious weather conditions; religious observances (see the interfaith calendar website); and official participation in varsity athletic competitions or university musical events. Documentation for absences is due to the instructor within a week following the absence.

The LSU campus, including this classroom, is a firearm-free zone. Possession of a firearm may subject you to arrest and/or disciplinary action per University policies.

Prepare for each class prior to arrival by completing all assignments, including readings. Coming to class less than fully prepared is unprofessional. In the world of work, consistently arriving unprepared will cost you raises, promotions, positive evaluations, and ultimately – your job. Your course preparation deserves no less. Class preparation requires that, as an absolute minimum, notes are reviewed and assigned materials are read prior to class. Ideally, the assigned material will be read enough in advance of class to allow time for pondering and for consulting additional materials. When a student is prepared, then class participation flows naturally and intelligently from that preparation.

In a class as large as ours, side conversations are both tempting and distracting – DO NOT talk to your neighbor except to tell him/her there is a mouse under the desk.
Turn off or silence your phones during class. *(Really)* Do not text or tweet or snapchat or gchat or imessage of any other kind during class. *(I am not kidding)*. You may use a laptop or iPad during class and I encourage you to do so but DO NOT access the internet, email, Facebook, etc. during class. *(Totally serious)*. Such behavior is patently rude and unprofessional. If your laptop screen, keyboard, noises, typing, tapping, etc. disturbs your neighbors, you will not be allowed to use it during class or will need to seat yourself at some distance from your colleagues. The instructor reserves the right to limit or ban use of laptops or other electronic devices during class.

Students anticipating or experiencing any type of conflict or hardship which prevents successful performance in this course must inform the instructor as soon as possible if any sort of accommodations will be requested or negotiated. Please do not wait until you are drowning in woe – I usually cannot help you at that point whereas I might have been able to assist earlier. Such accommodations are entirely at the discretion of the instructor unless governed by University policy.

It is possible the information covered in this course will provoke strong emotions or reactions, perhaps even anxiety. Occasional discomfort is to be expected; disrespect is not. Classroom decorum and respect for the views of others must be maintained at all times, and this includes appropriate boundaries outside of the classroom for discussions held during our class. When offering comments, speak only for yourself and do so in a professional and considered manner. Speak with the instructor about any concerns in this domain.

VII. OVERVIEW OF ASSIGNMENTS/ASSESSMENTS

1. **Student contract and self-evaluation.** Forms are on Moodle; otherwise self-explanatory.

2. **Class participation via weekly business page summaries.** Beginning Thursday **Sept 10** and continuing for a total of 10 consecutive Thursday class periods (skipping Fall Break Thursday), bring to class a 150-200 word typed summary/critical analysis of an article, column, or opinion piece you read in the (current) Baton Rouge Advocate. Read the Advocate on-line or pick up a copy at a variety of places on campus (outside Coates, Tureaud, Middleton, etc.). The purpose of this assignment is to start or reinforce students' habit of reading business news and considering the implications of business news on their life. I am particularly fond of the syndicated columnist, Michelle Singletary (http://www.michellesingletary.com/) whose column, The Color of Money, appears regularly in the Advocate. I also recommend Robert Samuelson (http://www.washingtonpost.com/robert-i-samuelson/2011/02/24/ABSZV9Q_page.html) whose editorials appear on the Advocate's Opinion page. If you find the Advocate devoid of valuable content (it happens) you may read the economics section of RealClear. Give me one piece of paper with your name and our course number at the top, the sequential number of your submission (1-10), the title of the article and a url link for the on-line copy or other citation, and then your summary and critical analysis. You may summarize the article but you are encouraged to include critical analysis based on our course content. You will receive full credit for this exercise as long as the summary is turned in on time and the quality of the writing is excellent. Regrettably, no late or electronic submissions will be accepted.

3. **Homework assignments.** The instructor will assign selected problems from the end of the text chapters from the latest edition of the text. If you bought an earlier edition – get the homework problems from a classmate. The assignments will be on the Moodle site. On the days indicated on the course outline, bring the completed homework to class for peer feedback and discussion, after which the assignment will be collected by the instructor. Your peer will first be asked to attest that the assignment is complete; having received this affirmation you will receive full credit as long as the homework assignment is turned in on time and the quality of the work is satisfactory. Put your name and the homework # on the page. Homework is an in-class activity that, once called for, cannot be made up.

4. **Examinations.** The examinations will be drawn primarily but not exclusively from the text book and will be primarily multiple choice in format. Short answer/essay questions may be drawn from the readings and class discussions and presentations. All examinations will be completed in-class on the dates noted on the syllabus. Study guides probably will be provided. An opportunity to drop a test grade (not to skip a test) will be provided; to be discussed/explained.

5. **Extra Credit.** Invariably, there will be a speaker, a seminar, a volunteer activity, or some meaningful outside opportunity for you to gain valuable knowledge or experience related to personal and family finance. Clear this with me in advance, and I do reserve the right to approve, disapprove, or negotiate a compromise with you on any proposed activity. I will post and announce opportunities as I become aware of them. To earn the extra credit points, it is reasonable to expect a minimum time commitment of at least 2 hours/half day for each event or activity. Each student may participate in up to two such events during the semester for extra credit points.

**BONUS:** Let's talk about an incentive for students who complete the "Cash Course" on the LSU Student Financial Management Center website. I have the final word on the matter, naturally.
STUDENT AGREEMENT

As a student of CFS 4062 during Fall 2015 semester:

- I have read and agree to abide by the class policies and evaluation procedures stipulated in the syllabus.
- I have read and understand the course syllabus and outline; have presented and will continue to present any questions I may have.
- I have read and agree to abide by the LSU Code of Student Conduct.
- I viewed all safety videos assigned by the instructor.
- I agree to maintain respectful boundaries with regard to classroom discussions of sensitive information.
- I agree to provide feedback to the instructor with respect to my learning needs.
- I agree to perform my own work on class assignments and group work (if any) subject to evaluation.
- I agree to fairly and accurately assess my own performance when required.
- I agree to practice professional behavior in the resolution of conflict and to seek the instructor’s assistance as necessary.
- I agree to conduct myself during class times as I would during any other type of professional task group.
- If I am unable to submit work on time, I understand and agree to the penalties outlined in the syllabus. I understand a grade of 0 is possible for late work.
- I understand that I will be tested on my knowledge of course content, lectures, and required readings during examinations. I understand that exams missed for any reason can only be made up during last week of classes.
- I agree to submit the required assignments and work products as outlined in this syllabus; to be evaluated ("graded") on these work products and assignments; and to seek clarification for any component thereof that is unclear to me.

I agree to sign and return this form to the instructor by the end of class on September 8, 2015.

______________________________
STUDENT SIGNATURE

______________________________
DATE

PRINT YOUR NAME if your signature is not obvious
<table>
<thead>
<tr>
<th>Date</th>
<th>Topic – CFS 4062 Fall 2018</th>
</tr>
</thead>
</table>
| Aug 25 | Syllabus, Introduction  
Review the LSU Student Financial Center Website  
27. Understanding personal finance and tools; Overview of the economy Text chap. 1, 3; Begin homework #1 – preparing to budget |
| Sept 3 | Understanding personal finance and tools; Overview of the economy (cont’d)  
0. Poverty; supplemental poverty measures;  
Government based income support programs in the U.S. Materials posted to Moodle for review |
| 8. | Taxes Text chap. 4  
10. Checking and savings accounts Text chap. 5  
15. Homework and in class peer feedback #1 and #2  
17. Credit, Payday Lending Text chap. 6-7, Materials posted to Moodle  
22. Homework and in class peer feedback #3  
24. Exam #1  
29. Vehicle purchase Text chap 8 |
| Oct 1 | Homework and in class peer feedback #4  
6. Housing Text chap 9;  
7. JumpStart Workshop – attend all day for opportunity to drop one test score  
8. Homework and in class peer feedback #5  
13. Insurance; Life Insurance Text chap 10, 12  
15. Homework and in class peer feedback #6  
20. Food security; Health care Text chap 11  
22. Exam #2  
27. Can the poor save?  
Homework and in class peer feedback #7  
29. FALL HOLIDAY |
| Nov 3 | Investments Text chap 13, 14  
5. Homework and in class peer feedback #8  
10. Investments Text chap 15, 16  
12. Homework and in class peer feedback #9  
17. Career planning and retirement Text chaps 2, 17  
19. Homework and in class peer feedback #10  
24. Estate planning Text chap 18  
Exam #3  
26. Thanksgiving |
| Dec 1 | Exam #3  
3. Course wrap-up |
### Request for CHANGING an Existing Course

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<th>Department</th>
<th>Child &amp; Family Studies, SSW</th>
<th>College</th>
<th>Human Sciences &amp; Education</th>
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<tbody>
<tr>
<td>Course Rubric &amp; Number</td>
<td>CFS 4052</td>
<td>Date</td>
<td>September 1, 2017</td>
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**PRESENT COURSE DESCRIPTION**

<table>
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<th>Families: Policy and Law</th>
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<tr>
<td>If combination course type, # hrs. of credit for</td>
<td>Lecture: 3</td>
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<tr>
<td>Repeat Credit Max. (if repeatable)</td>
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<tr>
<td>Graduate Credit?</td>
<td>Yes [ ] No [X]</td>
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<tr>
<td>Credit will not be given for this course and:</td>
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<tr>
<td>Contact Hours Per Week: (indicate hours in appropriate course type.)</td>
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<tr>
<td>Lecture</td>
<td>Lab</td>
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<td>3</td>
<td></td>
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<tr>
<td>Total Weekly Contact Hours:</td>
<td>3</td>
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<td>Grading System:</td>
<td>Letter Grade X Pass/Fail</td>
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**PROPOSED COURSE DESCRIPTION**

<table>
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<td>Short Title</td>
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<td>Total Weekly Contact Hours:</td>
<td>3</td>
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<tr>
<td>Grading System:</td>
<td>Letter Grade X Pass/Fail</td>
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**Course Description:**

CFS 4052 Families: Policy and Law (3) Prereq.: POLI 2051 or POLI 2070 or HIST 3071 or equivalent. Marriage and family as legal institutions; history and development of family law principles; overview of the public policy process; emphasis on family policy issues.

**These questions must be answered completely and accurately or proposal will be returned.**

Has this change been discussed with and approved by all departments/colleges affected? Yes [X] No [ ] N/A [ ]

Is this course included in any curricula, concentrations, or minors? Yes [X] No [ ] If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes [ ] No [X] If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes [ ] No [X]

**Justification/Explanation:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

### Approvals

<table>
<thead>
<tr>
<th>Department Faculty Approval Date</th>
<th>9 - 30 - 2016</th>
<th>College Faculty Approval Date</th>
<th>10 - 18 - 17</th>
</tr>
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<tbody>
<tr>
<td>[Signature] 10-2-17</td>
<td>[Signature] 10-18-17</td>
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</tbody>
</table>

Graduate Dean Signature (date)  
Casey Bennett/cbenne5@kfs.edu  
College Contact E-mail

### Academic Affairs Approval

[Signature] 2/17/18
JUSTIFICATION
Currently, non-majors can fill the CFS 4052 class, keeping out some majors for whom it is a required course. With the proposed change, CFS majors can register first, and then the instructor can admit as many non-majors as there are remaining seats in the classroom.

PRESENT
CFS 4052 Families: Policy and Law (3) Prereq.: POLI 2051 or POLI 2070 or HIST 3071 or equivalent. Marriage and family as legal institutions; history and development of family law principles; overview of the public policy process; emphasis on family policy issues.

PROPOSED
CFS 4052 Families: Policy and Law (3) Prereq.: POLI 2051 or POLI 2070 or HIST 3071 or equivalent. For CFS majors only or consent of instructor. Marriage and family as legal institutions; history and development of family law principles; overview of the public policy process; emphasis on family policy issues.

IS THIS COURSE INCLUDED IN ANY CURRICULA, CONCENTRATIONS, OR MINORS? YES
The proposed change does not affect the Child & Family Studies major.
Request for CHANGING an Existing Course

PRESENT COURSE DESCRIPTION
Title: Field Experience in Child and Family Studies

Semester Hours of Credit: 3

If combination course type, # hrs. of credit for
Lecture: Lab/Sem/Rec: 3

Repeat Credit Max. (if repeatable):
Graduate Credit? Yes ___ No X

Credit will not be given for this course and:

Contact Hours Per Week: (indicate hours in appropriate course type.)
Lecture Lab Seminar Recitation Intern Res/Ind Clin/Pract 3
Total Weekly Contact Hours: 3
Grading System: Letter Grade X Pass/Fail ___

Course Description:
(CFS 3067 Field Experience in Child and Family Studies (3) Prereq.: CFS 2050 or CFS 2065. For majors only. 6 hrs. field experience per week. Supervised professional experience designed to integrate academic learning with practice.)

PROPOSED COURSE DESCRIPTION
Title: Field Experience in Child and Family Studies

Short Title: FLD EXPERIENCE CFS

Semester Hours of Credit: 3

If combination course type, # hrs. of credit for
Lecture: Lab/Sem/Rec: 3

Repeat Credit Max. (if repeatable):
Graduate Credit? Yes ___ No X

Credit will not be given for this course and:

Contact Hours Per Week: (Indicate hours in appropriate course type.)
Lecture Lab Seminar Recitation Intern Res/Ind Clin/Pract 3
Total Weekly Contact Hours: 3
Grading System: Letter Grade X Pass/Fail ___

Course Description:
(CFS 3067 Field Experience in Child and Family Studies (3) Prereq.: CFS 2050 or CFS 2065. For majors only. 6 hrs. field experience per week. Permission of instructor required. Supervised professional experience designed to integrate academic learning with practice.)

THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.
Has this change been discussed with and approved by all departments/colleges affected? Yes ___ No ___ N/A ___ X
Is this course included in any curricula, concentrations, or minors? Yes X No ____ If yes, please list on a separate sheet.
Is this course a prerequisite or corequisite for other courses? Yes X No ____ If yes, list courses; use separate sheet.
Is this course on the General Education list? Yes ___ No X

JUSTIFICATION/EXPLANATION: Use separate sheet.
Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

APPROVALS
Department Faculty Approval Date: 9 - 30 - 2016
College Faculty Approval Date: 10-18-17

Department Chair Signature: _____ Signature: 10-2-17 (date)
Graduate Dean Signature: (date)
College Contact: Casey Bennett/cbenne5@lsu.edu
E-mail: J

Academic Affairs Approval: (date)

Authorized by: John B. Hope (date)
JUSTIFICATION
CFS 3055 provides an important foundation in child development for students involved in a field experience that involves children.
CFS 3090 is a professional seminar that provides CFS students with essential information and practices that are necessary to engage in field experiences in a professional manner.
After careful review by the faculty, the course sequence that is required by the added prerequisites will provide a better academic experience than that afforded by the sequence that is currently allowed.

PRESENT
CFS 3067 Field Experience in Child and Family Studies (3) Prereq.: CFS 2050 or CFS 2065. For majors only. 6 hrs. field experience per week. Supervised professional experience designed to integrate academic learning with practice.

PROPOSED
CFS 3067 Field Experience in Child and Family Studies (3) Prereq.: CFS 2050 or CFS 2065, credit or concurrent enrollment in CFS 3090, and credit or concurrent enrollment in CFS 3055. For CFS majors only. 6 hrs. field experience per week. Supervised professional experience designed to integrate academic learning with practice.

IS THIS COURSE INCLUDED IN ANY CURRICULA, CONCENTRATIONS, OR MINORS? YES
The proposed change does not affect the Child & Family Studies major.

IS THIS COURSE A PREREQUISITE OR COREQUISITE FOR OTHER COURSES? YES
CFS 4067 The proposed change does not affect CFS 4067.
# Request for Changing an Existing Course

**Present Course Description**

- **Title**: The Adolescent and the Family
- **Semester Hours of Credit**: 3
- **If combination course type, # hrs. of credit for Lecture**: 3
- **Graduate Credit?**: Yes
- **Credit will not be given for this course and:**
- **Contact Hours Per Week**: 3
- **Grading System**: Letter Grade X
- **Course Description**: CFS 4051 The Adolescent and the Family (3) Prereq.: CFS 3055 or equivalent. Growth, development and guidance of the adolescent in the home, family and community.

**Proposed Course Description**

- **Title**: The Adolescent and the Family
- **Short Title**: Adolescent & Family
- **Semester Hours of Credit**: 3
- **If combination course type, # hrs. of credit for Lecture**: 3
- **Graduate Credit?**: No
- **Credit will not be given for this course and:**
- **Contact Hours Per Week**: 3
- **Grading System**: Letter Grade X
- **Course Description**: CFS 4051 The Adolescent and the Family (3) Prereq.: CFS 2050, CFS 2065, CFS 3055 or equivalent. For CFS majors only or permission of instructor. Growth, development and guidance of the adolescent in the home, family and community.

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**These Questions Must Be Answered Completely And Accurately Or Proposal Will Be Returned:**
- Has this change been discussed with and approved by all departments/colleges affected? Yes X No N/A
- Is this course included in any curricula, concentrations, or minors? Yes X No If yes, please list on a separate sheet.
- Is this course a prerequisite or corequisite for other courses? Yes X No If yes, list courses; use separate sheet.
- Is this course on the General Education list? Yes X No

**Justification/Explanation**: Use separate sheet.

**Note**: If course is or will be cross-listed, separate forms must be submitted by each department.

## Approvals

- **Department Chair Approval Date**: 10-2-17
- **Graduate Dean Signature**: (date)
- **College Contact**: Casey Bennett/cbenne5@lsu.edu
- **E-mail**: "
- **Academic Affairs Approval**: (date)
JUSTIFICATION
CFS 2050 and CFS 2065 are foundational courses in family science, and provide important background for the family dimension of CFS 4051, as CFS 3055 provides background for the child development dimension.

Currently, non-majors can fill the CFS 4051 class, keeping out some majors for whom it is a required course. With the proposed change, CFS majors can register first, and then the instructor can admit as many non-majors as there are remaining seats in the classroom.

PRESENT
CFS 4051 The Adolescent and the Family (3) Prereq.: CFS 3055 or equivalent. Growth, development and guidance of the adolescent in the home, family and community.

PROPOSED
CFS 4051 The Adolescent and the Family (3) Prereq.: CFS 2050, CFS 2065, CFS 3055 or equivalent. For CFS majors only or consent of instructor. Growth, development and guidance of the adolescent in the home, family and community.

IS THIS COURSE INCLUDED IN ANY CURRICULA, CONCENTRATIONS, OR MINORS? YES
The proposed change does not affect the Child & Family Studies major.