REQUEST TO RENUMBER A COURSE OR CHANGE RUBRIC

Department: Interdisciplinary HSS
College: Humanities & Social Sciences
Course Title: Graduate Seminar in Film and Media Arts

CURRENT course rubric & no. FMA 7001
PROPOSED course rubric & no. SABA 7001

List all pages in the LSU General Catalog where the course appears: (attach extra sheets if necessary)
Graduate minor

NOTES:
* This form may only be used to change a course number and/or rubric.
* New course numbers cannot have been used for any other course during the previous 10 years.
* The first digit of a course number may not be changed. For example, a 4000-level course cannot be given a number at any level other than the 4000-level.
* This form CANNOT be used to make changes to course titles, descriptions, contact or credit hours, prerequisites, or any other substantive characteristics of a course.
* This form authorizes the replacement of the old course rubric and number with the new course rubric and number wherever the old rubric/number appears, including all:
  Course descriptions (prerequisites, co-requisites, cross-listings, etc.)
  Curricula, descriptions of curricula and degree audits.
  Concentrations, descriptions of concentrations and degree audits.
  Minors, descriptions of minors and degree audits.
  The General Education course list.

ATTACH JUSTIFICATION FOR REQUEST TO CHANGE COURSE NUMBER AND/OR RUBRIC

APPROVALS:

Department Faculty Approval Date AUG. 28/17

Paul A. Autin AUG. 28/17
Department Chair's Signature (Date)

Martine A. Massé 10/5/17
Graduate Dean's Signature (for 4000 level and above)

College/Division/Department
Contact: 

(Please print name.)

Contact E-mail:

College Faculty Approval Date 9-13-17

Am B Mitchell 9/13/17
College Dean's Signature (Date)

Chair, FS C & C Committee

Academic Affairs Approval 10/11/17

(Please print name.)
Request for **CHANGING** an Existing Course

<table>
<thead>
<tr>
<th>Present Course Description</th>
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<tbody>
<tr>
<td><strong>Title</strong></td>
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<tr>
<td><strong>Semester Hours of Credit</strong></td>
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<tr>
<td>If combination course type, # hrs. of credit for</td>
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<td>Repeat Credit Max. (if repeatable):</td>
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<tr>
<td>Graduate Credit?</td>
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<tr>
<td>Credit will not be given for this course and:</td>
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<tr>
<td>Contact Hours Per Week: (Indicate hours in appropriate course type.)</td>
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<tr>
<td>Lecture</td>
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<td>______</td>
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<tr>
<td>Total Weekly Contact Hours:</td>
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<tr>
<td>Grading System:</td>
</tr>
<tr>
<td>Course Description: (Include course number, title, etc. exactly as it appears in the General Catalog)</td>
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</tbody>
</table>

**FMA 7001 Graduate Seminar in Film and Media Arts (3)**

Prereq.: permission of instructor. May be repeated for a max. of 6 hours of credit when topics vary. Interdisciplinary graduate level study of selected topics in Film and Media Arts.

<table>
<thead>
<tr>
<th>Proposed Course Description</th>
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<tbody>
<tr>
<td><strong>Title</strong></td>
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<tr>
<td><strong>Short Title</strong></td>
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<td><strong>Semester Hours of Credit</strong></td>
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</tbody>
</table>

**SABA 7001 Graduate Seminar in Screen Arts (3)**

Prereq.: permission of instructor. May be repeated for a max. of 6 hours of credit when topics vary. Interdisciplinary graduate level study of selected topics in Screen Arts.

**These Questions Must Be Answered Completely and Accurately or Proposal Will Be Returned.**

Has this change been discussed with and approved by all departments/colleges affected? Yes ___ No ___ N/A X

Is this course included in any curricula, concentrations, or minors? Yes X No ___ If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes ___ No X If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ___ No X

**Justification/Explanation:** Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**Approvals**

<table>
<thead>
<tr>
<th>Department Faculty Approval Date</th>
<th>8-28-17</th>
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<tbody>
<tr>
<td>Department Chair Signature</td>
<td>Sep 13/17</td>
</tr>
<tr>
<td>Graduate Dean Signature</td>
<td>Oct 15/17</td>
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The faculty of the Interdisciplinary Program in Film and Media Arts are requesting to change all the course rubrics labeled “FMA” to “SABA”.

This rubric change is needed to match the proposed degree program in Screen Arts that will replace the current curriculum in Film and Media Arts. The BOR recently gave full approval to the Letter of Intent to develop the Screen Arts undergraduate degree on June 21, 2017. The program proposal will head to the October 13, 2017 BOS meeting once approvals of all university channels have been received.

For a full list of requested course rubric changes, please see below.

- FMA 2001 Introduction to Film and Media Arts (3)
- FMA 3001 Special Topics in Film and Media Arts (3)
- FMA 3010 Art of Cinematography (3)
- FMA 3011 Art of Editing (3)
- FMA 3020 Independent Study in Film and Media Arts (3)
- FMA 3502 Special Topics in Italian Cinema (3)
- FMA 3503 Special Topics in Asian Cinema (3)
- FMA 3504 Special Topics in Latin American Cinema (3)
- FMA 3505 Horror Film (3)
- FMA 4001 Advanced Topics in Film and Media Arts (3)
- FMA 7001 Graduate Seminar in Film and Media Arts (3)
- FMA 7900 Independent Study in Film and Media Arts (3)
REQUEST TO RENUMBER A COURSE OR CHANGE RUBRIC

Department: Interdisciplinary HSS
College: Humanities & Social Sciences

Course Title: Independent Study in Film and Media Arts

CURRENT course rubric & no. FMA 7900
PROPOSED course rubric & no. SABA 7900

List all pages in the LSU General Catalog where the course appears: (attach extra sheets if necessary)
Graduate minor

NOTES:
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  Minors, descriptions of minors and degree audits.
  The General Education course list.

ATTACH JUSTIFICATION FOR REQUEST TO CHANGE COURSE NUMBER AND/OR RUBRIC

APPROVALS:

Department Faculty Approval Date  Aug. 28/17

Department Chair's Signature  Paul de Lune  Aug. 28/17

College Approval Date  9/13/17

College Dean's Signature  John B. Hopley  9/21/17

Chair, FS C & C Committee

Graduate Dean's Signature  Michele O. Massé  10/5/17

(Date)  (Date)

College/Division/ Department
Contact:  

(Please print name.)

Contact E-mail:  

Academic Affairs Approval  10/6/17

(Date)
<table>
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<td>Lab</td>
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<td>Seminar</td>
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<td>Recitation</td>
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<td>Intern</td>
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<td>Res/Ind</td>
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<td>Clin/Pract</td>
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**FMA 7900 Independent Study in Film and Media Arts**

*3 Prereq.: permission of instructor. May be repeated for a max. of 6 hrs. of credit when topics vary. Independent graduate level research and study of designed topics in Film and Media Arts.*

| **PROPOSED COURSE DESCRIPTION**          |
| **Title** | Independent Study in Screen Arts |
| Short Title | WP STUDY S CR ARTS |
| Semester Hours of Credit | 3 |
| If combination course type, # hrs. of credit for | Lecture: ____ Lab/Sem/Rec: ____ |
| Repeat Credit Max. (If repeatable): | |
| Graduate Credit? | Yes X No ____ |
| Credit will not be given for this course and: | |
| Contact Hours Per Week: (Indicate hours in appropriate course type.) | |
| Lecture | 3 |
| Lab | ____ |
| Seminar | ____ |
| Recitation | ____ |
| Intern | ____ |
| Res/Ind | ____ |
| Clin/Pract | ____ |
| Total Weekly Contact Hours: | 3 |
| Grading System: | Letter Grade ____ X Pass/Fail ____ |
| Course Description: (Include course number, title, etc. exactly as it appears in the General Catalog) | |

**SABA 7900 Independent Study in Screen Arts**

*3 Prereq.: permission of instructor. May be repeated for a max. of 6 hrs. of credit when topics vary. Independent graduate level research and study of designed topics in Screen Arts.*

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

Has this change been discussed with and approved by all departments/colleges affected? Yes ____ No ____ N/A ____

Is this course included in any curricula, concentrations, or minors? Yes X No ____ If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes ____ No ____ X If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ____ No ____ X

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS**

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<td>(date)</td>
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<td>Graduate Dean Signature</td>
<td>10/25/17</td>
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<td>Academic Affairs Approval</td>
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</tbody>
</table>
DATE: August 8, 2017
TO: Richard Koubek, Executive Vice President & Provost
Office of Academic Affairs
THRU: Stacia Haynie, Dean
College of Humanities & Social Sciences
FROM: Paolo Chirumbolo, Interim Director
Program in Film and Media Arts
RE: Rubric Change for FMA Courses

The faculty of the Interdisciplinary Program in Film and Media Arts are requesting to change all the course rubrics labeled “FMA” to “SABA”.

This rubric change is needed to match the proposed degree program in Screen Arts that will replace the current curriculum in Film and Media Arts. The BOR recently gave full approval to the Letter of Intent to develop the Screen Arts undergraduate degree on June 21, 2017. The program proposal will head to the October 13, 2017 BOS meeting once approvals of all university channels have been received.

For a full list of requested course rubric changes, please see below.

- FMA 2001 Introduction to Film and Media Arts (3)
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- FMA 3505 Horror Film (3)
- FMA 4001 Advanced Topics in Film and Media Arts (3)
- FMA 7001 Graduate Seminar in Film and Media Arts (3)
- FMA 7900 Independent Study in Film and Media Arts (3)
REQUEST FOR ADDING, CHANGING, SUSPENDING OR DROPPING A GRADUATE MINOR

Department/School  Interdisciplinary HSS  Date  8/14/17
Name of Minor  Film and Media Arts  Screen Arts

ATTACH RESPONSE or LETTER OF SUPPORT from any departments/schools affected [i.e., any department/school whose course(s) are to be added/dropped or any programs that seem duplicative.]

ACTION (check appropriate box):

( ) ADDING: The entire new General Catalog minor description must be typed on plain sheets and attached to Form F.

(X ) CHANGING: Regardless of whether the entire minor is to be changed or only parts, the present and proposed General Catalog minor description should be attached on separate pages. On the Present description, use strikeout to identify deletions and on the Proposed description, highlight areas to identify additions.

( ) SUSPENDING: Provide an adequate explanation for suspending the minor on plain sheets and attach.

( ) DROPPING: Provide an adequate explanation for dropping the minor on plain sheets and attach.

MINOR

<table>
<thead>
<tr>
<th></th>
<th>PRESENT</th>
<th>PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total semester hours in current minor:</td>
<td>12</td>
<td>12</td>
</tr>
</tbody>
</table>

Proposal Routing Procedure in accordance with PS-45

Submit proposals to the Graduate Council via C. Collier (collier@lsu.edu). All approved proposals will be forwarded to the next appropriate level in the routing process. See guidelines on Academic Affairs website.

Departmental C&C Committee  College C&C Committee  Graduate Council  Faculty Senate C&C Committee  Office of Academic Affairs

Departmental C&C Approval Date  AUG. 28/17

Departmental Chair  Signature

College C&C Approval Date  HSS 9/13/17

College Dean  Signature

Graduate Council Approval Date  10/15/17

Graduate Dean  Signature

Dates of all committee approvals must be recorded. The committees will not consider proposals that have not been approved by the previous departmental/college/Grad Council curriculum committees.

Office of Academic Affairs Approval  10/21/17
INSTRUCTIONS FOR FORM F: Adding, Changing, Suspending, or Dropping a Graduate Minor

☐ The proposal will be delayed if the form is not filled out in its entirety. This includes the justification and the General Catalog minor description. Letters of support from affected units are also required.

☐ Attach justification for all actions: Use separate sheet. If the justification is deemed insufficient, it will cause a delay in the approval process for the proposal. For new minors, justifications should provide evidence of need, i.e. student demand or current/evolving needs of the region, State, and/or the University.

☐ A graduate minor is a student's field of secondary academic emphasis (at least 15% of the major requirements). The General Catalog minor description, provided on a separate page, is what will be used in the General Catalog. It is important to include as much information as the unit would like to convey to the student, including not only the entire course outline but explanatory information regarding the minor.

☐ The department should consider the length of time necessary to obtain final approval of a program. After being reviewed by the departmental and college faculty, this proposal must also be reviewed by the Graduate Council and then by the FSC&C Committee. Hence, requests should be submitted early enough to obtain final approval before the desired effective date. Changes to minors generally take effect with the publication of the next General Catalog.

☐ When designing the minor layout, be sure that prerequisites of courses fall in natural progression and that courses are offered in regular intervals, i.e. fall, spring, summer.

If establishing a new graduate minor:

☐ Submit this Form F, a justification, and the General Catalog minor description (including the course layout).

If changing a graduate minor:

☐ Regardless of whether the entire minor is to be changed or only parts, the present and proposed General Catalog minor description should be attached on a separate page. On the PRESENT outline, use strikeout to identify deletions and on the PROPOSED outline, highlight areas to identify additions. Indicate the present and proposed total semester hours. Departments must give an adequate explanation of the requested changes on a separate sheet.

If suspending or terminating a graduate minor:

☐ Submit this Form F along with a brief justification. When a minor is dropped or suspended, students already in the program are allowed to finish their degree. However, no new students will be admitted. When requesting reactivation of a suspended minor, departments should submit a new Form F. Indicate on the form that a suspended minor is to be reactivated. If a significant amount of time has passed, departments should check the current General Catalog to ensure that the program meets all current requirements and that no required courses have been dropped.
PRESENT:

Graduate Minor in Film & Media Arts:

Students interested in the graduate minor in FMA should meet with the Program Director to design a Program of Study and fill out an FMA Program of Study form, to be kept on file with the Program Director. Courses must be clearly delineated as to which hours count as major coursework and which as minor coursework.

Graduate students minoring in FMA must complete 12 semester hours of course work including 6 hours of required courses and 6 hours of approved electives

Required Courses:

FMA 7001: Graduate Seminar in Film and Media Arts

FMA 7900: Research Projects in Film and Media Arts

Approved Electives:

CMST 7944: Performance & Media

CMST 7969: Visual Culture

CPLT 7140: Topics in Interdisciplinary Studies: Film and Video Studies

ENGL 7009: Screenwriting Workshop

ENGL 7109: Forms of Film Writing

ENGL 7783: Topics in Film and Video Studies
POPROSED:

Graduate Minor in Screen Arts:

Students interested in the graduate minor in SABA should meet with the Program Director to design a Program of Study and fill out a SABA Program of Study form, to be kept on file with the Program Director. Courses must be clearly delineated as to which hours count as major coursework and which as minor coursework.

Graduate students minoring in SABA must complete 12 semester hours of course work including 6 hours of required courses and 6 hours of approved electives

*Required Courses:*

SABA 7001: Graduate Seminar in Screen Arts

SABA 7900: Research Projects in Screen Arts

*Approved Electives:*

CMST 7944: Performance & Media

CMST 7969: Visual Culture

CPLT 7140: Topics in Interdisciplinary Studies: Film and Video Studies

ENGL 7009: Screenwriting Workshop

ENGL 7109: Forms of Film Writing

ENGL 7783: Topics in Film and Video Studies
Re: Screen Arts BA

Roderick A Parker

9/14/2017

Mail - chirumbol@lsu.edu

Hi Stacy,

Apologies for my geological response time. This was one I simply had to run past several people. The list of whom was Dean Todd. When we originally embarked on this discussion, there was a degree of suspicion about it, but it is now clear that the proposed BA in Screen Arts and HSS is a viable option. We have decided to pursue this course of action.

We intend to go ahead with a BA of our own and we’ll definitely be coming to you this year with a request to include some of your courses in Screen Arts and HSS generally in our BA. This may also be the moment to apply to create a BA in Art History and to finally bring that home. We very much appreciate your encouragement and support of the idea that we proceed with the BA, as we originally envisioned.

On Sep 13, 2017, at 12:56 PM, Dean HSS <chirumbol@lsu.edu> wrote

Rod,

Hope you are doing well! We are moving the BASA to the University Courses and Curriculum Committee next week and hope to have your letter of support. Please let me know if there is anything that you need from me or from the faculty on this. We remain very excited about the degree! At some point I would love to talk to you about the possibility for your college building a degree under the umbrella as we originally envisioned.

Thanks!

Stacy

Stacia L. Haynie, Dean
J. W. Annison, x Family Alumni Professor
College of Humanities and Social Sciences
132 Hodges Hall
Louisiana State University
(225) 578-8271

From: Paolo Chirumbolo
Sent: Monday, August 28, 2017 11:42 AM
To: School of Art: Director
Cc: Rebecca E. Caire
Subject: Re: Screen Arts BA

Good morning Rod:

I apologize for the delay of my reply. Here’s some documents that may help you: let me know if you want to meet with me as well to discuss this. Also, could it be possible to have an answer in a couple of days?

Thank you in advance for your help.

https://outlook.office.com/owa/?realm=lsu.edu&vd=mail&path=/mail/inbox