REQUEST FOR ADDITION OF NEW COURSE

Department: Kinesiology  
College: Human Sciences and Education  
Date: 8/8/17

PROPOSED COURSE DESCRIPTION

Rubric & No.: ATRN 2222  
Title: Athletic Training Clinical Immersion

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<th>Short Title (≤ 19 characters)</th>
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<tbody>
<tr>
<td>Semester Hours of Credit</td>
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<td>If combination course type, # hrs. of credit for Lecture:</td>
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<td>credit hours</td>
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Credit will not be given for this course and:

Course Type (Indicate hours in the appropriate course type.)

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<tr>
<th>Lecture</th>
<th>Lab</th>
<th>Seminar</th>
<th>Recitation</th>
<th>Lec/Rec</th>
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<th>Res/Ind</th>
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Maximum enrollment per section: (use integer, e.g. 25 not 20-30) 45

Grading System: Letter Grade | Pass/Fail X | Final Exam:** | Yes | No

**(Attach justification if the proposed course will not hold a final exam during examination week.)**

Course Description:

(Concise catalog statement exactly as you wish it to appear in the General Catalog)

ATRN 2222 Athletic Training Clinical Immersion (0) Co-Requisite: ATRN 2200, 2201, 3200, 3201, 4200 or 4201. Athletic Training majors only. Athletic Training majors must be accepted to professional (clinical) phase of program to enroll in this course. This course can be taken a maximum of 3 times. Under direct preceptor supervision the athletic training student will be provided the opportunity to understand, demonstrate, and apply the broad base of knowledge/skills/abilities required of the athletic trainer in managing patient problems during intensive clinical rotations during a non-traditional semester.

BUDGET IMPACT (IF ANSWER TO ANY QUESTION IS "YES", ATTACH EXPLANATION.)

If this course is approved, will additional staff be needed? Yes | No

Will additional space, equipment, special library materials or other major expense be involved? Yes | No

Academic Affairs Approval: (Date)

ATTACHMENTS (ATTACH THE FOLLOWING TO YOUR PROPOSAL)

JUSTIFICATION: Justification must explain why this course is needed and how it fits into the curricula. Will the course duplicate other courses? SYLLABUS: Including 14 week outline of the subject matter; titles of text, lab manual, and/or required readings; grading scale and criteria (For 4000-level, specify graduate student grading criteria if requirements differ for graduate and undergraduate students).

APPROVALS

Department Faculty Approval Date 8-22-17  
College Faculty Approval Date 9-13-17

Melinda Solmocht 8-22-17

Graduate Dean Signature (date)

College Contact E-mail
This course is being offered in response to requirements set forth by the Bachelor of Science in Athletic Training’s external accreditor the Commission on Accreditation of Athletic Training Education (CAATE). Currently students enroll in a clinical experience course every semester and are assigned to a single clinical assignment with an athletic team throughout the academic year. However, these students are required to have a pre- and/or post-season experience. These experiences typically fall out of the confines of the traditional 16-week semester and often extend into summer and winter breaks. The start- and end-timeframes of these experiences vary widely based on their clinical assignment. This non-traditional clinical time is typical within the athletic training curriculums across the country; however, the CAATE states that all clinical experiences must be tied to a course.

Based on the wide variability of when students are in an immersive clinical experience there is a need for a course that allows flexibility based on the students’ assigned clinical experience. Being enrolled in a course such as this would also ensure that students would be covered under their student liability insurance.

This course does not duplicate any other course offered in Kinesiology or at the University, and would only be available for Bachelor of Science in Athletic Training majors.

This course offers no final examination because the pass/fail grade is based on participation and conduct/professionalism during their full clinical immersion. Additionally, this course is meant to be a co-requisite of ATRN 2200, 2201, 3200, 3201, 4200, or 4201 which are the full semester clinical courses that do require a final examination. This course can be taken a maximum of 3 times.
Here is the additional information requested by FSCCC. Thank you, cb

Casey:
Below is an outline and an approval from Clay in the registrars office as requested by FSCCC. I have also added the verbiage that shows the students can only take the course 3 times. The syllabi stating that is attached. If you need anything else, please let me know.
Amanda

Amanda Benson PhD, ATC
Assistant Program Director Athletic Training
School of Kinesiology
Louisiana State University
112 Huey P Long Field House, Baton Rouge, LA 70803
225-578-3549
abenson@lsu.edu

This looks great, Amanda ... thanks for documenting.
Clay

Clay:
As per our last FSCCC meeting the committee asked that we have something in writing in regards to what the process would be for students who need to register for ATRN 2222. I have outlined this process below as per our conversations and would like you to review this and confirm that this is how we can do this moving forward.
1. Students who have clinical rotations with LSU football, LSU soccer, LSU volleyball and our area high schools the students will register for ATRN in the fall semester and that course will begin on August 1 annually. (date may change by 1 or 2 days based on season report date)

2. Student who have clinical rotations with LSU: swimming/diving, track and field, baseball, softball, men’s and women’s basketball, sand volleyball, tennis, golf will be assigned to this course in the spring. The date for swimming and basketball will begin 1–2 weeks prior to the spring semester (based on holiday schedule) and the other sports will extend 2-3 weeks into May (based on post-season schedule).

3. Multiple sections will be produced for this course based on what clinical the students are assigned (this will secure that appropriate date for liability insurance is correct). A special note will be identified in the course registration that will identify the modified start or end date for each section.

4. The program director and clinical education coordinator will identify for the students the appropriate section to register for.

5. Students will follow the normal registration process for this course and will follow the normal financial and academic calendar for this course.

6. If the students are not complete with this course when grades are due, they will receive an incomplete and a change of grade will be made when they have finished their rotation.

7. Student will not be charged for this 0 credit course.

If I am missing anything or you see anything that was not agreed upon in our earlier conversations, please let me know.
Thanks in advance.
Amanda

LSU

Amanda A Benson PhD, ATC, LAT
Assistant Program Director Athletic Training
School of Kinesiology
Louisiana State University
112 Huey P Long Field House, Baton Rouge, LA 70803
office 225-578-3549 | fax 225-578-3680
abenson@lsu.edu | lsu.edu
COURSE TITLE: ATRN 2222: Athletic Training Clinical Immersion
CREDITS: 0.0
COURSE MEETS: TBD
LOCATION: Clinical Site
SEMESTER/YEAR: Fall XXXX
INSTRUCTOR: Ray Castle
OFFICE HOURS: MWF 8-9am

TEXTBOOKS (Required; Recommended) — there are no textbooks for this course as this is a clinical immersion course.

COURSE DESCRIPTION:
ATRN 2222 Athletic Training Clinical Immersion Co-Requisite: ATRN 2200, 2201, 3200, 3201, 4200 or 4201. Athletic Training majors only. Athletic Training majors must be accepted to professional (clinical) phase of program to enroll in this course. This course can be taken a maximum of 3 times. Under direct preceptor supervision the athletic training student will be provided the opportunity to understand, demonstrate, and apply the broad base of knowledge/skills/abilities required of the athletic trainer in managing patient problems during intensive clinical rotations during a non-traditional semester.

Out of Class Expectations
It is expected that the students participate in their out of season clinical assignments for a minimum of 3 weeks and a maximum of 5 weeks based on their particular clinical assignment. This is an intensive clinical time that is an extension of clinical course ATRN 2200, 2201, 3200, 3201, 4200 or 4201 and there is no in class coursework during this time.

Course Learning Objectives
• To understand and participate in medical coverage that occurs in the clinical setting during pre-season, inner-session or post-season

ACADEMIC INTEGRITY:
All students are required to follow university guidelines for academic integrity. Any type of academic misconduct, as described in the Code of Student Conduct, will not be tolerated. The instructor will follow university Procedures for Reporting Academic Misconduct. Information concerning Academic Integrity can be obtained in the Office of the Dean of Students in 122 Johnston Hall (578-4307).

MEDICAL CONFIDENTIALITY:
During the course of this class and lab you may witness and/or learn of medical procedures. You should respect and protect the privacy of any patient, student, or athlete at all times. Any transmission of this information will be considered a violation of HIPAA and/or FERPA and medical confidentiality, and will result in the immediate dismissal from any further class or lab participation. Violators will also be reported to the Office of the Dean of Students.

CLINICAL AND DIDACTIC RULES AND REGULATIONS
Students are required to adhere to the rules and regulations outlined in LSU Athletic Training Student Handbook. A copy of this handbook is available at www.lsu.edu/athletictraining. The handbook outlines student responsibilities including misconduct (academic; non-academic), clinical requirements (if applicable), as well as health and safety standards and guidelines. Failure to adhere to the LSU Athletic Training Student Handbook (including but not limited to the LSU Student Code of Conduct) may affect the student’s grade/status in this course.

STUDENTS WITH SPECIAL NEEDS:
If a student has a disability that qualifies under the American with Disabilities Act and requires accommodations, he/she should immediately contact the LSU Office of Disability Services (phone: 225/578-5919, TDD: 225/578-2600, Fax: 225/578-4560, or email: disability@lsu.edu) for information on appropriate policies and procedures.

COURSE REQUIREMENTS:
1. Students must adhere to policies outlined in this course syllabus, as well as those policies/procedures outlined in the LSU Athletic Training Student Handbook published for this academic year.
2. Students cannot enroll in more than 1 (one) section of ATRN 2222 - Athletic Training Clinical Immersion in a given semester unless given permission by the instructor.
3. Students can register for this course a maximum of three times.
4. Students will enroll in this course based on their designated clinical rotation.
5. Students must document and maintain current clinical experience requirements (where applicable and instructed to do so) using the E*value system. Documentation includes accurate documentation of all PxDx encounters and clinical skills documentation.
6. Minimum and Maximum hour requirements during this time period are listed in the LSU Athletic training Student Handbook.
7. No hours can be counted for the following:
   a. Hours spent traveling (team travel, lodging, etc.)
   b. Hours obtained under a healthcare provider who has not been designated as a "Preceptor" for the LSU Athletic Training Program.
c. Hours spent during meal breaks, periods of inclement weather breaks at events/practices.

8. Cell phones, pagers, and any other electronic communication devices are not permitted during class meetings or clinical assignments at any time.

CLINICAL REQUIREMENTS AND POLICIES/PROCEDURES
All students enrolled in ATRN 2222 must adhere to the policies and procedures outlined in the LSU Athletic Training Student Handbook. All athletic training students have received a copy of this document and have acknowledged receipt and acceptance of the requirements within the document. In addition to academic policies for this course, the student must adhere to clinical requirements; failure to adhere to clinical policies/procedures may negatively affect the student’s grade in this course.

Utilization of the E*Value Clinical Tracking System
Each student is required to document and utilize the E*Value system as outlined by the Athletic Training Program Director in documenting all course and program requirements throughout each clinical semester. Below outlines specific policies that will be required of each student in his/her clinical course (KIN 2222 – Athletic Training Clinical Immersion) or assigned athletic training course:

Duty Hours: Each student must document EVERY day of his or her clinical assignment according to the deadlines for submitting the hours during the semester. By default (timeframe subject to change), each student must enter each day’s activity during a four (4) day period that will be verified by the clinical supervisor for the student’s primary clinical assignment. After four (4) days of not entering duty hours, the student will receive a notification email by the E*Value System as well as their supervising Preceptor. A student who does not comply with entering his/her complete and accurate duty hours during the default period will receive an official "Disciplinary Violation Warning". Students must document "days off" during weekends, holidays, etc. that within the course time period.

PxDx for Documenting Clinical Encounters and Skills
All students are required to document their daily clinical encounters using the PxDx module within E*Value. Students must record all injury/illness clinical encounters and document (through the "Procedures“ tab) the types of procedures performed as part of DAILY MEDICAL PRACTICE areas listed. For those procedures outlined under the various courses (groups) in the Procedures tab, the students must document when he/she has performed those as a part of his/her skill practice with a peer, Preceptor, or Instructor. The student should not track those Procedures under a course as part of their daily encounters with patients. Those procedures are only for non-patient activities!

Falsifying Duty Hours: Any student who submits excessive hours and/or PxDx entries not actually performed during assigned clinical activities (e.g., clocking duty hours while on a lunch break; falsely logging patient encounters) is subject to an immediate Disciplinary Violation (-5% deduction in clinical grade and/or additional penalties) as outlined in the LSU Athletic Training Student Handbook. It is the student’s responsibility to enter accurate ALL hours (including “days off”) and PxDx encounters/activities in the E*Value System so that their supervising Preceptor will “verify” completion. Students should immediately report any error to the Program Director immediately so that the error can be corrected without penalty.

COMPLETION OF ASSIGNMENTS, CLASS ABSENCES
As per LSU's Policy Statement #22 regarding student attendance:
- "An absence due to illness or other causes beyond a student’s control will be excused when the instructor is convinced that the reason for absence is valid. The University’s Policy Statement 22 discusses approved trips, activities, and other instances or excused absences."
- It is the responsibility of the student to contact the instructor to determine dates/times of any make-up work.

STUDENT EVALUATION CRITERIA:
Grading: This is a PASS/FAIL CLASS and will be determined based on the following criteria
1. Participation: This is an experienced based course and participation is imperative for your growth and development as a practitioner. You will be expected to be at all required clinical activities unless you have an excused absence outlined by PS-22.
   - Each clinical experience day counts as 4 points. For example: if your clinical experience is 10 days you would earn a maximum of 40 points.
   - Unexcused absences will count as a 4 point deduction per miss. For example: 2 classes missed will be equivalent to 8 points missed. Therefore, if you miss 2/10 day (40-8=32)/40=80% or a B-
   - 3 late arrivals will be the equivalent of one absence or a deduction of 4 points.
   - Entering in of PxDx encounters and skills.
   - Meeting the minimum hour requirement outlined in the Athletic Training Student Handbook. Failure to meet the minimum hour requirement will result in an automatic Fail unless this is due to a reason outlined in PS-22. If this is the case a student will receive an “I” until the minimum hour requirement can be met.

2. Conduct & Professionalism: This course is an allied healthcare course. Each student is expected to dress appropriately (and professionally) according to the policies and procedures of the clinical assignment. Be respectful of other students; offensive, abrasive, or threatening behaviors/comments will not be tolerated and will be subject to removal from the clinical site and the course. Disruptive behavior will not be tolerated. You may be asked to leave for these behaviors as deemed necessary by the preceptor.
   - For every clinical experience day a student will receive 2 positive OR 4 negative conduct points for class. An unexcused absence will receive 4 negative conduct points.
   - The point value for the semester will be the total points earned, minus the negative points earned. For example: In 10 days you earn 18 positive points and receive 1 day of negative conduct (a loss of 4 points) (18-4=14). 14/20=70%
   - Your grade will be averaged by taking your participation grade and your conduct and professionalism grade and averaging them together. In the above example 80% +70% /2 = 75%
**Grading Scale:**

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<th>Grade</th>
<th>Percentage Range</th>
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<tr>
<td>A+</td>
<td>100% - 97.00%</td>
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<tr>
<td>A</td>
<td>96.99% - 93.00%</td>
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<tr>
<td>A-</td>
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<tr>
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<tr>
<td>B-</td>
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**Professional Etiquette in the Clinical Setting**

*Breaks*

Students should take advantage of formal breaks offered during lengthy clinical sessions. However, students need to return on time.

*Punctuality*

Students should be on time to class and stay the entire session. If the student is going to be late or needs to leave early, arrangements should be made with the preceptor prior to the start of the session.

*Cell Phones*

Cell phones should either be switched off or kept in silent mode during sessions. Text messaging or taking calls during clinic is not allowed. The student is required to provide the department with a reliable contact number (cell phone) at all times in case of a switch in schedule due to weather, facilities, etc.

*Conversations*

If students have questions, they should ask them at appropriate times, and should avoid talking and participating in conversations with peers during practice sessions.