Office of the University Registrar

To: Richard Koubek  
Interim Executive Vice President & Provost

From: Faculty Senate Courses and Curricula Committee

Date: September 14, 2017

The Faculty Senate Courses and Curricula Committee met at 1:30 p.m., Thursday, September 7, 2017, in Room 129 Himes Hall.

Present: John Hopkins (Chair), Ayman Okeil, Emily Batinski, Jim Ottea, Larry Smolinsky, Pamela Pike, Rick Moreland, Hyo jung Park
Guest Representative: Andrea Abad (OUR)

I. Courses:
- Approved 2 course changes. (See Attached)
- The following proposal was removed from the agenda per Department and College request:
  - MATH 3003 CHG FUNCTIONS AND MODELLING
- Conditionally approved the proposals to change:
  - GEOG 4020 CHG AERIAL PHOTO INTERPRETATION AND IMAGE PROCESSING
  - ANTH 4024 CHG AERIAL PHOTO INTERPRETATION AND IMAGE PROCESSING
    - For both proposals the syllabus needs to be updated to reflect the course as it will now be taught based on the changes proposed. The syllabus needs to include the following: more specific information and student expectations regarding the final project, writing assignment, and class participation. The grading scale should have plus/minus grading. The 14 week schedule should be detailed. A detailed example of one of the classroom activities as well as clarification as to what the hands-on experience is in the project. The justification should also include why there is no need for a final exam.
    - Additionally, the syllabus should address absences, student conduct, and the university disability statement.
  - GEOG 4045 CHG ENVIRONMENTAL REMOTE SENSING
    - This proposal needs a full syllabus (a sample is attached to this email) and should include all the necessary items, especially the 14-15 week plan.
  - GEOG 2040 CHG GEOSPATIAL TECHNOLOGY
    - The syllabus needs to include detailed descriptions of the assignments including student expectations. It should also include the credit hour expectation statement and disability statements. The syllabus also should clarify what percentage of the grade is the final exam. Also the grading mentions 6 exercises but the 14 week schedule mentions 12. This should be corrected.

II. Curricula:
- Approved 1 curricular changes. (See Attached)
- Conditionally approved the proposals to change:
  - LGBTQ MNR CHG LGBTQ STUDIES MINOR CHANGE
  - SWK MNR CHG SOCIAL WORK MINOR CHANGE
    - For both proposals, the committee has suggested including in the change form the following information for the catalog description, “a list of approved courses are available in the --- department.” It is also possible to include a link to the departmental websites for both so that an updated list can be maintained without necessitating change forms to be submitted as courses become relevant to each minor.
Courses/Curricula Approved at the 9-7-2017 Meeting

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