### Request for Changing an Existing Course

**Department**: Management  
**College**: Business  
**Course Code**: MGT 3513  
**Date**: March 14, 2016

### Present Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Labor Management Conflict and Cooperation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
<td>3 hours</td>
</tr>
<tr>
<td>If combination course type, # hrs. of credit for</td>
<td>Lecture:</td>
</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes</td>
</tr>
<tr>
<td>Contact Hours Per Week: (Indicate hours in appropriate course type.)</td>
<td></td>
</tr>
<tr>
<td>Lecture</td>
<td>3</td>
</tr>
<tr>
<td>Lab</td>
<td></td>
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<tr>
<td>Seminar</td>
<td></td>
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<tr>
<td>Recitation</td>
<td></td>
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<tr>
<td>Intern</td>
<td></td>
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<tr>
<td>Res/Ind</td>
<td></td>
</tr>
<tr>
<td>Clin/Pract</td>
<td></td>
</tr>
<tr>
<td>Total Weekly Contact Hours:</td>
<td>3 hours</td>
</tr>
<tr>
<td>Grading System:</td>
<td>Letter Grade</td>
</tr>
</tbody>
</table>

**Course Description**

Prereq.: open only to College of Business students; open to others with permission of department. In-depth examination of various theories and processes of negotiation and alternative forms of dispute resolution relevant to the broad spectrum of conflict problems faced by employees and managers. Designed to improve students' knowledge and skills in the area of workplace conflict management and negotiation.

### Proposed Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Negotiation and Dispute Resolution</th>
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</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
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</tr>
<tr>
<td>If combination course type, # hrs. of credit for</td>
<td>Lecture:</td>
</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes</td>
</tr>
<tr>
<td>Contact Hours Per Week: (Indicate hours in appropriate course type.)</td>
<td></td>
</tr>
<tr>
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<td>Total Weekly Contact Hours:</td>
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</tr>
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</tbody>
</table>

**Course Description**

Prereq.: reserved for College of Business students; open to others with permission of department. In-depth examination of various theories and processes of negotiation and alternative forms of dispute resolution relevant to the broad spectrum of conflict problems faced by employees and managers. Designed to improve students' knowledge and skills in the areas of workplace conflict management and negotiation.

### Approval Information

**Approval Dates**

<table>
<thead>
<tr>
<th>Department Faculty Approval Date: 2/26/16</th>
<th>College Faculty Approval Date: 6/15/15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Chair Signature (date)</td>
<td>College Dean Signature (date)</td>
</tr>
<tr>
<td>Graduate Dean Signature (date)</td>
<td>Chair, FS C&amp;C Committee (date)</td>
</tr>
<tr>
<td>College Contact E-mail</td>
<td>Academic Affairs Approval (date)</td>
</tr>
</tbody>
</table>

**Note:** If course is or will be cross-listed, separate forms must be submitted by each department.

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**These Questions Must Be Answered Completely and Accurately or Proposal Will Be Returned.**

- Has this change been discussed with and approved by all departments/colleges affected? Yes ____ No ____ N/A ____
- Is this course included in any curricula, concentrations, or minors? Yes ____ No ____ If yes, please list on a separate sheet.
- Is this course a prerequisite or corequisite for other courses? Yes ____ No ____ If yes, list courses; use separate sheet.
- Is this course on the General Education list? Yes ____ No ____

**Justification/Explanation:** Use separate sheet.
Request for **Changing** an Existing Course

**Justification for MGT 3513**

The course title and course description are being updated to reflect the current focus of much of the literature on workplace conflict and cooperation and to more accurately describe the content of the course as currently taught and as intended to be taught in the future.
COURSE SYLLABUS: MANAGEMENT 3513
NEGOTIATION AND DISPUTE RESOLUTION

Professor: Dr. Xyz
Office Hours: WF 9:30-11:00
Office: 4019 Business Education Complex
E-Mail:
Phone:

Course Objective

This course examines workplace conflict and cooperation within modern business organizations. Despite the implementation of policies and procedures designed to create a harmonious employment relationship, disputes frequently arise in the workplace. How these are managed has significant implications for employee well-being and organizational performance. Fortunately, successful negotiations, along with the use of dispute resolution mechanisms, may limit the costs associated with workplace conflict and foster greater cooperation between organizational participants.

The objectives of this course are to explore the concepts and theories of negotiation and, most importantly, to help students develop a more systematic approach to bargaining and conflict resolution. The course is intended to address a broad spectrum of bargaining problems confronted by managers, and will use examples outside of the employment relationship.

We will begin the semester by defining workplace conflict, and discussing various ways companies try to resolve such conflict. We will then map out a plan for you to use in negotiation. Though a number of negotiation strategies exist, we will focus on competitive and collaborative negotiations as means of resolving conflicts within organizations, and discuss difficulties associated with using these negotiation strategies. We will also examine several special topics related to negotiation. Finally, we end the semester by reviewing various popular alternative dispute resolution procedures.

Class time will be devoted to lectures and numerous in-class exercises are used to demonstrate important concepts; these exercises also count toward your grade (see below).

Required Readings (you will be tested on all required readings)


Several additional articles are assigned throughout the syllabus and can be accessed via Moodle (.pdf files) or using hyperlinks; Moodle articles denoted by "***" are required readings. (Note: the reading list may be modified, if I discover something that is particularly useful).

Assigned Exercises

Exercises and survey questionnaires will be handed out in class.
Topics

I. Introduction
   Readings:  *Thompson, Chapter 1.*
   Exercises: Personal Conflict Experience

II. Understanding Workplace Conflict Resolution
   Readings:  "Three Approaches to Resolving Disputes: Interests, Rights and Power" (Moodle).

III. Managing Conflict through Negotiations: Preparation, Strategy Selection, and Style

       *Thompson, Chapters 2 and 5 (pp. 91-112).*
   Exercises:  Conflict Style Questionnaire; Negotiation Diagnosis.

IV. Gender Differences in Negotiations

       *Thompson, Chapter 7 (pp. 155-160).*

EXAM 1

V. Information Problems, Decision Biases, and Emotions
   Exercise:  To be determined; Emotional Style Questionnaire (in-class handout).

VI. Implementing a Competitive Strategy
   Readings:  *Thompson, Chapters 3, Chapter 5 (pp. 112-121), and Chapter 7 (pp. 149-155).*
   Exercise:  GTechnica—AccelMedia.
VII. Are Competitive Negotiations Unethical?

Readings: “Promoting Honesty in Negotiation: An Exercise in Practical Ethics” (Moodle).

Thompson, Chapter 7 (pp. 160-172); and Appendix 2

Exercise: The Employee Exit Interview; The Sins II Scale.

EXAM 2

VIII. Implementing a Collaborative Strategy

Readings: Thompson, Chapters 4, 6, 8, and Appendix 4.

Exercise: To be determined.

Negotiator Self-Assessment using the Conflict Style, Emotional Style, and Sins II questionnaires (Due Friday, 10/23)

IX. Team and Multiparty Negotiation

Readings: Thompson, Chapter 9.

Exercise: To be determined.

X. Tacit Bargaining and E-Negotiation

Reading: Thompson, Chapters 11 and 12.

EXAM 3

XI. Third Party Dispute Resolution Procedures

A. Seeking Third Party Assistance

Readings: Thompson, Appendix 3.

B. Mediation and Arbitration


Exercise: Third-Party Conflict Resolution.

C. Negotiating Through Agents
Course Requirements and Grading

There will be four exams; each exam will be worth 100 points (23.8 percent of your total grade). The final (fourth) exam is not comprehensive. Each exam will consist of 40 multiple choice questions. Approximately 70 percent of the questions will be based on lecture material and the remainder will come from assigned readings identified on the syllabus (read the assigned material!). The dates for the exams are tentatively scheduled as follows:

Exam One: Friday, September 18
Exam Two: Monday, October 12
Exam Three: Friday, November 6
Final Exam: Final’s Week

MWF 11:30-12:20: Saturday, December 12, 12:30-2:30 pm
MWF 12:30-1:20: Thursday, December 10, 12:30-2:30 pm

Grading: Exam grades are curved based on the best performing student’s score on the exam. However, the curve will not exceed 10 points. Assuming the highest score on the exam is 90 or better, your exam grade will be determined by dividing your exam point total by the highest point total achieved on the exam and multiplying the resulting proportion by 100. Note: If you do not take the exam at the scheduled time/date and fail to provide a valid excuse for your absence prior to the exam, no make-up exam will be provided (medical emergencies are the only exception).

In addition to exams, there are numerous exercises that will be completed in class, many of which will count toward class participation (10 points of your total grade); points you accumulate from in class exercises can exceed 10 points (you keep those as “extra credit”). And as noted, there is one assignment that must be completed outside of class that is due October 23 (10 points of your total grade). Each assignment must be handed in at the end of class or during class on the date they are due. Late assignments will not be accepted.

With a few exceptions identified above, advance notice of assignments is not provided—their purpose is to reward class attendance and participation. If you fail to complete one of these assignments, there will be no opportunity to make up the work—PERIOD. Exceptions to this grading policy will be made only for documented, excused absences: Any student believing (s)he has a valid excuse must present it to me via e-mail within one week of missing the assignment; failure to do so forfeits your right to be granted make-up work.
As you may know, LSU is instituting a new +/- grading system. The following grade cut-offs will be strictly applied for determining final grades:

- A+, 97-100; A, 93-96; A-, 90-92
- B+, 87-89; B, 83-86; B-, 80-82
- C+, 77-79; C, 73-76; C-, 70-72
- D+, 67-69; D, 63-66; D-, 60-62
- F, < 60

**Expectations:** LSU's general policy states that for each credit hour, you (the student) should plan to spend at least two hours working on course related activities outside of class. Since this course is for three credit hours, you should expect to spend a **minimum of six** hours outside of class each week working on assignments for this course.

**Class rules:** Arrive to class on time; don’t pass notes, have conversations with classmates (unless involved in an exercise), study for other exams, or read the newspaper after class has started. And, of course, keep your cell phones turned off! FYI: I can easily see when people are sending or receiving text messages.

**Honesty and Integrity:** The LSU student code of conduct explains student rights, excused absences, and what is expected of student behavior. Students are expected to understand this code as described here: http://students.lsu.edu/saa/students/code. University policies regarding academic dishonesty will be strictly enforced. Any suspected incident of academic dishonesty, such as cheating on tests, facilitating cheating, handing in work competed by others, etc., will be forwarded to the Office of Judicial Affairs for adjudication.

**Special Needs:** Any student, who needs accommodation because of special needs addressed in the Americans with Disabilities Act (ADA) or has emergency medical information to share with me, etc., should inform me of such needs immediately. Please see me privately after class or in my office.
REQUEST FOR ADDING, CHANGING, SUSPENDING OR DROPPING AN UNDERGRADUATE CONCENTRATION

Department: Management  
College: Business  
Name of Concentration: Human Resource Management  
Name of Curriculum/Major: Management  
Type of Degree: BS  
Date: 3/17/16

Has this change been discussed with and approved by all departments/colleges affected? Yes (x)  No ( )  N/A ( )

ATTACH JUSTIFICATION for all actions: Use separate sheet.  
ATTACH RESPONSE from any departments affected [i.e. any department whose course(s) are to be added.]  
ATTACH FORM D ADDENDUM for all new concentration or changes involving General Education courses.

ACTION (check appropriate box):

( ) ADDING: The entire new concentration, by semester, must be typed on plain sheets and attached to Form E. (See sample layout attached.)

(x) CHANGING: Regardless if all semesters of a concentration are to be changed or only parts, the present and proposed (eight-semester) recommended path should be attached on separate pages. On the Present recommended path, use strikeout and on the Proposed recommended path, highlight areas to identify deletions and additions. Do not use boldface to designate changes as boldface is reserved for critical requirements within the recommended path. Explain all changes adequately on attachment.

( ) SUSPENDING: Provide an adequate explanation for suspending the concentration on plain sheets and attach.

( ) DROPPING: Provide an adequate explanation for dropping the concentration on plain sheets and attach.

CONCENTRATION

<table>
<thead>
<tr>
<th>PRESENT</th>
<th>PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total semester hours in current concentration: 15</td>
<td>Total semester hours in proposed concentration: 15</td>
</tr>
</tbody>
</table>

APPROVALS:

Department Faculty Approval Date 2/26/16  
Department Chair’s Signature  
(Date)

College Faculty Approval Date 6/15/16  
College Dean’s Signature  
(Date)

Chair, FS C & C Committee  
(Date)

Academic Affairs Approval  
(Date)
Request for **Changing** an Undergraduate Concentration

**Human Resource Management**

Based on a comprehensive review of management courses and curricula, a change was recommended to the human resource management concentration to better align requirements with academic and professional trends in human resource management. Specifically, MGT 3513 is no longer included as an either/or option with MGT 3500 for satisfying the course requirements for the concentration; MGT 3513 will be required of all management majors. MGT 3500 (renumbered as MGT 4500), Introduction to Labor Relations, will remain among the courses students can select to satisfy course requirements for the concentration.
## GENERAL EDUCATION REQUIREMENTS

When a department adds a new curriculum or makes changes in an existing one, a Form D Addendum must also be submitted. This form is simply a list of those courses in the curriculum that satisfy the General Education requirement.

Include course rubric, number, and credit hours when curricula differ from the default values.

Indicate the curriculum semester for all General Education courses.

<table>
<thead>
<tr>
<th>General Education Requirement</th>
<th>Course(s)</th>
<th>Credit Hours</th>
<th>Curriculum Semester</th>
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<tbody>
<tr>
<td>English Composition (6 hrs.)</td>
<td>ENGL 1001 or 1004</td>
<td>3</td>
<td>( \begin{array}{c} \text{1st} \ \text{(5th}) \ \text{2nd} \ \text{(6th}) \ \text{3rd} \ \text{(7th}) \ \text{4th} \ \text{(8th}) \end{array} )</td>
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<td>ENGL 2000</td>
<td>3</td>
<td>( \begin{array}{c} \text{1st} \ \text{(5th}) \ \text{2nd} \ \text{(6th}) \ \text{3rd} \ \text{(7th}) \ \text{4th} \ \text{(8th}) \end{array} )</td>
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<tr>
<td>Analytical Reasoning (6 hrs.)</td>
<td>General Education analytical reasoning course (from mathematics department)</td>
<td>3</td>
<td>( \begin{array}{c} \text{x} \ \text{1st} \ \text{(5th}) \ \text{2nd} \ \text{(6th}) \ \text{3rd} \ \text{(7th}) \ \text{4th} \ \text{(8th}) \end{array} )</td>
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<td>(At least 3 hours credit must be from a MATH course.)</td>
<td>General Education analytical reasoning course</td>
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<td>( \begin{array}{c} \text{x} \ \text{2nd} \ \text{(5th}) \ \text{3rd} \ \text{(6th}) \ \text{4th} \ \text{(7th}) \ \text{5th} \ \text{(8th}) \end{array} )</td>
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<tr>
<td>Arts</td>
<td>General Education arts course</td>
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<td>( \begin{array}{c} \text{1st} \ \text{(5th}) \ \text{2nd} \ \text{(6th}) \ \text{3rd} \ \text{(7th}) \ \text{4th} \ \text{(8th}) \end{array} )</td>
</tr>
<tr>
<td>Humanities (9 hrs.)</td>
<td>General Education humanities course</td>
<td>3</td>
<td>( \begin{array}{c} \text{x} \ \text{2nd} \ \text{(5th}) \ \text{3rd} \ \text{(6th}) \ \text{4th} \ \text{(7th}) \end{array} )</td>
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<td>( \begin{array}{c} \text{x} \ \text{3rd} \ \text{(5th}) \ \text{4th} \ \text{(6th}) \end{array} )</td>
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<tr>
<td>Natural Sciences (9 hrs.)</td>
<td>General Education natural science course sequence</td>
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<td>( \begin{array}{c} \text{x} \ \text{1st} \ \text{(5th}) \ \text{2nd} \ \text{(6th}) \ \text{3rd} \ \text{(7th}) \ \text{4th} \ \text{(8th}) \end{array} )</td>
</tr>
<tr>
<td>(If 2 course sequence is taken in the physical sciences, the additional 3 hour course must be from the life sciences, and vice versa.)</td>
<td>General Education natural science course</td>
<td>3</td>
<td>( \begin{array}{c} \text{1st} \ \text{(5th}) \ \text{2nd} \ \text{(6th}) \ \text{3rd} \ \text{(7th}) \ \text{x} \ \text{(8th}) \end{array} )</td>
</tr>
<tr>
<td>Social Sciences (6 hrs.)</td>
<td>General Education social science course</td>
<td>3</td>
<td>( \begin{array}{c} \text{x} \ \text{1st} \ \text{(5th}) \ \text{2nd} \ \text{(6th}) \ \text{3rd} \ \text{(7th}) \ \text{4th} \ \text{(8th}) \end{array} )</td>
</tr>
<tr>
<td>(At least three hours at the 2000-level.)</td>
<td>General Education social science course (2000-level)</td>
<td>3</td>
<td>( \begin{array}{c} \text{1st} \ \text{(5th}) \ \text{2nd} \ \text{(6th}) \ \text{3rd} \ \text{(7th}) \ \text{4th} \ \text{(8th}) \end{array} )</td>
</tr>
</tbody>
</table>
Human Resource Management

CRITICAL REQUIREMENTS

**SEMESTER 1**: "C" or better in ENGL 1001, MATH 1021; 2.3 cumulative GPA

**SEMESTER 2**: "C" or better in ISDS 1102, MATH 1431; 2.3 business GPA; 2.6 cumulative GPA

**SEMESTER 3**: "C" or better in ACCT 2001; ECON 2000; 2.3 business GPA; 2.6 cumulative GPA

**SEMESTER 4**: ECON 2010; ISDS 2000; Admission to the College; 2.3 business GPA; 2.6 cumulative GPA

**SEMESTER 5**: "C" or better in ENGL 2000; ACCT 2101

Semester 1

- **CRITICAL**: "C" or better in **ENGL 1001, MATH 1021**; 2.3 Cumulative GPA.
- **ECON 2000 Principles of Microeconomics (3)**
- **ENGL 1001 English Composition (3)**
- **ISDS 1102 Introduction to Management Information Systems for Business Majors (3)**
- **MATH 1021 College Algebra (3)**
- General Education course - Natural Sciences (3)

Total Semester Hours: 15

Semester 2

- **CRITICAL**: "C" or better in **ISDS 1102, MATH 1431**; 2.3 Business GPA; 2.6 Cumulative GPA.
- **ACCT 2001 Introductory Financial Accounting (3)**
- **MATH 1431 Calculus with Business and Economic Applications (3)**
- Oral and Written Communication Requirement 1 (3)
- General Education course - Humanities (3)
• General Education course - Natural Sciences (3)³

Total Semester Hours: 15

Semester 4

• CRITICAL: "C" or better in ACCT 2001, ECON 2000; 2.3 Business GPA; 2.6 Cumulative GPA.

• ACCT 2101 Introductory Managerial Accounting (3)³

• ECON 2010 Principles of Macroeconomics (3)

• ISDS 2000 Introduction to Business Statistics (3)

• General Education course - Arts (3)

• General Education course - Humanities (3)

Total Semester Hours: 15

Semester 5

• CRITICAL: ISDS 2000, ECON 2010; Admission to the College; 2.3 Business GPA; 2.6 Cumulative GPA.

• ENGL 2000 English Composition (3)

• ISDS 2001 Statistical Methods and Models (3)

• Oral and Written Communication Requirement 2 (3)²

• General Education course - Natural Sciences (3)³

• Elective (3)⁴

Total Semester Hours: 15
- CRITICAL: "C" or better in ENGL 2000; ACCT 2101.
- BLAW 3201 Business Law (3)
- FIN 3715 Financial Management (3)
- ISDS 3115 Introduction to Operations Management (3)
- MGT 3200 Principles of Management (3)
- MKT 3401 Principles of Marketing (3)

Total Semester Hours: 15

Semester 6

- MGT 3320 Human Resource Management (3)
- MGT 3500 Introduction to Labor Relations (3) or MGT 3514 Labor Management Conflict and Cooperation (3) or MGT 3512 Labor Management Conflict (3)
- MGT 4620 Human Behavior in Organizations (3)
- ECON 2055 Money, Banking and Macroeconomic Activity (3)
- Business Elective (3000/4000-level) (3)*

Total Semester Hours: 15

Semester 7

- Human Resource Management Concentration Courses* MGT Course Option (5)*
- General Education course - Humanities (3)
- Approved MGT Elective (3)*
- Business Elective (3000/4000-level) (3)*

Total Semester Hours: 15
Semester 8

- MGT 3830 Strategically Managing Organizations (3)

Approved MGT Elective (2-3)4
- Business Elective (3000/4000-level) (3)4
- Elective (3)4

Total Semester Hours: 15

120 Total Sem. Hrs.

1 - GENERAL EDUCATION NATURAL SCIENCE REQUIREMENT: If two course sequence is taken in the physical science, the additional three hour course must be taken from the life sciences, and vice versa.

2 - Oral and Written Communication Requirement 1: Choose from CMST 2060, CMST 2061 or CMST 2064.

Oral and Written Communication Requirement 2: Choose from CMST 2060, CMST 2061 or CMST 4113.

A Communication Intensive (C-I) course may be substituted for the Oral and Written Communication Requirement with permission from an academic advisor.

3 - Business students cannot receive credit for ACCT 2000, ECON 2030, FIN 3715 or ISDS 1100.

4 - APPROVED MANAGEMENT ELECTIVES: A list of approved electives is available from the Rucks Department of Management and is posted on the Rucks Department of Management website.

BUSINESS ELECTIVES: to be selected from the 3000 or 4000 level offerings of the following departments: ACCT, BADM, BLAW, ECON, FIN, GBUS, MGT, MKT and ISDS.

ELECTIVES: See “Electives” under “Degree Requirements of the College.”

- HUMAN RESOURCE MANAGEMENT CONCENTRATION COURSES: To be selected from MGT 4322, MGT 4323, MGT 4500, and MGT 4523.

*Select three from MGT 4322, MGT 4323, MGT 4523, and either MGT 3500 or MGT 3513. MGT 4322 and MGT 4523 are only offered in the spring. MGT 4323 is only offered in the fall.
REQUEST FOR ADDING, CHANGING, SUSPENDING OR DROPPING AN UNDERGRADUATE CONCENTRATION

Department: Management  
College: Business  
Name of Concentration: General Management  
Name of Curriculum/Major: Management  
Type of Degree: BS  
Date: 3/17/16  

Has this change been discussed with and approved by all departments/colleges affected? Yes (x) No ( ) N/A ( )

ATTACH JUSTIFICATION for all actions: Use separate sheet.  
ATTACH RESPONSE from any departments affected [i.e. any department whose course(s) are to be added.]  
ATTACH FORM D ADDENDUM for all new concentration or changes involving General Education courses.

ACTION (check appropriate box):

( ) ADDING: The entire new concentration, by semester, must be typed on plain sheets and attached to Form E. (See sample layout attached.)

( ) CHANGING: Regardless if all semesters of a concentration are to be changed or only parts, the present and proposed (eight-semester) recommended path should be attached on separate pages. On the Present recommended path, use strikeout and on the Proposed recommended path, highlight areas to identify deletions and additions. Do not use boldface to designate changes as boldface is reserved for critical requirements within the recommended path. Explain all changes adequately on attachment.

( ) SUSPENDING: Provide an adequate explanation for suspending the concentration on plain sheets and attach.

(x) DROPPING: Provide an adequate explanation for dropping the concentration on plain sheets and attach.

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APPROVALS:

Department Faculty Approval Date: 2/26/16

Department Chair's Signature: [Signature]  
(Date)  
Chair, FS C & C Committee: [Signature]  
(Date)  
College Dean's Signature: [Signature]  
(Date)  
Academic Affairs Approval: [Signature]  
(Date)

College/Faculty Approval Date: 6/15/16

[Signature]  
(Date)
Request for Dropping an Undergraduate Concentration

General Management

After a thorough review of management courses and curricula at peer institutions and consideration of trends in management education more broadly, the department faculty decided to drop the General Management concentration.
REQUEST FOR ADDING, CHANGING, SUSPENDING
OR DROPPING AN
UNDERGRADUATE CONCENTRATION

Department: Management
College: Business
Name of Concentration: Entrepreneurship
Name of Curriculum/Major: Management
Type of Degree: BS

Has this change been discussed with and approved by all departments/colleges affected? Yes (x) No ( ) N/A ( )

ATTACH JUSTIFICATION for all actions: Use separate sheet.
ATTACH RESPONSE from any departments affected [i.e. any department whose course(s) are to be added.]
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ACTION (check appropriate box):

( ) ADDING: The entire new concentration, by semester, must be typed on plain sheets and attached to Form E. (See sample layout attached.)

( ) CHANGING: Regardless if all semesters of a concentration are to be changed or only parts, the present and proposed eight-semester) recommended path should be attached on separate pages. On the Present recommended path, use strikeout and on the Proposed recommended path, highlight areas to identify deletions and additions. Do not use boldface to designate changes as boldface is reserved for critical requirements within the recommended path. Explain all changes adequately on attachment.

( ) SUSPENDING: Provide an adequate explanation for suspending the concentration on plain sheets and attach.

( ) DROPPING: Provide an adequate explanation for dropping the concentration on plain sheets and attach.

CONCENTRATION

<table>
<thead>
<tr>
<th>PRESENT</th>
<th>PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total semester hours in current concentration:</td>
<td>Total semester hours in proposed concentration:</td>
</tr>
</tbody>
</table>

APPROVALS:

Department Faculty Approval Date: 2/26/16

[Signature: John B. Hopkins] (Date: 9/10/16)

College Dean's Signature: 6/15/16

[Signature: Matthew] (Date: 9/15/16)

Academic Affairs Approval: 9/15/16

College/Division/Department Contact:

Contact E-mail:
Request for **Dropping** an Undergraduate Concentration

**Entrepreneurship**

The Ourso College of Business plans to move the entrepreneurship curriculum from the Management Department to a new (reorganized) department in the college—the Department of Entrepreneurship and Information System—and offer a new BS degree in Entrepreneurship. Consequently, the Management Department is dropping the Entrepreneurship concentration.