REQUEST FOR ADDITION OF NEW COURSE

PROPOSED COURSE DESCRIPTION

<table>
<thead>
<tr>
<th>Rubric &amp; No.</th>
<th>Title</th>
<th>Graduate Field Studies in Landscape Architecture</th>
</tr>
</thead>
<tbody>
<tr>
<td>LA 7501</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Short Title (≤ 19 characters)</th>
<th>Grad</th>
<th>LA</th>
<th>FIE</th>
<th>LDL</th>
<th>STD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture:</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lab/Sem/Rec:</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Repeat Credit Max. (if repeatable)</td>
<td>9 credit hours</td>
<td>Graduate Credit?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Credit will not be given for this course and:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lecture</td>
<td>Lab</td>
<td>Seminar</td>
<td>Recitation</td>
<td>Lec/Rec</td>
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</tr>
<tr>
<td>36</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Maximum enrollment per section: (use integer, e.g. 25 not 20-30) 36

Grading System: Letter Grade: Pass/Fail: Final Exam:** Yes No

***(Attach justification if the proposed course will not hold a final exam during examination week.***

Course Description:
(Concise catalog statement exactly as you wish it to appear in the General Catalog)

7501 Graduate Field Studies in Landscape Architecture (3) May be repeated for a maximum of 9 hrs. credit with the permission of the Department. Students are responsible for paying travel expenses associated with the course. This course is a field trip to landscape architectural offices, projects, historic sites, and schools throughout the US and abroad.

BUDGET IMPACT (IF ANSWER TO ANY QUESTION IS "YES", ATTACH EXPLANATION.

| If this course is approved, will additional staff be needed? | Yes | No
| Will additional space, equipment, special library materials or other major expense be involved? | Yes | No
| Academic Affairs Approval: |       |     |

ATTACHMENTS (ATTACH THE FOLLOWING TO YOUR PROPOSAL)

JUSTIFICATION: Justification must explain why this course is needed and how it fits into the curricula. Will the course duplicate other courses?
SYLLABUS: Including 14 week outline of the subject matter; titles of text, lab manual, and/or required readings; grading scale and criteria
(For 4000-level, specify graduate student grading criteria if requirements differ for graduate and undergraduate students).

APPROVALS

Department Faculty Approval Date 10/29/2015
College Faculty Approval Date 11/12/2015

Department Chair Signature

Michelle A. Massi 1/27/15
Graduate Dean Signature

College Contact

E-mail

College Dean Signature

Chair, FS C&C Committee

Academic Affairs Approval

(date)

(date)

(date)
LA 7501 Graduate Field Studies in Landscape Architecture is an optional course in the Landscape Architecture graduate (MLA) curriculum.

Courses for which LA 7501 is a prerequisite:
None

Justification:
LA 7501 is necessary for our growing number of graduate students to experience the aspects of designed landscapes in the United States and international locations and the exposure to professional offices and government agencies. Due to the specificity of focus on landscape architecture there are no other courses on campus that would be similar in content. This course is an elective field trip for enrichment purposes that enables students to experience aspects of the practice of landscape architecture unobtainable on campus. This course will build student’s knowledge base that will assist them in the balance of the required curriculum. Due to the experiential nature of the course, a pass-fail evaluation system is more appropriate than letter grades. A final project and presentation will be required in lieu of a final examination.

Pass/Fail Grading Basis:
LA 7501 is a two-part course. Prior to the field trip, a seminar class is conducted. Its purpose is to familiarize the students with the various destinations planned for the field trip and the product is a field trip guidebook wherein each student is responsible for a specific place or project summary. This also frees the field trip participants to observe, verify and record all field trip experiences while the trip is in progress, and during the field trip, students are required to keep a journal of their observations in written and graphic format. Following the trip, the class prepares a summary presentation that will be open to all students and faculty. Grading is based upon the quality of the presentation, guide book material, journal and class participation. The presentation and guidebook material and journal is the basis for 70% of the grade, and participation in class and on the trip 30% of the grade.
LA 7501.

• The contingency plan for those who sign up and cannot go for an excusable reason is that they would use normal university procedures to drop the course. Their account would automatically be credited for the course fee. If they drop after the non-refundable tickets have been purchased in their name, then the airline’s rules will govern how they can use the ticket.
• The $100 deposit was an error, there is no deposit.
• We changed the wording to be consent of department as requested.
• We changed the course to 3 hours only.
• We changed the required activities percentages so they match in both the justification and the syllabus.
Professor Max Conrad  
Email: mconrad@lsu.edu  
Office: 306 Design Building  
Phone: 578-1414

7501 Graduate Field Studies in Landscape Architecture (3) May be repeated for a maximum of 9 hrs. credit with the permission of the Department. Students are responsible for paying travel expenses associated with the course. This course is a field trip to landscape architectural offices, projects, historic sites, and schools throughout the US and abroad.

LA 7501 is a two-part course including a research seminar and field trip generally offered in the spring semester. The seminar is to familiarize the students with the various destinations planned for the forthcoming field trips. The field trip is usually conducted during Spring Break.

The field trips are fast-paced with full day itineraries and it is necessary for the participants to have information about the places that are visited in advance. It is not possible to provide thorough background information in the field. This also frees the field trip participants to observe and record all field trip experiences while the trip is in progress. You should plan for departures from the hotel at 8 am with return times after 6 pm each day on those days we are not changing locations.

The seminars consist of weekly meeting for two hours for presentations by faculty and students. Each student is required to prepare a research paper to be presented to the class, and each student also is required to assist in the updating and preparation of new material for the publication of a field trip guide book. The research papers are based on the various projects that are visited on the trips, and those projects are features in the guidebook. Students should plan to spend two hours outside of class preparing for each class. For three credit hours, you should plan to spend six hours per week outside of class.

Objectives  
The successful student will be able to:  
• demonstrate familiarity with a range of issues, designers and projects specific to the field trip area of study;  
• present a significant research project exploring a specific designer and/or project.

Evaluation  
Grading is based upon the quality of the research paper, presentation, guidebook material and participation. The paper, presentation and guidebook material is the basis for 70% of the grade and participation 30% of the grade.

There are three ground rules for this course that will affect your evaluation:  
• discussion of your ideas in class and ongoing consultation with your course instructor will dramatically improve your ability to successfully complete course assignments;  
• work three or less calendar days late will be accepted for grading and reduced by one letter grade;  
• work more than three calendar days late will not be accepted without a valid excuse.

Required Activities  
• Attendance. You are required to attend all timetabled seminar sessions, the field trip, and all other required activities.

Text and References  
A range of appropriate readings will be supplied by the instructor.
Course Class Meeting Schedule

1 – General Introduction to the class
2 – Assignment of Semester Research Projects and Assignment of Class Presentation Dates
3 – Trip Logistics Discussion. Begin preparation of first drafts for the publication of the “Field Trip Book”/
4 – Illustrated Powerpoint Presentations of the project research by the Students
5 - Illustrated Powerpoint Presentations of the project research by the Students
6 - Illustrated Powerpoint Presentations of the project research by the Students
7 - Illustrated Powerpoint Presentations of the project research by the Students
8 – Illustrated Powerpoint Presentations of the project research by the Students
9 – Illustrated Powerpoint Presentations of the project research by the Students
10 – Field Trip Travel* Note: The field trip consists of all day visitations to projects and professional offices for the entire duration – sixty hours over ten days.
11 – Further Editing of the Field Trip Book Pages
12 – Further Editing of the Field Trip Book Pages
13 – Submission of the completed In Design Files for the Field Trip Book for final checking and editing.
14 – Selection of the “winning design” for the Field Trip Book Cover and Submission for Printing of the book.

*The actual week for the field trip is the week of Spring Break.

Itinerary will vary and be supplied on the first day of class.

WEST COAST FIELD TRIP
Tentative And Subject To Change

March

17 Depart New Orleans. Arrive Los Angeles and proceed to Santa Monica to study the 3rd Street Promenade, and Tongva Park. In Irvine visit Fashion Island and the Noguchi Sculpture Garden and Orange County Performing Art Center.

18 Downtown Los Angeles, Spanish Steps at bunker Hill, Central Library Garden, Pershing Square, Gehry’s concert hall, Union Gateway Center, UCLA Sculpture Garden, Getty Center, Oakhurst, CA (Yosemite) overnight.

19 Visit Mariposa Grove of giant Sequoia in Yosemite National Park. Tour the valley area with various stops. Remainder of morning and afternoon free for hiking, exploring, etc. Depart Yosemite approximately 4pm for Salinas, CA overnight.

20 Tour Monterey and Carmel area. Point Lobos State Reserve, Bug Sur scenic coast, Cowell Redwood Reserve, University of California at Santa Cruz projects. Overnight in San Francisco

21 Walking tour of downtown San Francisco, Levi Plaza, Telegraph Hill, Lombard Street, the Yerba Buena Center, China Town, San Francisco waterfront area including Ghirardelli Square (recently refurbished), The Cannery, Fisherman’s Wharf, etc. Office visits and remainder of the day and evening on your own.

22 Crissy Field, Office visits, SWA, Rich Sharp and April Thomas Church, Golden Gate Park, De Young Museum. Evening on your own.

23 Depart San Francisco for Lake Tahoe, scenic tour. Overnight in Mammoth, CA

24 Mammoth Mountain snow play, touring recreational facilities and/or morning skiing. Depart early afternoon for Death Valley Sand Dunes at Sunset. Las Vegas overnight.

25 Depart Las Vegas for the Grand Canyon, AZ. Depart Grand Canyon in late afternoon for Flagstaff. Overnight in Flagstaff, AZ
Tour Sedona, AZ and various projects in the Phoenix, Scottsdale and Carefree area, including Hyatt Regency Scottsdale, high quality residential and xeriscape projects, Taliesen West, etc. Overnight in Phoenix, AZ

Tour Phoenix and Scottsdale area, the Arizona Center, Desert Botanical Garden and depart for Baton Rouge early afternoon.
LSU

Louisiana State University

REQUEST FOR COURSE/PROGRAM FEE ESTABLISHMENT OR ADJUSTMENT

PROGRAM NAME/COURSE NUMBER: Landscape Architecture 7501

COLLEGE/DEPARTMENT: Art + Design

PROPOSED DATE OF FEE/ADJUSTMENT: 7/1/16

CONTACT NAME: Elizabeth Duffy

CONTACT EMAIL ADDRESS: eduffy@lsu.edu

Briefly state the reasons for fee establishment or adjustment(s). If multiple fee adjustments are being proposed attach a separate sheet that details all fees/adjustments.

The curriculum of Landscape Architecture includes a elective field trip and fees to cover the cost of transportation, lodging, and ground transportation for the students. This is a multi-day/field trip to a major urban locations across the United States and abroad, visiting a variety of cities and places along the way. LA 7501 is a spring course.

<table>
<thead>
<tr>
<th>Students Assessed</th>
<th>Current Fee</th>
<th>Date of last Change</th>
<th>Proposed Fee</th>
<th>% Change In Fee</th>
<th>$ Change In Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergrad-Resident</td>
<td></td>
<td></td>
<td>1,100</td>
<td>0</td>
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<td>Graduate-Resident</td>
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<td>1,100</td>
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<tr>
<td>Undergraduate-Nonresident</td>
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<tr>
<td>Graduate-Nonresident</td>
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<tr>
<td>Other</td>
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<td></td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Type of Fee Adjustment:
- Check All That Apply
  - Course Fees
  - Supply/Services
  - Trip
  - Program Fee

Fee Adjustment Requested: 1,100

Estimated Enrollment: 39

Gross Revenues Associated with Fee Adjustment: $39,800

Less:
- Costs Associated with Fee Adjustment (exemptions/waivers)
- Net Revenues Associated with Fee Adjustment: $39,800

Please explain how the college/department plans to spend revenues from this fee/adjustment (including a proposed budget):

The travel introduces students to prominent national landscape architects, projects, historical sites and schools across United States and abroad. Fees will be used to cover of transportation (air, rental van, bicycle rental ferry fees, or bus), lodging, meals, and museum entrance fees.

Estimated effect upon enrollment:

No Effect

Routing and Approval Signatures

[Signatures and dates]
Landscape Architecture – LA : 7501

Course Description

Pass-fail grading; May be taken for a max. of 9 hrs. for credit. Elective field trip. Students are responsible for paying travel expenses associated with this course. Field trip to landscape architectural office, projects, historic sites and schools throughout the U.S. and abroad.

Current Course Fee: N/A

<table>
<thead>
<tr>
<th>Typical Expenditures</th>
<th>Costs per Person</th>
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<tbody>
<tr>
<td>Airfare</td>
<td>450.00</td>
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<tr>
<td>Hotel</td>
<td>250.00</td>
</tr>
<tr>
<td>Transportation (subway, bus)</td>
<td>300.00</td>
</tr>
<tr>
<td>Fees (museum, passes, etc)</td>
<td>50.00</td>
</tr>
<tr>
<td>Misc</td>
<td>50.00</td>
</tr>
</tbody>
</table>

Proposed Course Fee: $1,100.00

Justification for Proposed Fee

The travel introduces students to prominent national landscape architects, projects, historical sites and schools across United States and abroad. Fees will be used to cover the cost of transportation (air, rental van, bicycle rental, ferry fees, or bus), lodging, meals, and museum entrance fees.

School of Landscape Architecture Director Date

College of Art + Design Dean Date

10-30-15

1-21-16