REQUEST FOR DROPPING A COURSE

Department Division Computer Science and Engineering

College Engineering

Course rubric & no. CSC 1248

Title Programming with Applications in Statistics

Semester hours of credit: 3

NOTE: Affected departments must be notified in writing and with adequate time allowed for written response(s).

Responses must be included with this form.

Has this drop been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

This course is presently included or referenced in the following curriculum, minor, concentration, area of specialization, or catalog chapter:
(If additional space is needed, please attach a separate piece of paper.)

College Board Advanced-Placement A

Intern'l Baccalaureate Advanced Placement

Is this course a prerequisite or corequisite for any other courses? Yes ( ) No (X )

If answer to above is yes, please list courses by rubric and course number.
(If additional space is needed, please attach a separate piece of paper.)

Rubric ______ Course # ______ Rubric ______ Course # ______

Rubric ______ Course # ______ Rubric ______ Course # ______

Is this course on the general education list? Yes ( ) No (X )

If yes, attach approval of drop from General Education Committee

REASON FOR REQUEST TO DROP COURSE:

CSC 1248 has been made obsolete by the revised and more current course CSC 1240.

For College Board Advanced Placement Credit:
DROP entry: Computer Science A Score 3 CSC 1248(3).
DROP entry: Computer Science AB Score 3 CSC 1248(3).

For International Baccalaureate Advanced Placement Credit
DROP entry: Computer Science Score 4 CSC 1248(3)

CSC 1248 is referenced in the following courses for which catalog changes are necessitated:

CSC 1240 Statistics & Graphics and MATLAB (3)
CSC 1250 Introduction to Programming (3)
CSC 1253 Computer Science I with C++ (3)
CSC 1350 Computer Science I for Majors (4)

APPROVALS:

Department Faculty Approval Date 8-23-2013

Department Chair's Signature (Date)

Graduate Dean's Signature (Date)

College Contact: ________________________

(Please print name.)

College Contact E-mail: ________________________

College Faculty Approval Date 9-26-13

Ken Lacy 9-26-13

College Dean's Signature (Date)

Chair, FSC C & C Committee 1/21/14

Academic Affairs Approval (Date)

2/7/14
REQUEST FOR ADDITION OF NEW COURSE

Department: Department of Marketing
E.J. Ourso College of Business

Date: 10/29/13

PROPOSED COURSE

Rubric & No.: MKT 4478
Title: Professional Sales Practicum

COURSE CREDIT

Graduate Credit: YES X NO

Semester Hours of Credit: 3

(For combination course types only: Lecture Hrs. Lab/Sem/Rec Hrs.)

If course may be repeated for credit (i.e. special topics), course may be taken for a max. of ___ credit hours.

Credit will not be given for this course and: MKT 4479

GRADING

Final Exam: YES X NO

Grading System: Letter Grade X Pass/Fail

(Attach justification if the proposed course will not hold a final exam during examination week.)

COURSE TYPE

(Indicate hours in the appropriate course type)

<table>
<thead>
<tr>
<th>LEC/REC</th>
<th>LEC/SEM</th>
<th>LEC</th>
<th>LAB</th>
<th>LEC/LAB</th>
<th>SEM</th>
<th>CLIN/PRACT</th>
<th>RES/IND</th>
</tr>
</thead>
</table>

Maximum enrollment per section: ___

(Use integer, e.g. 25 not 20-30)

CATALOG TEXT

(Concise catalog statement exactly as you wish it to appear in the LSU General Catalog)

MKT 4478. Professional Sales Practicum (3). Prerequisites: MKT 3401, MKT 3427, and permission of Department. Pass-fail grading. This course is designed for students who want to gain real-world sales experience through a course that prepares students for professional sales competitions. Credit will not be given for this course and MKT 4479.

BUDGET IMPACT

If this course is approved, will additional staff be needed? YES X NO

Will additional space, equipment, special library materials or other major expense be involved? YES X NO

(If answer to either question above is "yes" attach explanation.)

Academic Affairs Approval: __________

Date: __________

ATTACHMENTS

ATTACH THE FOLLOWING TO YOUR PROPOSAL.

JUSTIFICATION: Justification must explain why this course is needed and how it fits into the curricula. Will the course duplicate other courses?

SYLLABUS: Including 14 week outline of the subject matter; titles of text, lab manual, and/or required readings; grading scale and criteria (For 4000-level, specify graduate student grading criteria if requirements differ for graduate and undergraduate students).

APPROVALS

Department Faculty Approval 9/13/2013

College Faculty Approval 12/4/13

Department Chair's Signature __________

(date)

Graduate Dean's Signature (for 4000 level and above) __________

(date)

College Contact: __________ (Please print name.)

College Contact E-mail: __________

College Dean's Signature __________

(date)

Chair, FS C&C Committee __________

(date)

Academic Affairs Approval __________

(date)
Marketing B. S.

Justification for Professional Sales Practicum

The Professional Sales Practicum is proposed as a component of the proposed professional sales concentration within the marketing major. A practicum is undertaken to gain real world experience by performing the specific task of creating a professional sales presentation. This course allows students to accomplish this through coursework that prepares students for professional sales competitions during which they construct and present a pitch at a competition. This course does not duplicate other courses in the department.
Sample Syllabus
Course Title: MKT 4478 Professional Sales Practicum
College: E.J. Ourso College of Business
Term:
Instructor of Record:
Contact Info & Office Hours:

Course Description: The Professional Sales Practicum is a critical component of the professional sales concentration within the marketing major. A practicum is undertaken to gain real world experience by performing the specific task of creating and presenting a professional sales presentation. This course allows students to accomplish this through coursework that prepares students for professional sales competitions during which they construct and present a pitch at a competition.

Prerequisites: MKT 3401, MKT 3427 and permission of the department. Credit will not be given for this course and MKT 4479.

14 - Week Course Outline

Week One: Why Have a System?
- Benefits of an Effective, Efficient Selling System
- Positive Results of the Sandler Selling Process
- The Buyer-Seller Dance
- Sandler Philosophy
- Prospects and Pendulums
- What I learned & Action Steps I Plan to Take
- Wrap Up
- “Knowledge Testing”

Week Two: The Importance of Bonding & Rapport
- The Role of Active Participation in Bonding & Building Rapport
- Three Elements of Communication
- Active Listening Techniques
- Transactional Analysis (TA)
- Primary Sensory Dominance (PSD)
- DISC Chart
- Protect the Prospect’s OK-ness
- Was it Something I Said?
- What I Learned & Action Steps I Plan to Take
- Wrap Up
- “Knowledge Testing”

Week Three: Elements and Terms of an Up-Front Contract
- When Should You Make an Up-Front Contract?
- Up-Front Contract Using ANOT
- Sandler Rules for Up-Front Contracts
- What I Learned & Actions Steps I Plan to Take
- Wrap Up
- “Knowledge Testing”
Week Four: Identifying Reasons for Doing Business (Pain)
- Sandler Selling System Qualification Process
- Buying Emotions
- The Three Elements of Pain
- Sandler Pain Funnel Questions
- Sandler Rules for PAIN
- Reviewing and Summarizing Pain
- What I Learned & Action Steps I Plan to Take
- Wrap Up
- “Knowledge Testing”

Week Five: Questioning Strategies
- The Dummy Curve Theory
- Dummy Phrases
- It’s the Prospect’s Picture
- Reasons for the Dummy Curve
- Learning to Ask Questions
- Rules for Reversing
- Questions You Can Use
- Softening Statements
- Reverses are Softening Statements Combined with Questions
- Unasked Questions
- What I Learned & Actions I Plan to Take
- Wrap Up
- “Knowledge Testing”

Week Six: Uncovering the Prospect’s Budget
- Willing and Able
- The Sandler Budget Step
- The Monkey’s Paw
- The Bottom Line of the Budget Step
- What I Learned & Action Steps I Plan to Take
- Wrap Up
- “Knowledge Testing”

Week Seven: Identifying the Prospect’s Decision Making Process
- Elements of the Decision Step
- Outcomes of the Decision Step
- What to do with a Qualified Prospect
- What I Learned & Action Steps I Plan to Take
- Wrap Up
- “Knowledge Testing”

Week Eight: Closing the Sale (Fulfillment and Post-Sell)
- Are You Ready to Confirm the Close?
- Fulfillment Elements
The Post-Sell Step
What I Learned & Action Steps I Plan to Take
Wrap Up
“Knowledge Testing”

Week Nine: Improving Your BAT-ting Avg.
Definition of Success
The Attitude Triangle
I/R Theory Chart
The You Triangle
Behavior
The Technique Triangle
The Sandler Success Triangle
What I Learned & Action Steps I Plan to Take
Wrap Up
“Knowledge Testing”

Week Ten: Prospecting Behavior
Manage Your Behavior
Cookbook for Success
Developing a Prospecting Cookbook
Prospecting Activities Worksheet
Your Competitive Advantage
The 30-Second Commercial
The No-Pressure Prospecting Call
What I Learned & Action Steps I Plan to Take
Wrap Up
“Knowledge Testing”

Week Eleven and Twelve: Designing the Final Sales Pitch
Identify Key Aspects of the Customer Needs
Create Rough Draft of Pitch

Week Thirteen and Fourteen: Revising and Presenting the Pitch
Refine the pitch presentation
Deliver the Pitch to Clients or Judges

Grading:
Grading for this class is pass / fail.

Assignments/Assessments:

Students are expected to complete the preparatory course option and to prepare and present a sales plan at the relevant competition(s), as scheduled by the instructor. Assessment is based upon mastery of the material and the ability to perform the tasks of designing and delivering a professional sales presentation. The assessment will be made by the course instructor of record.
Sample Course Grading Criteria:

To receive a “Pass” in the course students must earn 70% or more of the points available for the course.

Criteria:
A. Classwork (10 Total):
   1. Attendance to each class session ______ (5)
   2. Homework Assignments ______ (5)

B. Preparation / Content: (40 Total):
   1. Have a System ______ (5)
   2. Identified Reasons for Doing Business ______ (5)
   3. Effective Question Strategies Outlined ______ (5)
   4. Prospect Budget Determination ______ (5)
   5. Outline of Decision Process ______ (5)
   6. Plan for closing _____ (5)
   7. Prospecting Further Business ______ (5)
   8. Pitch Development and Refinement ______ (5)

C. Presentation (50 Total):
   1. Clear Communication:
      a. Product / Service Offering Clearly Conveyed ______ (5)
      b. Effective used of Presentation aid (product or visual) ______ (5)
      c. Repeat product / service name near the end ______ (5)

   2. Use of Monroe’s Motivated Sequence Format
      a. Get attention (2) ______ (2)
      b. Establish need/problem (2) ______ (2)
      c. Promise satisfactory solution (2) ______ (2)
      d. Visualize solution (2) ______ (2)
      e. Call to action (2) ______ (2)

   3. Effective Bonding & Rapport with your audience: (10) ______ (10)

   4. Courtesies shown (no hat/no hood/no gum/say “thank you” at end of speech) ______ (5)

   5. Delivery (overall) – ______ (10)

Your total course grade: ________ (100)
### PROPOSED COURSE

**Short Title:** Sales Internship  
**Rubric & No.:** MKT 4479  
**Title:** Professional Sales Internship  
**Course Credit:** Graduate Credit: **NO**  
**Semester Hours of Credit:** 3  
(if course may be repeated for credit (i.e. special topics), course may be taken for a max. of ___ credit hours.  
**Credit will not be given for this course and:** MKT 4478  
**Grading:** Final Exam: **NO**  
**Grading System:** Letter Grade x Pass/Fail  
**COURSE TYPE**  
- LEC/REC  
- LEC/SEM  
- LEC  
- LAB  
- LEC/LAB  
- SEM  
- CLIN/IPRACT  
- RES/IND  
**Maximum enrollment per section:** (use integer, e.g. 25 not 20-30  
**CATALOG TEXT**  
> MKT 4479. Professional Sales Practicum (3). Prerequisites: MKT 3401, MKT 3427, and permission of Department. Pass-fail grading. This course is designed for students who want to gain real-world sales experience through a sales internship. The internship requires department approval of the sales content of the internship. Credit will not be given for this course and MKT 4478.

**Budget Impact**  
If this course is approved, will additional staff be needed? **NO**  
Will additional space, equipment, special library materials or other major expense be involved? **NO**  
(if answer to either question above is "yes" attach explanation.)  
**Academic Affairs Approval:**

### Catalog Text (Concise catalog statement exactly as you wish it to appear in the LSU General Catalog)

**MKT 4479. Professional Sales Practicum (3).** Prerequisites: MKT 3401, MKT 3427, and permission of Department. Pass-fail grading. This course is designed for students who want to gain real-world sales experience through a sales internship. The internship requires department approval of the sales content of the internship. Credit will not be given for this course and MKT 4478.

### Approvals

**Department Faculty Approval:**  
**College Faculty Approval:**

**Department Chair's Signature:**  
**College Dean's Signature:**

**Graduate Dean's Signature (for 4000 level and above):**  
**Chair, FS C&C Committee:**

**Academic Affairs Approval:**

### Attachments

**JUSTIFICATION:** Justification must explain why this course is needed and how it fits into the curricula. Will the course duplicate other courses?  
**SYLLABUS:** Including 14 week outline of the subject matter; titles of text, lab manual, and/or required readings; grading scale and criteria (For 4000-level, specify graduate student grading criteria if requirements differ for graduate and undergraduate students).
Marketing B. S.

Justification for Professional Sales Practicum

The Professional Sales Internship is proposed as a component of the proposed professional sales concentration within the marketing major. An internship is undertaken to gain real world experience in creating and presenting a professional sales presentation. The sales internship accomplishes this through an internship experience that requires a professional sales presentation. This course does not duplicate other courses in the department.
Course Title: MKT 4479 Professional Sales Internship
College: E.J. Ourso College of Business
Term:
Instructor of Record:
Contact Info & Office Hours:

Course Description: The Professional Sales Internship is a component of the professional sales concentration within the marketing major. The internship is undertaken to gain real world experience by performing the specific task of creating and presenting a professional sales presentation. Though the schedule may differ depending on the specific internship, the course will provide experience in learning how to design and deliver a quality professional sales pitch presentation.

Prerequisites: MKT 3401, MKT 3427 and permission of the department. The internship option requires department approval of the sales related content of the internship. Credit will not be given for this course and MKT 4478.

Internship Option:

The internship option requires internship plan approval from the department’s faculty to ensure that the tasks required cover the required material to satisfy the sales presentation requirement.

Grading:

Grading for this class is pass / fail.

Assignments/Assessments:

Students are expected to complete the approved sales internship and to prepare and deliver a sales presentation. Assessment is based upon mastery of the material and the ability to perform the tasks of designing and delivering a professional sales presentation. The assessment will be made by the course instructor of record.
MARKETING 4479
PROFESSIONAL SALES INTERNSHIP

APPLICATION FORM

COMPLETE, SIGN, DETACH, AND TURN IN THIS PAGE TO APPLY.

Indicate semester (X): __ Fall (1s) __ Spring (2s) __ Summer “A” (3s)
Indicate year (###): 20__ Indicate # credit hours (X): ___ 3 or ___ 6
Section: 01 or 0__ (Note: Department will indicate if other than “01”)

/ 
Print Name (Last, First) LSU ID number

Campus Phone LSU Email Address

Brief description of the proposed internship activity. Include briefly: 1) company or organization; 2) what you expect to do; 3) what you expect to learn; 4) the approximate number of hours of your activity involved. If appropriate, attach a proposal of your intended work to this page and write “see attached” below.

/ 
Report Due Date. YOUR REPORT IS DUE TO YOUR LSU SUPERVISING INSTRUCTOR
BY 3:00 p.m. on the last Friday class day of the semester enrolled (Refer to LSU Academic Calendar for specific date).

Required Signatures...

/ 
Student Date LSU Supervising Instructor Date

/ 
LSU Internship Advisor Date Entered on schedule by: Date
The LSU General Catalog allows for a maximum total of 3 credit hours earned for MKT 4479. Also, standard LSU semester fees apply to this course. NOTE: MKT 4479 IS A PASS/FAIL COURSE.

NOTE: If you decide to drop this class after you have submitted this form, please notify Karen S Watson at kswatso@lsu.edu.

MKT 4479
Professional Sales Internship

Writing Your Report. Your report should consist of at least three major sections: (1) description of your internship company, (2) description of your internship duties and responsibilities, (3) analysis of sales concepts. In terms of approximate emphasis and relative length, place about one-third on each. Because every internship is unique, you may find it necessary to place more emphasis on one than on the other sections. Do not let any of these sections fall below 20% emphasis or relative length.

1. Description of your Internship Company. Here are some possible areas of your description. Describe the relevant operations of your internship company. You may want to describe its product/service lines. Historical information on its growth or movement into or out of markets is also useful. The organizational structure can be related. With very large companies, you may need to restrict most of your descriptions to your division or a more specific area of the company in which you are working.

2. Description of your Internship Duties and Responsibilities. The purpose of this section of your report is to communicate the specific duties, activities, assignments, functions, tasks, responsibilities, requirements, and other experiences that were involved in your internship. Creative ways interns have written this section include: job descriptions, diary or chronological description of experiences, compilations of memos and/or other directions from superiors, and straight narrative.

3. Analysis of Sales Concepts/Preparation of Presentation. This section is the most important in that it is where you identify specific sales concepts that you are applying, ones you see being applied by the company either correctly or incorrectly, and/or ones you do not see being applied but that you believe should be applied. You should describe in significant depth how you applied concepts in the development of your sales presentation. In this section, you should draw not only from your experiences, but use marketing and sales textbooks, company records, client characteristics and other materials, and references such as trade journals, business periodicals, or other sources.

4. Summary of Sales Presentation. This section should summarize the specifics of the final sales presentation. It should at a minimum include the date of the presentation, the length of the presentation, the people present for the presentation (including their company and position) and the final results of the presentation. A copy of the presentation may be attached to the report as an appendix.

Report Format. Your report should be in professional format either printed copy or electronic file. Use standard report appearance meaning that you should have a title page, major headings, subheadings, minor subheadings (if appropriate), references noted in the text where necessary, and a
list of references. Make use of exhibits and visuals but limit them to a maximum of 20% of your report pages. Use no smaller than 12 font size; any font type is acceptable.

Report Length. The required minimum length is 25 pages for this 3-hour internship (100 hours of practical work experience). Text pages should be double-spaced. This length requirement includes exhibits, tables, but not the references or title pages.

Report Due Date. YOUR REPORT IS DUE TO YOUR LSU SUPERVISING INSTRUCTOR BY 3:00 p.m. on the last Friday class day of the semester enrolled (Refer to LSU Academic Calendar for specific date).

Note: This is a PASS/FAIL course.

NOTE: If you decide to drop this class after you have submitted this form, please notify Karen S Watson at kswatso@lsu.edu.

MKT 4479 Internship Option for Professional Sales Practicum

Section I (To be filled out by intern.)
Intern’s Name: ___________________________ LSU ID: ___________________

Dates of internship (approximate): ___________________________

SECTION II (To be filled out by intern.)

Return this completed form by Friday, ___________________________.

Dr. Alvin C. Burns (or ___________________________)*
Internship Supervisor
Department of Marketing
E.J. Ourso College of Business
Business Education Complex, Room 2121
Louisiana State University
Nicholson Extension
Baton Rouge, Louisiana 70803

Phone: (225) 578-8786 (or (225) ___________________________)*
Fax: (225) 578-8616
Email: a1burns@lsu.edu (or ___________________________)*
*If a name is written in, this person is the LSU evaluator of the intern whose name appears on this report.

**MKT 4479 Supervisor’s Report (Continued)**

**Section III** *(To be filled out by intern’s company/organization supervisor.)*

**Supervisor:**

Name: ________________________________________________________________

Position: _____________________________________________________________

Telephone: __________________________ Fax: ____________________________

Email: __________________________

**Company:**

Name: __________________________

Street Address: ______________________________________________________

Suite/Division: ______________________________________________________

City: __________________________ State: _________________________________

Country: _______________________ Postal Code: _________________________

**SECTION IV** *(To be filled out by intern’s company/organization supervisor.)*

Please indicate the following *(may write and sign on company letterhead, if desired):*

Approximate total hours worked by intern during semester: _______________________

Training, tasks, projects, duties, and/or relevant work by intern: _______________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

A brief evaluation of the intern’s performance:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Signature: __________________________ Date: __________________________
At their January 16, 2014 meeting, the Faculty Senate Courses and Curriculum Committee took the following action regarding the MKT proposals:

**MKT 4478**
- The Committee returned the proposal to add MKT 4478. The Committee requested a justification that states how this course is handled in regard to the option of traditional class format or internship format. Internships are usually considered individual study; in this case, it is a traditional course. If one chooses not to take the internship option, do they follow the guidelines of a traditional course? Is the 14 week schedule to be followed by both options or just the traditional course option? How is the internship and traditional course to be graded? What are the grading components? The Committee suggested that this course be separated into two courses to eliminate confusion. However, if the department would like to keep this course as a single course, it will have to provide sufficient answers to the above questions.

**Professional Sales Concentration**
- The Committee tabled the proposal to add the Professional Sales concentration pending the approval of MKT 4478.

Please submit the requested documentation to Anna Castrillo in the Office of the University Registrar at 112 Thomas Boyd Hall or by email at acastr1@lsu.edu.

If you have any questions regarding the request, please feel free to contact me at lrouse@lsu.edu.
REQUEST FOR ADDITION OF NEW COURSE

Division: Computer Science & Engineering Date: 12-9-13
Engineering

College:

PROPOSED COURSE
Rubric & No.: CSC 2730 Title: Data Science and Analytics

COURSE CREDIT
Graduate Credit: YES NO
Semester Hours of Credit: 3
(For combination course types only: Lecture Hrs. Lab/Sem/Rec Hrs.)
If course may be repeated for credit (i.e. special topics), course may be taken for a max. of credit hours.
Credit will not be given for this course and:

GRADING
Final Exam: YES NO Grading System: X Letter Grade Pass/Fail
(Attach justification if the proposed course will not hold a final exam during examination week.)

COURSE TYPE
(Indicate hours in the appropriate course type)

Maximum enrollment per section: 30
(use integer, e.g. 25 not 20-30)

CATALOG TEXT
(Concise catalog statement exactly as you wish it to appear in the LSU General Catalog)

CSC 2730 Data Science and Analytics (3) Prereq.: CSC 1254 or 1351 or ISDS 3107 Effective and efficient strategies for data capture; the relational database model, queries, and web programming; data mining and data warehousing process; descriptive statistics and visualization techniques; introduction to computational analysis and multidimensional analysis.

BUDGET IMPACT
If this course is approved, will additional staff be needed? YES NO
Will additional space, equipment, special library materials or other major expense be involved? YES NO
(If answer to either question above is ‘yes’ attach explanation.)

ATTACHMENTS ATTACH THE FOLLOWING TO YOUR PROPOSAL.

JUSTIFICATION: Justification must explain why this course is needed and how it fits into the curricula. Will the course duplicate other courses?
SYLLABUS: Including 14 week outline of the subject matter; titles of text, lab manual, and/or required readings; grading scale and criteria (For 4000-level, specify graduate student grading criteria if requirements differ for graduate and undergraduate students).

APPROvals
Department Faculty Approval 12-9-13
College Faculty Approval 12/10/13

Graduate Dean’s Signature (for 4000 level and above) (date)
Chair, FS C&C Committee (date)

College Contact: ____________________________
(Please print name.)

College Contact E-mail: ____________________________

Academic Affairs Approval (date)
JUSTIFICATION: CSC 2730 Data Science and Analytics (3)
The field of data science and analytics incorporates techniques and theories from diverse areas such as mathematics, biology, statistics, data warehousing, and artificial intelligence to name but a few. As a result of the “digital age”, vast amounts of data are available for extracting actionable intelligence. Therefore, the area of data science and analytics encompasses all requirements including constraints for data management which culminates in the elicitation of knowledge to support human decision making.

When datasets are extremely large and require uncommon software tools to record, manage and process the data, the term “Big Data” is used. Big Data is a specified area of data science and analytics. Our Computer Science & Engineering Division has identified Big Data and related areas as a new area of expertise in which the division would like to grow. Our Industry Advisory Board (November 22, 2013) were very supportive of the proposed course topics and the technical tools utilized in them. Employment opportunities are plentiful and the expertise is lacking in most undergraduate programs.

To incorporate the concepts of Big Data and data analytics into our curricula, the division has developed a new concentration, “Data Science and Analytics”, including required credits in the proposed courses CSC 2730 “Data Science and Analytics” and CSC 4740 “Big Data Technologies”. Planned courses in the area are targeted for STEM-related research and career curriculum tracks.

OVERLAP:
There is overlap in some of the topics contained in CSC 2730 and 4740 in existing LSU catalog courses particularly in the Department of Information Systems and Decision Sciences (ISDS 4112 Data Warehousing; CSC 4402 Introduction to Database Management Systems). Content that is duplicated is related to database design and management and data warehousing.

- The proposed computer science courses emphasize database process modeling, database design and implementation as they relate to the data analytics model.
- Computer science majors are not required to take an introductory course in database development using a technology such as Microsoft Access (CSC 1100, ISDS 1102). CSC 2730 requires SQL as the introductory technology for implementing a database design which is needed for advanced topics.
- CSC 4402 Introduction to Database Management Systems is a high-level course which focuses on broader and more theoretical topics related to database design: E-R models, normalization, query optimization, functional dependencies and relational database design theory. CSC 2730 and 4740 do not cover advanced database topics.
- Content across the proposed concentration, “Data Science and Analytics”, is contained in ISDS 4112 Data Warehousing but no one CSC course is equivalent to it. CSC 2730 includes both database and data warehousing at the 2000-level to create a foundation for advanced upper-level CSC courses. Programming skills are required in CSC 2730 and 4740. ISDS 4112 is excluded from the approved area elective list for the proposed concentration.
- CSC 2730 introduces technology topics at the 2000-level as a context in which to teach the fundamental topics in data science and analytics. Technology expertise is required at the lower level so that students are rigorously prepared for subsequent course(s) in data science and analytics at upper level(s). ISDS courses with similar topics (data warehousing and data mining) are offered at the 4000-level.
- CSC 2730 does not require statistics as a prerequisite as do the ISDS 3+++ level courses (indirectly) but will instead focus on statistical methods and tools for visualizing data.
- CSC courses related to data science and analytics highlight computational analysis and predictive analysis. But some computational skills covered in the one CSC 2730 course are covered in each of ISDS 1100/1102 (Excel/Access), 3110 (relational DB) and 4112 (data warehousing) also.
- CSC 4740 Big Data Technologies has a concentrated topic area in emerging technologies which stresses legal and ethical issues related to collecting and mining data.
BUDGETARY CONCERNS:
Current size and expertise of the CSC_E faculty, whose first priority is to schedule the required core CSC classes, is limiting the effective scheduling of courses related to Big Data, data science, analytics, and other related topics. The faculty and the Office of the Dean of Engineering are supportive of faculty hiring in the research area and to support new courses along with the proposed concentration. With the Dean’s approval an adjunct instructor has been hired (Spring 2014) who is an expert practitioner in the field. CSC 2730 is the first course targeted to be scheduled.

By utilizing current faculty members and industry experts in a team teaching-paradigm, resources are available to teach CSC 2730 as early as Spring 2014 or Fall 2014. But to fully support the proposed courses and enhance the new concentration to its best potential, additional full-time faculty members are needed who are experts in the area and who can share the teaching load of the essential CSC classes.
CSC 2730 Data Science and Analytics (3) Effective and efficient strategies for data capture; the relational database model, queries, and web programming; data mining and data warehousing process; descriptive statistics and visualization techniques; introduction to computational analysis and multidimensional analysis.

Prerequisite: CSC 1254 or 1351 or ISDS 3107

Course Coordinator: Prof. Jian Zhang; Zhang@csc.lsu.edu; 3124A Patrick F. Taylor Hall

Learning Objectives:

1. Explain the data analytics lifecycle and methodology
2. Using business requirements management to develop a data analytics model
3. Apply data management techniques to store and access data via the Web
4. Describe characteristics of a relational database
5. Explain the appropriateness of database warehousing
6. Utilize technologies for data capture and ETL (Extract, Transform, and Load) in a database system
7. Evaluate a data model and implement a data model
8. Apply statistics and computational analysis to make predictions based on data evidence
9. Communicate results using descriptive statistics and visualization techniques

Required Text:
Jeffrey Stanton (2013) Introduction to Data Science Version 3 at http://jsresearch.net/

Optional Texts:
• Ralph Kimball, Margy Ross, Warren Thorndhaite The Data Warehouse Lifecycle Toolkit
• Foster Provost and Tom Fawcett Data Science for Business: What you need to know about data mining and data-analytic thinking
• Steve Hoberman, Michael Blaha, Bill Inmon and Graeme Simsion Data Modeling Made Simple: A Practical Guide for Business and IT Professionals, 2nd Edition
• Steve Hoberman, Michael Blaha, Bill Inmon and Graeme Simsion Data Modeling Made Simple: A Practical Guide for Business and IT Professionals, 2nd Edition

Grading:

<table>
<thead>
<tr>
<th>Total Points</th>
<th>Final Grading Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeworks/Class_Participation</td>
<td>50 pts</td>
</tr>
<tr>
<td>Programming Exercises</td>
<td>50 pts</td>
</tr>
<tr>
<td>Project 1*</td>
<td>50 pts</td>
</tr>
<tr>
<td>(20 pts design; 30pts implementation)</td>
<td></td>
</tr>
<tr>
<td>Project 2*</td>
<td>50 pts</td>
</tr>
<tr>
<td>(20 pts design; 30pts implementation)</td>
<td></td>
</tr>
<tr>
<td>Midterm &amp; Final</td>
<td>200 pts</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>400 pts total</td>
<td>A (60% and above)</td>
</tr>
<tr>
<td><strong>Projects 1 &amp; 2 (see project examples following)</strong></td>
<td>B (60% &lt; 90%)</td>
</tr>
<tr>
<td>- Team based utilizing pair programming</td>
<td>C (70% &lt; 80%)</td>
</tr>
<tr>
<td>- Submitted in 2-phases</td>
<td>D (60% &lt; 70%)</td>
</tr>
<tr>
<td>(design and implementation)</td>
<td>F (&lt; 60%)</td>
</tr>
</tbody>
</table>
**Class Policy:**

- All submitted work for grading is the work of only the individual student except for the final project.
- Programming exercises are submitted to the classes.csc.lsu.edu server.
- Due dates are as indicated on the homeworks/programs/project.
- Missed deadlines or tests are handled on an individual basis with the approval of the Dean's Office.
- All problems with grading must be resolved within 3 class days of returning the work.
- If class is missed, detailed notes and class content must be acquired from a classmate.
- Class participation points consist of open book or open notes related to the lectures.

**Student Class Participation:**
The class meets for a total of 3 hours per week which constitutes a 3 hour credit course. While notes and reference materials may be posted via Moodle, the class is not designed as online-based; students are expected to attend class. Absences should be rare and exceptional. Students are expected to have read the assigned chapters or pages prior to class for the background necessary to properly participate in the discussion and think critically about the concepts addressed. As a general policy, for each hour you are in class, you (the student) should plan to spend at least two hours preparing for the next class. Since this course is for three credit hours, you should expect to spend around six hours outside of class each week in activities such as reading, writing homework assignments, and/or completing programming-based exercises for the class.

**Weekly Topic Outline**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Introduction: syllabus, concepts, scope, terminology, examples</td>
</tr>
<tr>
<td>2</td>
<td>Storage and Organization: Databases</td>
</tr>
<tr>
<td></td>
<td>- terminology, concepts, role and application of the database in information management</td>
</tr>
<tr>
<td>3</td>
<td>Relational Database:</td>
</tr>
<tr>
<td></td>
<td>Data understanding, preparation &amp; modeling; basic data model techniques for data capture of requirements; analyzing data elements; identifying entities and attributes; determining relationships between entities</td>
</tr>
<tr>
<td>4</td>
<td>Scalable SQL: Using structured query language to process data; create reports and communicate results (descriptive statistics and visualization, etc.)</td>
</tr>
<tr>
<td>5</td>
<td>Continue: Scalable SQL</td>
</tr>
<tr>
<td>6</td>
<td>Introduction to data warehousing</td>
</tr>
<tr>
<td>7</td>
<td>Midterm</td>
</tr>
<tr>
<td>8</td>
<td>Using a web programming language (ex. Javascript) to preprocess (scrape; clean) and to process data</td>
</tr>
<tr>
<td>9</td>
<td>Techniques to store and access data via the Web</td>
</tr>
<tr>
<td>10</td>
<td>Basics of business intelligence including data gathering, data storing, data analyzing and providing access to data; ETL (Extract, Transform, Load)</td>
</tr>
<tr>
<td>11</td>
<td>Computational analysis to make predictions; OLAP (Online Analytical Processing) and multidimensional analysis</td>
</tr>
<tr>
<td>12</td>
<td>Introduction to data mining; CRISP-DM; concepts; predictive modeling; test/train; scoring</td>
</tr>
<tr>
<td>13</td>
<td>Continued: Data mining</td>
</tr>
<tr>
<td></td>
<td>Summarize the Data Analytics Lifecycle and Methodology</td>
</tr>
<tr>
<td>14</td>
<td>Project presentations</td>
</tr>
</tbody>
</table>
Example Projects (topics may be similar but vary from class to class):

(1) Students will have practices on fundamental SQL and data retrieval techniques in the context of an example application. Students will apply their knowledge learned in class on data integration methods, analyze and solve the problem that involves integrating data from multiple data sources, in preparation for data analysis. Project will use tools such as Microsoft Excel & MySQL to extract and integrate data.

(2) Students will be required to demonstrate their grasp of fundamental data analysis techniques in the context of an example application. The project will focus on the analysis of one or more data sets using data mining methods and suitable simulations where it is deemed appropriate. Project will use tools such as Microsoft Excel, Cognos Insight or IBM SPSS for data analysis. The analysis involves data visualization, data exploration, summarization and prediction. Students also present the result of the analysis using presentation tools.

(3) Students will have practices on basic web programming techniques in the context of an example application. The project will focus on building web forms and the application of web programming methods where this is deemed appropriate. Project will use web markup and programming languages such as HTML, Java & Javascript to build web applications for data entry, retrieval and presentation.
At their January 16, 2014 meeting, the Faculty Senate Courses and Curriculum Committee took the following action regarding the CSC proposals:

**Data Science and Analytics Concentration**
- The Committee conditionally approved the proposal to add the Data Science and Analytics concentration pending a letter of support from ISDS. The Committee could not find the approval from ISDS stating that ISDS 3105, 4118, and 4141 could be offered in the program.

**CSC 2730 and 4740**
- The Committee conditionally approved the proposals to add CSC 2730 and 4740 pending revised syllabi that detail the projects in the courses. In CSC 4740, the Committee suggested inserting the description of the final project within the justification into the syllabus. This should also be used as an example for CSC 2730.

Please submit the requested documentation to Anna Castrillo in the Office of the University Registrar at 112 Thomas Boyd Hall or by email at acastril@lsu.edu.

If you have any questions regarding the request, please feel free to contact me at lrouse@lsu.edu.
REQUEST FOR ADDITION OF NEW COURSE

Please submit 17 copies of each request.

Department: Accounting  Date: 10/01/13
College: E. J. Ourso College of Business

PROPOSED COURSE

Rubric & No.: ACCT 4237  Title: Governance, Risk, and Controls

COURSE CREDIT

Graduate Credit:  X YES  NO  (complete for 4000 level courses only)
Semester Hours of Credit:  3  (For "Lecture/Lab" type courses only:  Lecture Hrs.  Lab Hrs).
If course may be repeated for credit (i.e. special topics), course may be taken for a max. of N/A credit hours.
Credit will not be given for this course and:  Not applicable

GRADING

Final Exam:  x YES  NO  Grading System:  x Letter Grade  Pass/Fail
(Attach justification if the proposed course will not hold a final exam during examination week.)

COURSE TYPE

Check one type:  x LEC  ___ LAB  ___ LEC/LAB  ___ SEM  ___ CLIN/PRAC  ___ RES/IND
Maximum enrollment per section:  20  (use integer, e.g. 25 not 20-30)
Total weekly contact hours:  3  (If lecture/lab, contact hours of:  Lecture  Lab)

CATALOG TEXT

(Concise catalog statement exactly as you wish it to appear in the LSU General Catalog)
ACCT 4237 Governance, Risk, and Controls (3) Prereq.: Grade of "C" or above in ACCT 3233 or ACCT 7233 or concurrent registration and permission of instructor. The study of the cornerstones of governance, enterprise risk management, internal audit risk planning, and control frameworks.

BUDGET IMPACT

If this course is approved will additional staff be needed?  YES  x  NO
Will additional space, equipment, special library materials or other major expense be involved?  YES  x  NO
(If answer to either question above is "yes" attach explanation )
Academic Affairs Approval:  ______ Date:  ______

ATTACHMENTS

ATTACH THE FOLLOWING TO YOUR PROPOSAL.

JUSTIFICATION: Justification must explain why this course is needed. Will the course duplicate other courses?
SYLLABUS: Including 14 week outline of the subject matter; titles of text, lab manual, and/or required readings; grading scale and criteria.
(For 4000-level, specify graduate student grading criteria if requirements differ for graduate and undergraduate students).

APPROVALS

Department Faculty Approval  11/3/13  (date)
Department Chair's Signature  11/3/13  (date)
Graduate Dean's Signature (for 4000 level and above)  (date)
College Faculty Approval  12/4/13  (date)
College Dean's Approval  12/7/13  (date)
Chair, FS C&C Committee  1/30/14  (date)
Academic Affairs Approval  2/7/14  (date)
ACCT 4237 Form_A108 Supporting Information

Justification/ Explanation

1. Corporate failures continually highlight the need for improved corporate governance, management risk processes, and control frameworks. Corporate governance, enterprise risk managements, and controls are the most discussed topics by boards, audit committees, senior management, attest auditors, and internal auditors. An LSUCIA internal auditing capstone course is needed to provide our students with the academic knowledge of these areas.

2. This course has been offered for three years as an independent study course with 3-4 students per year. The course includes submission of a 3,000 to 5,000 word manuscript to the Institute of Internal Auditors (IIA). The international Esther R. Sawyer Research Award provides $5,000 for first place and $3,000 for the school. The Esther R. Sawyer Research Award Winners for 2013, 2012, and 2011 are as follows:

   • 2013 Award Recipient: Douglas G. Seacrest, Louisiana State University
      Ethics and Compliance Programs: Key Elements of an Effective Ethics and Compliance Internal Audit Program
   • 2012 Award Recipient: Jonathan E. Bayhi, Louisiana State University
      Internal Auditing and Its Stakeholders: Understanding Perceptions, Achieving Potential
   • 2011 Award Recipient: Rachel Bond, Louisiana State University
      Internal Auditing “Rotational” Programs: Opportunities for Internal Audit to Add Value

   The award also includes an expense paid trip to the international IIA conference to receive the award. The conference typically has over 2,500 international practitioners from over 100 countries.

   The Sawyer Manuscript topic is established each year by the IIA Research Foundation. The details of this award can be found at the following link: https://na.theiia.org/about-us/Pages/esther-r-sawyer-research-award.aspx.

3. The addition of this course will allow the LSUCIA program to continue to be the international leader in internal audit education and research. Over 3,500 students have completed the program that has provided over 2,100 internships.
ACCT 4237: Governance, Risk & Controls
Syllabus

<table>
<thead>
<tr>
<th>Glenn E. Sumners, Director</th>
</tr>
</thead>
<tbody>
<tr>
<td>LSU Center for Internal Auditing</td>
</tr>
<tr>
<td>Office: 4065 Business Education Complex</td>
</tr>
<tr>
<td>Phone: 225-578-6210</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:gsumners@hotmail.com">gsumners@hotmail.com</a></td>
</tr>
</tbody>
</table>

Office Hours:
7:00 – 8:00 am MTWT
(other hours by appointment)

Course Descriptions:
ACCT 4237 Governance, Risk, and Controls (3) Prereq.: Grade of “C” or above in ACCT 3233 or ACCT 7233 or concurrent registration and permission of instructor. The study of the cornerstones of governance, enterprise risk management, internal audit risk planning, and control frameworks.

Class Format:
Lecture and interactive discussion.

Class Expectations:
It is expected that the students have read the assigned chapter or pages prior to class for the background necessary to properly participate in the discussion and think critically about the concepts addressed. As a general policy, for each hour you are in class, you (the student) should plan to spend at least two hours preparing for the next class. Since this course is for three credit hours, you should expect to spend around six hours outside of class each week reading or writing assignments for class.

Grading System:

- Grade Elements:
  - ¼ grade- Manuscript: Research manuscript of 3,000 words on an internal audit topic relevant to governance, risk, and controls (GRC). Quality manuscripts will be submitted for the annual IIA Esther R. Sawyer Research Award (manuscript competition).
    https://na.thcia.org/about-us/Pages/esther-r-sawyer-research-award.aspx.
  - ¼ grade- Exams: Exams on assigned reading material (written and oral).
  - ¼ grade- Cases: Written Reports on GRC cases.
  - ¼ grade- Final Exam: Comprehensive.

- Exams:
  - Written (Mid-term and Final)
    - The written exams will include five essay questions to test the student’s understanding of the assigned material.
  - Oral (Mid-term and Final)
    - The oral exams will require that the students demonstrate to the LSUCIA staff the ability to integrate the course material.
ACCT 4237: Governance, Risk & Controls
Syllabus

• Cases:
  • The cases will be unstructured problem solving that will require the integration and application of the selected readings.
  • Graduate students will be required to complete an additional case.
  • The cases have been developed by the LSUCIA staff.

• Grading Scale:
  A- 90%
  B- 80%
  C- 70%
  D- 60%
  F- below 60%

• Comments:
  • This course will be a high-energy course designed for students that want to excel.
  • This course will include two 1.5 hour classes and a minimum of six hours of outside study/reading.

Course Outline:

<table>
<thead>
<tr>
<th>Week</th>
<th>Topics</th>
</tr>
</thead>
</table>
| 1    | 1. Introduction (IIA Professional Practices Framework Standards on Governance, Risks, and Controls)  
      | 2. Governance Best Practices |
| 2    | 3. COSO Framework: Objectives (Committee of Sponsoring Organizations)  
      | 4. COSO Framework: Components |
| 3    | 5. Developing a COSO Approach  
      | 6. Case Study- Tyronco (Developing a COSO Audit Program) |
| 4    | 7. COSO ERM: Objectives  
      | 8. COSO ERM: Components |
| 5    | 9. SEC Risk Disclosure  
      | 10. ISO 13000 |
| 6    | 11. Guide to ERM (Enterprise Risk Management)  
      | 12. The Failure of Risk Management (Book) |
| 7    | 13. The Black Swan (Book)  
      | 14. King III |
| 8    | 15. Sarbanes-Oxley Act  
| 9    | 17. Oral Exam  
      | 18. Written Exam |
## ACCT 4237: Governance, Risk & Controls Syllabus

<table>
<thead>
<tr>
<th>Week</th>
<th>Topics</th>
</tr>
</thead>
</table>
| 10   | 19. Case Study- Tenerife  
20. Against the Gods (Book) |
| 11   | 21. Audit Committee- Best Practices  
22. Board Best Practices |
| 12   | 23. National Association of Corporate Directors  
24. Blue Ribbon Committee Report |
| 13   | 25. Foreign Corrupt Practices Act  
26. Managing the Business Risk of Fraud |
| 14   | 27. Case Study (Graduate Students only)  
28. Review of Case |
| 15   | 29. Final Exam |
January 23, 2014

To: Mr. Lawrence Rouse, Chair  
   Faculty Senate Courses and Curricula Committee

From: Dr. Richard D. White, Jr.  
       Dean and Ourso Distinguished Professor  
       E.J. Ourso College of Business

Re: ACCT 4237 Course Proposal

ACCT 4237 (Governance, Risk, and Controls) course has been offered on an experimental basis to a select group of high-achieving students for each of the last three years. The enrollment level was purposely kept to a minimum during the creation of the course.

The course is a research-based course. As a course requirement, students must research and write a manuscript on a specified topic. Students then submit the manuscript for international competition sponsored by the Institute of Internal Auditors. LSU students have won the competition and/or placed in the top three for the last three years.

This course meets educational goals at both the College and University levels. I fully support the course proposal.

Sincerely,

Dr. Richard D. White, Jr.
At their January 16, 2014 meeting, the Faculty Senate Courses and Curriculum Committee took the following action regarding the ACCT proposal:

ACCT 4237

- The Committee conditionally approved the proposal to add ACCT 4237 pending a letter from the dean stating that this course is needed even though it attracts a number of students below the minimum enrollment requirement of 10 students each semester. Are students handpicked to enroll in this course? Why do only three to four students take this course every semester?

Please submit the requested documentation to Anna Castrillo in the Office of the University Registrar at 112 Thomas Boyd Hall or by email at acastrl@lsu.edu.

If you have any questions regarding the request, please feel free to contact me at lrouse@lsu.edu.
# Request for CHANGING an Existing Course

**Department:** ART  
**Course Rubric and #:** ARTH 2470  
**College:** Art + Design  
**Date:** 10/12/2013

## Present Course Description

**Title:** Survey of 20th Century Art

<table>
<thead>
<tr>
<th>Semester Hours of Credit</th>
<th>3</th>
</tr>
</thead>
</table>

**If combination course type, # hrs. of credit for:**

- **lecture:** 3
- **lab/som:** 0
- **rec:** 

**Repeat Credit Max (if repeatable):** X

**Graduate Credit?**

- **Yes:** 
- **No:**

**Credit will not be given for this course and:**

**Contact Hours Per Week:** (Indicate hours in appropriate course type.)

<table>
<thead>
<tr>
<th>LEC</th>
<th>LAB</th>
<th>SEM</th>
<th>REC</th>
<th>RES/IND</th>
<th>CLIN/PRACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

**Total Weekly Contact Hours:** 3

**Grading System:** Letter Grade X  
**Pass/Fail**

**Course Description:**

X2470 Survey of 20th Century Art (3) Modern Art

## Proposed Course Description

**Title:** Survey of Modern to Contemporary Art

<table>
<thead>
<tr>
<th>Semester Hours of Credit</th>
<th>3</th>
</tr>
</thead>
</table>

**If combination course type, # hrs. of credit for:**

- **lecture:** 3
- **lab/som:** 0
- **rec:** 

**Repeat Credit Max (if repeatable):** X

**Graduate Credit?**

- **Yes:** 
- **No:**

**Credit will not be given for this course and:**

**Contact Hours Per Week:** (Indicate hours in appropriate course type.)

<table>
<thead>
<tr>
<th>LEC</th>
<th>LAB</th>
<th>SEM</th>
<th>REC</th>
<th>RES/IND</th>
<th>CLIN/PRACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td></td>
<td></td>
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</tbody>
</table>

**Total Weekly Contact Hours:** 3

**Grading System:** Letter Grade X  
**Pass/Fail**

**Course Description:**

X470 Survey of Modern to Contemporary Art (3) 
Survey of major art movements from the 1880s to the present day.

---

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

- Has this change been discussed with and approved by all departments/colleges affected? Yes (x) No ( ) N/A ( )
- Is this course included in any curricula, concentrations, or minors? Yes (x) No ( ) If yes, please list on a separate sheet.
- Is this course a prerequisite or corequisite for other courses? Yes ( ) No (x) If yes, list courses; use separate sheet.
- Is this course on the General Education list? Yes (x) No ( )

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

**Department Faculty Approval Date:** 11/19/13  
**Department Chair’s Signature:** 

11/22/13  
(Date)

**Graduate Dean’s Signature:** 

(Date)

**College Contact:**  
(Please print name.)

**College Contact E-mail:**

**College Faculty Approval Date:** 11/24/13  
**College Dean’s Signature:** 

11/20/14  
(Date)

**Chair, FS C & C Committee:** 

1/30/14  
(Date)

**Academic Affairs Approval:**  
(Date)
Justification for Change: ARTH 2470

Title and Description change

1) Previous course title is inaccurate in the 21st century. “Art of the 20th and 21st Centuries” is cumbersome and not appealing to students. “Survey of Modern to Contemporary Art” is the most accurate title for the course.

2) Description of the course never existed, it was simply entered as a repetition of the previous title. The proposed description is accurate, succinct, and complete.

Is this course included in any curricula, concentrations, or minors?

The course fulfills a distribution requirement for the Art History Concentration of the Liberal Arts BA in the College of Humanities and Social Sciences. It is not a required course for that degree.

The course fulfills art history requirement for the Studio Art and Digital Art Undergraduate degrees in the School of Art.

The course is also one of the options for the Digital Media AVATAR Arts minor.
### Request for CHANGING an Existing Course

**Department**  ART  
**Course Rubric and #**  ARTH 4466  
**College**  Art + Design  
**Date**  10/12/2013  

#### Present Course Description

**Title**  Survey of Contemporary Art  
**Semester Hours of Credit**  3  
**Course Description:**  
4466 Survey of Contemporary Art (3) Major movements in art from World War II through the 1980s, the wane of modernism and the rise of postmodernism; focus on America and Europe but Latin American and non-Western art also considered.  
**Contact Hours Per Week:**  
LEC 3  
LAB 0  
SEM 0  
REC 0  
Total Weekly Contact Hours: 3  
**Grading System:**  
Letter Grade X  
Pass/Fail  

#### Proposed Course Description

**Title**  Contemporary Art  
**Short Title**  CONTEMPORARY ART  
**Semester Hours of Credit**  3  
**Course Description:**  
4466 Contemporary Art (3) Major movements and theories in art from World War II through the present, including the wane of modernism and the rise and fall of postmodernism  
**Contact Hours Per Week:**  
LEC 3  
LAB 0  
SEM 0  
REC 0  
Total Weekly Contact Hours: 3  
**Grading System:**  
Letter Grade X  
Pass/Fail  

---

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

- **Has this change been discussed with and approved by all departments/colleges affected?**  Yes (X) No ( ) N/A ( )
- **Is this course included in any curricula, concentrations, or minors?**  Yes (X) No ( ) If yes, please list on a separate sheet.
- **Is this course a prerequisite or corequisite for other courses?**  Yes ( ) No (X) If yes, list courses; use separate sheet.
- **Is this course on the General Education list?**  Yes ( ) No (X)  

**JUSTIFICATION/EXPLANATION:**  Use separate sheet.

**Note:**  IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

### APPROVALS:

- **College Faculty Approval Date**  11/24/13  
- **College Dean's Signature**  1/30/14  
- **Chair, FS C & C Committee**  2/17/14  
- **Academic Affairs Approval**  (Date)
Justification for Change: ARTH 4466

Title and Description change

1) Survey has been removed from the title to avoid confusion with ARTII 2470 and to reflect the theoretical content of the course, which goes beyond a typical art history survey.

2) Description of the course needed to be updated. First, the original phrase “World War II through the 1980s” is no longer correct. Second, the statement concerning American, Europe, Latin America, and non-Western art is vague and confusing as it has stood. Contemporary art is a constantly changing field and this degree of geographic specificity is unnecessary in course title.

Is this course included in any curricula, concentrations, or minors?

The course fulfills distribution requirements for the Art History Undergraduate Concentration of the Liberal Arts BA in the College of Humanities and Social Sciences, and for the MA Art History Degree in the School of Art. It is not a required course in either case.

The course fulfills art history requirement for the Studio Art and Digital Art Undergraduate degrees in the School of Art. It is not a required course.
### Request for CHANGING an Existing Course

**Department**: School of Art  
**Course Rubric and #**: ART 1360  
**Date**: 11.13.13

**Present Course Description**

<table>
<thead>
<tr>
<th>Title</th>
<th>Introduction to Printmaking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
<td>3</td>
</tr>
<tr>
<td>If combination course type, # hrs. of credit for</td>
<td>lab/sem/rec:</td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable)</td>
<td></td>
</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes: X No:</td>
</tr>
<tr>
<td>Credit will not be given for this course and:</td>
<td></td>
</tr>
<tr>
<td>Contact Hours Per Week: (Indicate hours in appropriate course type.)</td>
<td></td>
</tr>
<tr>
<td>Total Weekly Contact Hours:</td>
<td>6</td>
</tr>
<tr>
<td>Grading System: Letter Grade</td>
<td>X Pass/Fail</td>
</tr>
</tbody>
</table>

**Proposed Course Description**

<table>
<thead>
<tr>
<th>Title</th>
<th>Introduction to Printmaking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Short Title</td>
<td>INTRO TO PRINTMAKING</td>
</tr>
<tr>
<td>Semester Hours of Credit</td>
<td>3</td>
</tr>
<tr>
<td>If combination course type, # hrs. of credit for</td>
<td>lab/sem/rec:</td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable)</td>
<td>X</td>
</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes: No:</td>
</tr>
<tr>
<td>Credit will not be given for this course and:</td>
<td></td>
</tr>
<tr>
<td>Contact Hours Per Week: (Indicate hours in appropriate course type.)</td>
<td></td>
</tr>
<tr>
<td>Total Weekly Contact Hours:</td>
<td>6</td>
</tr>
<tr>
<td>Grading System: Letter Grade</td>
<td>X Pass/Fail</td>
</tr>
</tbody>
</table>

**Course Description**:  
1360 Introduction to Printmaking (3) Prereq: ART 1011 and ART 1847. Students are responsible for studio fee associated with course. 6 hrs. studio. Basic concepts, materials, and processes in printmaking.

**JUSTIFICATION/EXPLANATION**: Use separate sheet.

**APPROVALS**

| Department Faculty Approval Date | 11/19/13 |
| College Faculty Approval Date | 11.14.13 |
| Graduate Dean's Signature | (Date) |
| College Contact: | (Please print name.) |

**College Contact E-mail:**

---

**Note**: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.
FORM C – Request for Changing an Existing Course in Printmaking

Justification:

The School of Art requests that the course prerequisite for ART 1360 Introduction to Printmaking be changed to “Majors/Minors only”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 1360 is a required course for the BFA in Studio Art.
This course is a prerequisite for ART 2332, 2360, 2361, 2363, 2371, 2381, and 4380.
Request for CHANGING an Existing Course

Department: School of Art
Course Rubric and #: ART 2342

College: Art and Design
Date: 11.13.13

Present Course Description
Title: Papermaking
Semester Hours of Credit: 3

Contact Hours Per Week: 6

Grading System: Letter Grade

Course Description:
Include course number, title, etc. exactly as it appears in the General Catalog
2342 Papermaking (3) Prereq. ART 1011. Students are responsible for studio fees associated with course. 6 hrs. studio. Introduction to the art and technology of making paper by hand.

Proposed Course Description
Title: Papermaking
Semester Hours of Credit: 3

Contact Hours Per Week: 6

Grading System: Letter Grade

Course Description:
Include course number, title, etc. exactly as it appears in the General Catalog
2342 Papermaking (3) Prereq. majors/minors only. ART 1011. Students are responsible for studio fees associated with course. 6 hrs. studio. Introduction to the art and technology of making paper by hand.

THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )
Is this course included in any curricula, concentrations, or minors? Yes ( ) No (X) If yes, please list on a separate sheet.
Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses; use separate sheet.
Is this course on the General Education list? Yes ( ) No (X)

JUSTIFICATION/EXPLANATION: Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

APPROVALS:
Department Faculty Approval Date: 11/19/13
Department Chair's Signature: (Date)
Graduate Dean's Signature: (Date)
College Faculty Approval Date: 11/24/13
College Dean's Signature: (Date)
Chair, FS C & C Committee: (Date)
Academic Affairs Approval: (Date)
Justification:

The School of Art requests that the course prerequisite for ART 2342 Papermaking be changed to “Majors/Minors only”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 2342 is a prerequisite course for ART 4341.
Request for CHANGING an Existing Course

Present Course Description

Title: Intermediate Printmaking

Semester Hours of Credit: 3

Proposed Course Description

Title: Intermediate Printmaking

Semester Hours of Credit: 3

Credit will not be given for this course and: ART 2361

Contact Hours Per Week: (Indicate hours in appropriate course type.)
LEC ___ LAB ___ SEM ___ REC ___ RES/ IND ___ CLIN/ PRAC __________

Total Weekly Contact Hours: ___6___

Grading System: Letter Grade _X_ Pass/Fail ___

Course Description:

Include course number, title exactly as it will appear in the General Catalog.

2360 Intermediate Printmaking (3) An Honors course. ART 2361 is also available. Prereq: ART 1360. May be repeated for a max. of 6 sem. hrs. of credit. Credit will not be given for this course and ART 2361. Students are responsible for studio fee associated with course. Comprehensive investigation of printmaking concepts, materials, and techniques; emphasis on color printing.

THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.  
Is this course a prerequisite or corequisite for other courses? Yes (X) No ( ) If yes, list courses; use separate sheet.
Is this course on the General Education list? Yes ( ) No (X)

JUSTIFICATION/EXPLANATION: Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

APPROVALS:

Department Faculty Approval Date: 11/19/13

Department Chair’s Signature: (Date) ___11/23/13___

Graduate Dean’s Signature: (Date)

College Faculty Approval Date: 11.24.13

College Dean’s Signature: (Date) 11.10.14

Chair, FS C & C Committee: (Date) 1/30/14

Academic Affairs Approval: (Date) 2/7/14

College Contact: (Please print name.)

College Contact E-mail: ________________
The School of Art requests that the course prerequisite for ART 2360 Intermediate Printmaking be changed to "Majors/Minors only".

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 2360 is a required course for the BFA in Studio Art, in the Printmaking concentration, and in the Digital Art concentration.

This course is a prerequisite for ART 2392 and ART 4360.
### Request for CHANGING an Existing Course

**Department**: School of Art  
**Course Rubric and #**: ART 2381  
**College**: Art and Design  
**Date**: 11.13.13

#### Present Course Description

**Title**: Book Arts  
**Semester Hours of Credit**: 3  
**Contact Hours Per Week**: 6  
**Grading System**: Letter Grade X  
**Course Description**:  
Include course number, title, etc., exactly as it appears in the General Catalog.  
2381 Book Arts (3) Prereq: Art 1360. Students are responsible for studio fee associated with course. 6 hrs. studio. Basic theory, design, and production in the book arts.

#### Proposed Course Description

**Title**: Book Arts  
**Semester Hours of Credit**: 3  
**Contact Hours Per Week**: 6  
**Grading System**: Letter Grade X  
**Course Description**:  
Include course number, title, etc., exactly as it appears in the General Catalog.  
2381 Book Arts (3) Prereq: Art 1360 and permission of instructor. Students are responsible for studio fee associated with course. 6 hrs. studio. Basic theory, design, and production in the book arts.

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

- Has this change been discussed with and approved by all departments/colleges affected? Yes (X)  
- Is this course included in any curricula, concentrations, or minors? Yes (X)  
- Is this course a prerequisite or corequisite for other courses? Yes (X)  
- Is this course on the General Education list? Yes (X)  

**JUSTIFICATION/EXPLANATION**: Use separate sheet.

**Note**: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

**Department Faculty Approval Date**: 11/19/13  
**Department Chair's Signature**: 11/23/13  
**Graduate Dean's Signature**: (Date)

**College Faculty Approval Date**: 11/24/13  
**College Dean's Signature**: 10/14  
**Chair, FS C & C Committee**: 10/14  
**Academic Affairs Approval**: 2/7/14
FORM C – Request for Changing an Existing Course in Printmaking

Justification:

The School of Art requests that the course prerequisite for ART 2381 Book Arts be changed to include “Permission of Instructor”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 2381 is a required course for the BFA in Studio Art, in the Printmaking concentration. This course is a prerequisite for ART 4381.
Request for CHANGING an Existing Course

Department: School of Art
Course Rubric and #: ART 2392

Present Course Description
Title: Digital Printmaking
Semester Hours of Credit: 3
Graduate Credit?: Yes: X
Credit will not be given for this course and:
Contact Hours Per Week: (Indicate hours in appropriate course type.)
LEC: 6
LAB: 0
SEM: 0
REC: 0
RES/IND: 0
CLIN/PRACT: 0
Total Weekly Contact Hours: 6
Grading System: Letter Grade: X
Pass/Fail

Course Description:
Include course number, title, etc., exactly as it appears in the General Catalog.
2392 Digital Printmaking (3) Prereq.: ART 2360. May be taken for a max. of 6 sem. hrs. of credit. Students are responsible for studio fee associated with course. 6 hrs. studio. Exploration of personal imagery by means of digital and photomechanical application for contemporary printmaking.

Proposed Course Description
Title: Digital Printmaking
Semester Hours of Credit: 3
Graduate Credit?: Yes: X
Credit will not be given for this course and:
Contact Hours Per Week: (Indicate hours in appropriate course type.)
LEC: 6
LAB: 0
SEM: 0
REC: 0
RES/IND: 0
CLIN/PRACT: 0
Total Weekly Contact Hours: 6
Grading System: Letter Grade: X
Pass/Fail

Course Description:
Include course number, title, etc., exactly as it will appear in the General Catalog.
2392 Digital Printmaking (3) Prereq.: majors/minors only. ART 2360. May be taken for a max. of 6 sem. hrs. of credit. Students are responsible for studio fee associated with course. 6 hrs. studio. Exploration of personal imagery by means of digital and photomechanical application for contemporary printmaking.

These questions must be answered completely and accurately or proposal will be returned.
Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )
Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.
Is this course a prerequisite or corequisite for other courses? Yes (X) No ( ) If yes, list courses; use separate sheet.
Is this course on the General Education list? Yes ( ) No (X)

JUSTIFICATION/EXPLANATION: Use separate sheet.

Note: If course is or will be cross-listed, separate forms must be submitted by each department.

Approvals:
Department Faculty Approval Date: 11/19/13
Department Chair's Signature: (Date)
( Please print name.)
College Contact E-mail:
College Contact:

College Faculty Approval Date: 11/24/13
College Dean's Signature: (Date)
Chair, FS C & C Committee: (Date)
Academic Affairs Approval: (Date)
FORM C – Request for Changing an Existing Course in Printmaking

Justification:

The School of Art requests that the course prerequisite for ART 2392 Digital Printmaking be changed to "Majors/Minors only".

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 2392 is a required course for the BFA in Studio Art, the Printmaking concentration, and the Digital Art concentration.
It is a prerequisite course for ART 4391.
# Request for CHANGING an Existing Course

**Department** | School of Art  
---|---  
**College** | Art and Design  
**Course Rubric and #** | ART 2761  
**Date** | 11.13.13

## Present Course Description

**Title** | Intermediate Sculpture  
**Semester Hours of Credit** | 3

If combination course type, # hrs. of credit for lecture:  
lab/sem rec:  
Repeat Credit Max (if repeatable): 9  
Graduate Credit? | Yes: X  
No:  
Credit will not be given for this course and:  
Contact Hours Per Week: (Indicate hours in appropriate course type)  
LEC _ 6 _ LAB _ _ SEM _ _ REC _ _ RES/ IND _ _ CLIN/ PRACT _ _  
Total Weekly Contact Hours: 6  
Grading System: Letter Grade X Pass/Fail

**Course Description:**
Include course number, title, etc., exactly as it appears in the General Catalog:

**2761 Intermediate Sculpture (3)** Prereq.: ART 1661, ART 1762. May be taken for a max. of 9 sem. hrs. of credit. Students are responsible for studio fee associated with course. 6 hrs. studio. Studies in sculpture involving various materials and methods. May include metal fabrication, metal casting and mixed media.

## Proposed Course Description

**Title** | Intermediate Sculpture  
**Semester Hours of Credit** | 3

If combination course type, # hrs. of credit for lecture:  
lab/sem rec:  
Repeat Credit Max (if repeatable): 9  
Graduate Credit? | Yes: X  
No:  
Credit will not be given for this course and:  
Contact Hours Per Week: (Indicate hours in appropriate course type)  
LEC _ 6 _ LAB _ _ SEM _ _ REC _ _ RES/ IND _ _ CLIN/ PRACT _ _  
Total Weekly Contact Hours: 6  
Grading System: Letter Grade X Pass/Fail

**Course Description:**
Include course number, title, etc., exactly as it will appear in the General Catalog:

**2761 Intermediate Sculpture (3)** Prereq. permission of instructor.  
ART 1762. May be taken for a max. of 9 sem. hrs. of credit. Students are responsible for studio fee associated with course. 6 hrs. studio. Studies in sculpture involving various materials and methods. May include metal fabrication, metal casting and mixed media.

## JUSTIFICATION/EXPLANATION:
Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

### APPROVALS:

**Department Faculty Approval Date** | 11/19/13  
**Department Chair's Signature** | 11/23/13  
**Graduate Dean's Signature** |  
**College Contact** |  
**College Contact E-mail:**

**College Faculty Approval Date** | 11.24.13  
**College Dean's Signature** | 11/10/14  
**Chair, FSC C & C Committee** | 11/30/13  
**TGRECE, FSC & C** | 2/7/14  
**Academic Affairs Approval** | (Date)
FORM C – Request for Changing an Existing Course in Sculpture

Justification:

The School of Art requests that the course prerequisite for ART 2761 Intermediate Sculpture be changed to include “permission of instructor”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

Additionally, we would like to remove ART 1661 from the prerequisite. ART 1661 is a requirement for students pursuing the Sculpture concentration although it does not need to be a prerequisite for this course and may be taken later in the required course sequence.

ART 2761 is a required course for the BFA in Studio Art, the Sculpture concentration, the Ceramics concentration, and the Sculpture minor.

It is a prerequisite course for ART 4761.
Dear Anna

Thank you for your memo dated January 31 from the Faculty Senate Courses and Curricula Committee concerning the ART proposals.

Item 1) The table that you created is correct to our paperwork submitted except for one course in which we made an error.

With the Committees permission, could we make a correction to the following course.
  • ART 2761: Intermediate Sculpture. Should be "Permission of Instructor" rather than "Majors/Minors only". Could you make this change on our behalf or if needed I have updated the form and it is attached (although not signed).

Item 2) Noted that ART 2661 Intermediate Ceramics is conditionally approved. We are at present seeking approval through the College of Art and Design and will contact you as soon as we have official documentation from the President of the LSU System.

Many thanks,

Denyce Celentano
Associate Director
LSU School of Art
225-578-5411
Request for CHANGING an Existing Course

Department: School of Art  
Course Rubric and #: ART 2879  

Present Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Figure Drawing II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
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</tr>
<tr>
<td>If combination course type, # hrs. of credit for lecture:</td>
<td>lab/sem</td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable):</td>
<td></td>
</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes: X No:</td>
</tr>
<tr>
<td>Credit will not be given for this course and:</td>
<td></td>
</tr>
<tr>
<td>Contact Hours Per Week: (Indicate hours in appropriate course type)</td>
<td></td>
</tr>
<tr>
<td>Total Weekly Contact Hours:</td>
<td>6</td>
</tr>
<tr>
<td>Grading System:</td>
<td>Letter Grade X Pass/Fail</td>
</tr>
<tr>
<td>Course Description:</td>
<td></td>
</tr>
</tbody>
</table>

Include course number, title, etc. exactly as it appears in the General Catalog.

2879 Figure Drawing II (3) Prereq: ART 1848. Student responsible for studio fee associated with course. 6 hrs. studio. Continuing studies in life drawing.

Proposed Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Figure Drawing II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
<td>3</td>
</tr>
<tr>
<td>If combination course type, # hrs. of credit for lecture:</td>
<td>lab/sem</td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable):</td>
<td></td>
</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes: X No:</td>
</tr>
<tr>
<td>Credit will not be given for this course and:</td>
<td></td>
</tr>
<tr>
<td>Contact Hours Per Week: (Indicate hours in appropriate course type)</td>
<td></td>
</tr>
<tr>
<td>Total Weekly Contact Hours:</td>
<td>6</td>
</tr>
<tr>
<td>Grading System:</td>
<td>Letter Grade X Pass/Fail</td>
</tr>
<tr>
<td>Course Description:</td>
<td></td>
</tr>
</tbody>
</table>

Include course number, title, etc. exactly as it appears in the General Catalog.

2879 Figure Drawing II (3) Prereq: majors/minors only. ART 1848. Student responsible for studio fee associated with course. 6 hrs. studio. Continuing studies in life drawing.

THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes (X) No ( ) If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ( ) No (X)

JUSTIFICATION/EXPLANATION: Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

APPROVALS:

Department Faculty Approval Date: 11/19/13  
Department Chair’s Signature:  
Graduate Dean’s Signature:  
College Dean’s Signature:  
Chair, FS C & C Committee:  
Academic Affairs Approval:  

College Contact:  
College Contact E-mail: 
Justification:

The School of Art requests that the course prerequisite for ART 2879 Figure Drawing II be changed to “Majors/Minors only”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 2879 is required for the BFA in Studio Art, the Painting and Drawing concentration, the Printmaking concentration, and the Painting and Drawing minor.

It is a prerequisite course for ART 4887.
## Request for CHANGING an Existing Course

**Department:** School of Art  
**Course Rubric and #:** ART 2881  
**College:** Art and Design  
**Date:** 11.13.13

### Present Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Painting II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
<td>3</td>
</tr>
</tbody>
</table>

If combination course type, # hrs. of credit for lecture:  
lab/sem/rec: __________

Repeat Credit Max (if repeatable) _6_

Graduate Credit?  
Yes: __________  
No: X

Contact Hours Per Week:  
LEC _6_  
LAB _SEM_  
REC _RES/IND_  
CLIN/PRACT _ |

Total Weekly Contact Hours: _6_

Grading System:  
Letter Grade _X_  
Pass/Fail __________

Course Description:  
Include course number, title, etc. exactly as it will appear in the General Catalog  
2881 Painting II (3) An honors course ART 2800 is also available. Prereq.: ART 1848, ART 1849 and permission of instructor. May be taken for a max of six sem. hrs. of credit. 6 hrs. studio. Studio problems in painting directed toward conceptual attitudes, analysis of structure and color in composition; individual criticism, class discussion.

### Proposed Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Painting II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
<td>3</td>
</tr>
</tbody>
</table>

If combination course type, # hrs. of credit for lecture:  
lab/sem/rec: __________

Repeat Credit Max (if repeatable) _6_

Graduate Credit?  
Yes: __________  
No: X

Contact Hours Per Week:  
LEC _6_  
LAB _SEM_  
REC _RES/IND_  
CLIN/PRACT _ |

Total Weekly Contact Hours: _6_

Grading System:  
Letter Grade _X_  
Pass/Fail __________

Course Description:  
Include course number, title, etc. exactly as it will appear in the General Catalog  
2881 Painting II (3) An honors course ART 2800 is also available. Prereq.: majors/minors only, ART 1848, ART 1849 and permission of instructor. May be taken for a max of six sem. hrs. of credit. 6 hrs. studio. Studio problems in painting directed toward conceptual attitudes, analysis of structure and color in composition; individual criticism, class discussion.

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**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

Has this change been discussed with and approved by all departments/colleges affected? Yes (X)  
No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes (X)  
No ( )

Is this course a prerequisite or corequisite for other courses? Yes (X)  
No ( )

Is this course on the General Education list? Yes ( )  
No (X)

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

**Department Faculty Approval Date:** 11/19/13

**Department Chair’s Signature:** __________  
(Date)  
11/22/13

**College Faculty Approval Date:** 11/24/13

**College Dean’s Signature:** __________  
(Date)  
1/10/14

**Chair, FS C & C Committee:** __________  
(Date)  
1/30/14

**College Contact:** __________

**College Contact E-mail:** __________

**Academic Affairs Approval:** __________  
(Date)  
2/7/14
FORM C – Request for Changing an Existing Course in Painting & Drawing

Justification:

The School of Art requests that the course prerequisite for ART 2881 Painting II be changed to “Majors/Minors only”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 2881 is required for the painting and drawing major and minor within the BFA in Studio Art.

ART 2881 is a prerequisite for Art 4880 and 4881.
Request for CHANGING an Existing Course

Department: School of Art  
Course Rubric and #: ART 2882  
College: Art and Design  
Date: 11.13.13

Present Course Description

Title: Abstract Painting  
Semester Hours of Credit: 3  
If combination course type, # hrs. of credit for lecture:  
Repeat Credit Max (if repeatable):  
Graduate Credit?: Yes:  
Credit will not be given for this course and:  
Contact Hours Per Week: (Indicate hours in appropriate course type.)  
LEC  
Lab 6  
Sem 0  
Rec 0  
Res/Ind:  
Clin/Pract:  
Total Weekly Contact Hours: 6  
Grading System: Letter Grade: X  
Pass/Fail:  
Course Description: Include course number, title, etc. exactly as it appears in the General Catalog.  
2882 Abstract Painting (3) Prereq.: ART 1847, ART 1848, and ART 1849. 6 hrs. studio. Studio approaches to abstraction; individual criticism, class discussion.

Proposed Course Description

Title: Abstract Painting  
Short Title: ABSTRACT PAINTING  
Semester Hours of Credit: 3  
If combination course type, # hrs. of credit for lecture:  
Repeat Credit Max (if repeatable):  
Graduate Credit?: Yes:  
Credit will not be given for this course and:  
Contact Hours Per Week: (Indicate hours in appropriate course type.)  
LEC  
Lab 6  
Sem 0  
Rec 0  
Res/Ind:  
Clin/Pract:  
Total Weekly Contact Hours: 6  
Grading System: Letter Grade: X  
Pass/Fail:  
Course Description: Include course number, title, etc. exactly as it appears in the General Catalog.  
2882 Abstract Painting (3) Prereq.: majors/minors only. ART 1847, ART 1848, and ART 1849. 6 hrs. studio. Studio approaches to abstraction; individual criticism, class discussion.

These Questions Must Be Answered Completely and Accurately or Proposal Will Be Returned.

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes ( ) No (X) If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ( ) No (X)

Justification/Explanation: Use separate sheet.

Note: If course is or will be cross-listed, separate forms must be submitted by each department.

Approvals:

Department Faculty Approval Date: 11/19/13  
Department Chair's Signature: 11/22/13  
Graduate Dean's Signature: (Date)  
College Faculty Approval Date: 11.24.13  
College Dean's Signature: 1/10/14  
Chair, FS C & C Committee: 1/30/19  
Academic Affairs Approval: 2/17/14
Justification:

The School of Art requests that the course prerequisite for ART 2882 Abstract Painting be changed to “Majors/Minors only”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.
Request for CHANGING an Existing Course

**Department**  
School of Art

**College**  
Art and Design

**Course Rubric and #**  
ART 4020

**Date**  
11.13.13

**Effective**  
3/2014

### Present Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Special Topics in Studio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
<td>3</td>
</tr>
<tr>
<td>If combination course type, # hrs. of credit for lecture:</td>
<td>lab/sem</td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable)</td>
<td>6</td>
</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes: X No:</td>
</tr>
</tbody>
</table>

Credit will not be given for this course and:

Contact Hours Per Week (Indicate hours in appropriate course type):

<table>
<thead>
<tr>
<th>LEC</th>
<th>LAB</th>
<th>SEM</th>
<th>REC</th>
<th>RES/IND</th>
<th>CLIN/PRAC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Total Weekly Contact Hours:</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Grading System:</td>
<td>Letter Grade: X Pass/Fail</td>
</tr>
</tbody>
</table>

Course Description:  
Include course number, title, etc. exactly as it appears in the General Catalog  
4020 Special Topics in Studio (3) Prereq.: consent of department. May be taken for a max. of 6 hrs. of credit when topics vary. 6 hrs. studio. Directed studies with a visiting artist.

### Proposed Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Special Topics in Studio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
<td>3</td>
</tr>
<tr>
<td>If combination course type, # hrs. of credit for lecture:</td>
<td>lab/sem</td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable)</td>
<td>6</td>
</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes: X No:</td>
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</table>

Credit will not be given for this course and:

Contact Hours Per Week (Indicate hours in appropriate course type):

<table>
<thead>
<tr>
<th>LEC</th>
<th>LAB</th>
<th>SEM</th>
<th>REC</th>
<th>RES/IND</th>
<th>CLIN/PRAC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Total Weekly Contact Hours:</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Grading System:</td>
<td>Letter Grade: X Pass/Fail</td>
</tr>
</tbody>
</table>

Course Description:  
Include course number, title, etc. exactly as it will appear in the General Catalog  
4020 Special Topics in Studio (3) Prereq.: permission of instructor. May be taken for a max. of 6 hrs. of credit when topics vary. 6 hrs. studio. Directed studies with a visiting artist.

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

**Department Faculty Approval Date**  
11/19/13

**Department Chair's Signature**  
1/23/13

**Graduate Dean's Signature**  
3/20/14

**College Faculty Approval Date**  
11/24/13

**College Dean's Signature**  
1/10/14

**Chair, FS C & C Committee**  
1/30/14

**Academic Affairs Approval**  
2/7/14
Justification:

The School of Art requests that the course prerequisite for ART 4020 Special Topics in Studio be changed to include “Permission of Instructor”.

As this course is a general course for the School of Art for the directed studies with a visiting artist, then the permission of instructor designation is more appropriate.
Request for CHANGING an Existing Course

<table>
<thead>
<tr>
<th>Department</th>
<th>School of Art</th>
<th>College</th>
<th>Art and Design</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Rubric and #</td>
<td>ART 4055</td>
<td>Date</td>
<td>11.13.13</td>
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Present Course Description

<table>
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<tr>
<th>Title</th>
<th>Digital Art IV</th>
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<tbody>
<tr>
<td>Semester Hours of Credit</td>
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</tr>
<tr>
<td>If combination course type, # hrs. of credit for lecture:</td>
<td>lab/sem</td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable):</td>
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</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes: ☑ No:</td>
</tr>
<tr>
<td>Credit will not be given for this course and:</td>
<td></td>
</tr>
<tr>
<td>Contact Hours Per Week: (Indicate hours in appropriate course type.)</td>
<td>LEC 6 LAB 6 SEM REC CLIN/PRAC</td>
</tr>
<tr>
<td>Total Weekly Contact Hours:</td>
<td>6</td>
</tr>
<tr>
<td>Grading System: Letter Grade</td>
<td>X Pass/Fail</td>
</tr>
</tbody>
</table>

Course Description:

4055 Digital Art IV (3) Prereq.: ART 4050 or equivalent. Primarily for students majoring in art. 6 hrs. studio. Advanced work in digital imaging, video and animation.

Proposed Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Digital Art IV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
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<tr>
<td>Repeat Credit Max (if repeatable):</td>
<td></td>
</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes: ☑ No:</td>
</tr>
<tr>
<td>Credit will not be given for this course and:</td>
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<tr>
<td>Total Weekly Contact Hours:</td>
<td>6</td>
</tr>
<tr>
<td>Grading System: Letter Grade</td>
<td>X Pass/Fail</td>
</tr>
</tbody>
</table>

Course Description:

4055 Digital Art IV (3) Prereq.: ART 4050 or equivalent and permission of instructor. Primarily for students majoring in art. 6 hrs. studio. Advanced work in digital imaging, video and animation.

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ( ) No (X)

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

Department Faculty Approval Date: 11/19/13

Department Chair’s Signature: (Date) 11/23/13

Graduate Dean’s Signature: (Date) 1-31-14

College Faculty Approval Date: 11/24/13

College Dean’s Signature: (Date) 11/26/14

Chair, FS C & C Committee: (Date) 11/24/14

Academic Affairs Approval: (Date) 2/7/14
FORM C – Request for Changing an Existing Course in Digital Art

Justification:

The School of Art requests that the course prerequisite for ART 4055 Digital Art IV be changed to include "Permission of Instructor".

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 4055 is one of the approved arts electives in the Digital Media AVATAR Arts minor.
Request for CHANGING an Existing Course

Present Course Description

Title: Senior Project: Printmaking

Semester Hours of Credit: 3

If combination course type, # hrs. of credit for lecture: __lab/sem __/rec: __

Repeat Credit Max (if repeatable) ___

Graduate Credit? Yes: ___ No: ___

Credit will not be given for this course and: __________________________

Contact Hours Per Week: (Indicate hours in appropriate course type.)

LEC ___ LAB ___ SEM ___ REC ___ RES/IND ___ CLIN/PRACT ___

Total Weekly Contact Hours: ___6___

Grading System: Letter Grade ___X___ Pass/Fail ___

Course Description:
Include course number, title, etc. exactly as it appears in the General Catalog:

ART 4300 Senior Project: Printmaking (3) Prereq: 9 hrs of 4000-level printmaking courses, and senior status. May be taken for a max. of 6 hrs. of credit. This course is not offered during the summer term. Students are responsible for studio fee associated with course. 6 hrs. studio. Proposal and execution of a printmaking project under the direction of a major professor.

Proposed Course Description

Title: Senior Project: Printmaking

Semester Hours of Credit: 3

If combination course type, # hrs. of credit for lecture: ___lab/sem ___/rec: ___

Repeat Credit Max (if repeatable) ___

Graduate Credit? Yes: ___ No: ___

Credit will not be given for this course and: __________________________

Contact Hours Per Week: (Indicate hours in appropriate course type.)

LEC ___ LAB ___ SEM ___ REC ___ RES/IND ___ CLIN/PRACT ___

Total Weekly Contact Hours: ___6___

Grading System: Letter Grade ___X___ Pass/Fail ___

Course Description:
Include course number, title, etc. exactly as it will appear in the General Catalog:

ART 4300 Senior Project: Printmaking (3) Prereq: majors only. 9 hrs of 4000-level printmaking courses, and senior status. May be taken for a max. of 6 hrs. of credit. This course is not offered during the summer term. Students are responsible for studio fee associated with course. 6 hrs. studio. Proposal and execution of a printmaking project under the direction of a major professor.

THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ( ) No (X)

JUSTIFICATION/EXPLANATION: Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

APPROVALS:

Department Faculty Approval Date 11/19/13

11/23/13

Department Chair’s Signature (Date)

College Faculty Approval Date 11/24/13

11/10/14

College Dean’s Signature (Date)

Chair, FS C & C Committee 11/30/14 (Date)

Academic Affairs Approval 2/7/14 (Date)
FORM C – Request for Changing an Existing Course in Printmaking

Justification:

The School of Art requests that the course prerequisite for ART 4300 Senior Project: Printmaking be changed to "Majors/Minors only".

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 4300 is a required course for the BFA in Studio Art and the Printmaking concentration.
## Request for CHANGING an Existing Course

**Department:** School of Art  
**Course Rubric and #:** ART 4360  
**College:** Art and Design  
**Date:** 11.13.13

### Present Course Description

- **Title:** Advanced Printmaking  
- **Semester Hours of Credit:** 3  
- **Graduate Credit?** Yes

### Proposed Course Description

- **Title:** Advanced Printmaking  
- **Semester Hours of Credit:** 3  
- **Graduate Credit?** Yes

### Course Description

Include course number, title, etc exactly as it appears in the General Catalog:

**4360 Advanced Printmaking (3)** Prereq.: ART 2360. May be taken for a max. of 6 sem. hrs. of credit. Students are responsible for studio fee associated with course 6 hrs. studio. Advanced concepts, materials and processes in printmaking with a focus on the development of individual ideas and expression.

---

### Justification/Explanation

**These questions must be answered completely and accurately or proposal will be returned.**

- Has this change been discussed with and approved by all departments/colleges affected? **Yes (X) No ( ) N/A ( )**
- Is this course included in any curricula, concentrations, or minors? **Yes (X) No ( )** If yes, please list on a separate sheet.
- Is this course a prerequisite or corequisite for other courses? **Yes (X) No ( )** If yes, list courses; use separate sheet.
- Is this course on the General Education list? **Yes ( ) No (X)**

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**Approvals:**

- **Department Faculty Approval Date:** 11/19/13  
- **Department Chair's Signature:** 11/23/13  
- **Graduate Dean's Signature:** 1-30-14

- **College Faculty Approval Date:** 11.24.13  
- **College Dean's Signature:** 1-10-14  
- **Chair, FS C & C Committee:** 1/30/14

**College Contact E-mail:** [Insert email address]  
**Academic Affairs Approval:** [Insert date]
The School of Art requests that the course prerequisite for ART 4360 Advanced Printmaking be changed to include “Permission of Instructor”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 4360 is a required course for the BFA in Studio Art, in the Printmaking concentration. This course is a prerequisite for ART 4390, and ART 4391.
**Request for CHANGING an Existing Course**

<table>
<thead>
<tr>
<th>Present Course Description</th>
<th>Proposed Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title</strong></td>
<td>Senior Project</td>
</tr>
<tr>
<td>Semester Hours of Credit</td>
<td>3</td>
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<tr>
<td>If combination course type, # hrs. of credit for lecture:</td>
<td>lab/sem</td>
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<tr>
<td>Repeat Credit Max (if repeatable)</td>
<td>6</td>
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<tr>
<td>Graduate Credit?</td>
<td>Yes: X</td>
</tr>
<tr>
<td>Credit will not be given for this course and:</td>
<td></td>
</tr>
<tr>
<td>Contact Hours Per Week: (Indicate hours in appropriate course type.)</td>
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<tr>
<td>Total Weekly Contact Hours:</td>
<td>6</td>
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<tr>
<td>Grading System:</td>
<td>Letter Grade</td>
</tr>
<tr>
<td>Course Description:</td>
<td>Include course number, title, etc. exactly as it will appear in the General Catalog</td>
</tr>
</tbody>
</table>

**Course Description:**

4691 Senior Project (3) Prereq.: 12 sem hrs. of credit in ART 4661. 6 hrs. studio. Students are responsible for studio fee associated with course. May be taken for a max. of 6 hrs. of credit. This course is not offered during the summer term. Proposal and execution of a ceramics project under the direction of a major professor during the final semester of the senior year.

**These Questions Must Be Answered Completely and Accurately or Proposal Will Be Returned.**

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes (X) No ( ) If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ( ) No (X)

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

Department Faculty Approval Date | 11/19/13
Department Chair's Signature | (Date)
Graduate Dean's Signature | (Date)
College Contact: | (Please print name.)
College Contact E-mail: | 

College Dean's Signature | (Date)
Chair, FS C & C Committee | (Date)

Academic Affairs Approval | (Date)
FORM C – Request for Changing an Existing Course in Ceramics

JUSTIFICATION:

The School of Art requests that the course prerequisite for ART 4691 Senior Project be changed to include “Permission of Instructor”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 4691 is a required course for the BFA in Studio Art and the Ceramics concentration.
# Request for CHANGING an Existing Course

**Department:** School of Art  
**Course Rubric and #:** ART 4761  
**Date:** 11.13.13

## Present Course Description

**Title:** Advanced Sculpture  
**Semester Hours of Credit:** 3

<table>
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<th>LEC</th>
<th>LAB</th>
<th>SEM</th>
<th>REC</th>
<th>RES/IND</th>
<th>CLIN/PRAC</th>
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<tbody>
<tr>
<td></td>
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<td>6</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If combination course type, # hrs. of credit for:  
lecture:  
lab/sem:  
rec:  

Repeat Credit Max (if repeatable): 12  
Graduate Credit?  
Yes: X  
No:  
Credit will not be given for this course and:  
Contact Hours Per Week: (Indicate hours in appropriate course type.)  
LEC 6  
LAB  
SEM  
REC  

Total Weekly Contact Hours: 6  
Grading System: Letter Grade: X  
Pass/Fail:  

**Course Description:**

4761 Advanced Sculpture (3)  
Prereq.: ART 2761 and ART 2655 or ART 2661. May be taken for a max. of 12 sem. hrs. of credit. Students are responsible for studio fee associated with course. 6 hrs. studio. Studies with various materials and methods. course content may include kinetics, installation, mixed media, nature-based art.

---

## Proposed Course Description

**Title:** Advanced Sculpture  
**Semester Hours of Credit:** 3

<table>
<thead>
<tr>
<th>LEC</th>
<th>LAB</th>
<th>SEM</th>
<th>REC</th>
<th>RES/IND</th>
<th>CLIN/PRAC</th>
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<td></td>
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If combination course type, # hrs. of credit for:  
lecture:  
lab/sem:  
rec:  

Repeat Credit Max (if repeatable): 12  
Graduate Credit?  
Yes: X  
No:  
Credit will not be given for this course and:  
Contact Hours Per Week: (Indicate hours in appropriate course type.)  
LEC 6  
LAB  
SEM  
REC  

Total Weekly Contact Hours: 6  
Grading System: Letter Grade: X  
Pass/Fail:  

**Course Description:**

4761 Advanced Sculpture (3)  
Prereq.: majors/minors only. ART 2761 and ART 2655 or ART 2661. May be taken for a max. of 12 sem. hrs. of credit. Students are responsible for studio fee associated with course. 6 hrs. studio. Studies with various materials and methods. course content may include kinetics, installation, mixed media, nature-based art.

---

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

Has this change been discussed with and approved by all departments/colleges affected?  
Yes (X)  
No ( )  
N/A ( )

Is this course included in any curricula, concentrations, or minors?  
Yes (X)  
No ( )  
If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses?  
Yes (X)  
No ( )  
If yes, list courses; use separate sheet.

Is this course on the General Education list?  
Yes ( )  
No (X)  

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

- **Department Faculty Approval:**  
  Date: 11/19/13  
  Signature:

- **Department Chair’s Approval:**  
  Date: 11/23/13  
  Signature:

- **Graduate Dean’s Approval:**  
  Date: 1-26-14

- **College Faculty Approval:**  
  Date: 11.24.15

- **College Dean’s Approval:**  
  Date: 10.10.14

- **Chair, FS C & C Committee:**  
  Date: 12/14/16

- **Academic Affairs Approval:**  
  Date: 2/7/19

College Contact:  
(Please print name.)

College Contact E-mail:  

---

FORM C  
ADMINISTRATIVE USE ONLY

Effective:  

---
FORM C – Request for Changing an Existing Course in Sculpture

Justification:

The School of Art requests that the course prerequisite for ART 4761 Advanced Sculpture be changed to “Majors/Minors only”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

We also request that the graduate credit be changed to “yes”. Graduate students in the Sculpture curriculum typically take up to 12 credit hours of 4000 level courses as part of their graduate curriculum. When initial paperwork was submitted this course was mistakenly noted as not available for graduate credit.

ART 4761 is a required course for the BFA in Studio Art, the Sculpture concentration, the Ceramics concentration, and the Sculpture minor.

It is a prerequisite course for ART 4762.
 Request for CHANGING an Existing Course

<table>
<thead>
<tr>
<th>Department</th>
<th>School of Art</th>
<th>Course Number and #</th>
<th>ART 4800</th>
<th>College</th>
<th>Art and Design</th>
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</table>

**Present Course Description**

<table>
<thead>
<tr>
<th>Title</th>
<th>Senior Project Painting</th>
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<tbody>
<tr>
<td>Semester Hours of Credit</td>
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<td>If combination course type, # hrs. of credit for lecture:</td>
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<td>Graduate Credit?</td>
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<td>Credit will not be given for this course and:</td>
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<tr>
<td>Contact Hours Per Week</td>
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<td>Grading System</td>
<td>Letter Grade X Pass/Fail</td>
</tr>
<tr>
<td>Course Description:</td>
<td>Include course number, title, etc. exactly as it appears in the General Catalog</td>
</tr>
</tbody>
</table>

**Proposed Course Description**

<table>
<thead>
<tr>
<th>Title</th>
<th>Senior Project Painting</th>
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</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
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<tr>
<td>If combination course type, # hrs. of credit for lecture:</td>
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<td>Repeat Credit Max (if repeatable):</td>
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<td>Graduate Credit?</td>
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</tr>
<tr>
<td>Credit will not be given for this course and:</td>
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<tr>
<td>Contact Hours Per Week</td>
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<td>Total Weekly Contact Hours</td>
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<tr>
<td>Grading System</td>
<td>Letter Grade X Pass/Fail</td>
</tr>
<tr>
<td>Course Description:</td>
<td>Include course number, title, etc. exactly as it appears in the General Catalog</td>
</tr>
</tbody>
</table>

**4800 Senior Project Painting (3) Prereq.: ART 4881, and ART 4889. May be taken for a max. of 6 sem. hrs. of credit. 6 hrs. studio. Proposal and execution of a painting project under the direction of a major professor.**

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**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ( ) No (X)

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

- Department Faculty Approval Date: 11/19/13
- Department Chair's Signature: 11/22/13
- Graduate Dean's Signature: 1/30/14
- College Faculty Approval Date: 11/24/13
- College Dean's Signature: 1/10/14
- Chair, FS C & C Committee: 1/20/14
- Academic Affairs Approval: 2/7/14

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(Please print name.)

College Contact E-mail:
FORM C – Request for Changing an Existing Course in Painting & Drawing

Justification:

The School of Art requests that the course prerequisite for ART 4800 Senior Project Painting be changed to "Majors/Minors only".

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

The reduction of maximum credit hours is being requested as this course can no longer be repeated and to keep it in line with other area concentrations that require one semester of senior project.

ART 4800 is required for the painting and drawing major and minor concentrations within the BFA in Studio Art.
Request for CHANGING an Existing Course

Department: School of Art
Course Rubric and #: ART 4841

Present Course Description

Title: Special Studies in Painting and Drawing

Semester Hours of Credit: 3

If combination course type, # hrs. of credit for lecture, lab/sem, rec: 

Repeat Credit Max (if repeatable): 9

Graduate Credit? Yes: No: X

Credit will not be given for this course and:

Contact Hours Per Week: (Indicate hours in appropriate course type.)

LEC ___ LAB ___ SEM ___ REC ___ RES/IND ___ CLIN/PRAC ___ Total Weekly Contact Hours: 6

Grading System: Letter Grade: X Pass/Fail

Course Description:

Include course number, title, etc. exactly as it will appear in the General Catalog.

4841 Special Studies in Painting and Drawing (3) Prereq: consent of instructor based on review of student’s portfolio. May be taken for a max. of 9 sem. hrs. of credit. Registration for all multiple-credit courses taken for over three credits in a given semester will require the prior permission of the instructor. 6 hrs. of studio. Advanced studio work in a predetermined area of specialization.

Proposed Course Description

Title: Special Studies in Painting and Drawing

Short Title: SPECIAL STUDIES PTG

Semester Hours of Credit: 3

If combination course type, # hrs. of credit for lecture, lab/sem, rec: 

Repeat Credit Max (if repeatable): 9

Graduate Credit? Yes: No: X

Credit will not be given for this course and:

Contact Hours Per Week: (Indicate hours in appropriate course type.)

LEC ___ LAB ___ SEM ___ REC ___ RES/IND ___ CLIN/PRAC ___ Total Weekly Contact Hours: 6

Grading System: Letter Grade: X Pass/Fail

Course Description:

Include course number, title, etc. exactly as it will appear in the General Catalog.

4841 Special Studies in Painting and Drawing (3) Prereq: majors/minors only and consent of instructor based on review of student’s portfolio. May be taken for a max. of 9 sem. hrs. of credit. Registration for all multiple-credit courses taken for over three credits in a given semester will require the prior permission of the instructor. 6 hrs. of studio. Advanced studio work in a predetermined area of specialization.

THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes ( ) No (X) If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, please list on a separate sheet.

Is this course on the General Education list? Yes ( ) No (X)

JUSTIFICATION/EXPLANATION: Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

APPROVALS:

Department Faculty Approval Date: 11/19/13
Department Chair’s Signature: (Date) 11/22/13

Graduate Dean’s Signature: (Date) 1/30/14

College Faculty Approval Date: 11.24.13

College Dean’s Signature: (Date) 1/30/14

Chair, FS C & C Committee (Date) 2/7/14

College Contact E-mail: ____________________________
Justification:

The School of Art requests that the course prerequisite for ART 4841 Special Studies in Painting and Drawing be changed to “Majors/Minors only”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

We also request that the graduate credit be changed to “yes”. Graduate students in the Painting and Drawing curriculum typically take up to 12 credit hours of 4000 level courses as part of their graduate curriculum. When initial paperwork was submitted in 2009 for changes to the Painting curriculum this course was mistakenly noted as not available for graduate credit.
Request for CHANGING an Existing Course

Department:
School of Art
Course Rubric and #:
ART 4880
College:
Art and Design
Date:
2/12/13

Present Course Description

Title:
Figure Painting
Semester Hours of Credit:
3
If combination course type, # hrs. of credit for lecture:
lab/sem
rec:
Repeat Credit Max (if repeatable):
9
Graduate Credit?
Yes:
X
No:
Credit will not be given for this course and:

Contact Hours Per Week: (Indicate hours in appropriate course type.)
LEC
LAB
SEM
REC
RES/IND
CLIN/PRACT

Total Weekly Contact Hours: 
6
Grading System: Letter Grade:

X
Pass/Fail

Course Description:
Include course number, title, etc. exactly as it appears in the General Catalog:

ART 4880 Figure Painting (3) Prereq.: Art 2881. 6 hrs. studio. May be taken for a maximum of 9 semester hours of credit. Studies from the nude model. Students are responsible for studio fee associated with course.

Proposed Course Description

Title:
Figure Painting
Semester Hours of Credit:
3
If combination course type, # hrs. of credit for lecture:
lab/sem
rec:
Repeat Credit Max (if repeatable):
9
Graduate Credit?
Yes:
X
No:
Credit will not be given for this course and:

Contact Hours Per Week: (Indicate hours in appropriate course type.)
LEC
LAB
SEM
REC
RES/IND
CLIN/PRACT

Total Weekly Contact Hours:
6
Grading System: Letter Grade:

X
Pass/Fail

Course Description:
Include course number, title, etc. exactly as it appears in the General Catalog:

ART 4880 Figure Painting (3) Prereq.: majors/minors only. Art 2881. 6 hrs. studio. May be taken for a maximum of 9 semester hours of credit. Studies from the nude model. Students are responsible for studio fee associated with course.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

JUSTIFICATION/EXPLANATION:
Use separate sheet.

HAS THIS CHANGE BEEN DISCUSSED WITH AND APPROVED BY ALL DEPARTMENTS/COLLEGES AFFECTED? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ( ) No (X)

These questions must be answered completely and accurately or proposal will be returned.

APPROVALS:
Department Faculty Approval Date:
11/19/13
Department Chair’s Signature:
1/22/13
Date
Graduate Dean’s Signature:
1/30/14
Date
College Contact:
(Please print name.)
College Contact E-mail:

College Faculty Approval Date:
11/24/13
College Dean’s Signature:
1/10/14
Date
Chair, FS C & C Committee:
1/30/14
Date
Academic Affairs Approval:
2/7/14
(Date)
FORM C – Request for Changing an Existing Course in Painting & Drawing

Justification:

The School of Art requests that the course prerequisite for ART 4880 Figure Painting be changed to "Majors/Minors only".

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

We also request that the graduate credit be changed to "yes". Graduate students in the Painting and Drawing curriculum typically take up to 12 credit hours of 4000 level courses as part of their graduate curriculum. When initial paperwork was submitted in 2009 for changes to the Painting curriculum this course was mistakenly noted as not available for graduate credit.

ART 4880 is required for the painting and drawing major and minor concentrations within the BFA in Studio Art.
Request for CHANGING an Existing Course

**Department:** School of Art  
**Course Rubric and #:** ART 4881  
**College:** Art and Design  
**Date:** 2/12/13

### Present Course Description

**Title:** Painting III  

**Semester Hours of Credit:** 3

If combination course type, # hrs. of credit for lecture: lab/sem: rec:

**Repeat Credit Max (if repeatable):** 9

**Graduate Credit?** Yes: X  
No:

Credit will not be given for this course and: ______

**Contact Hours Per Week:** (Indicate hours in appropriate course type.)

<table>
<thead>
<tr>
<th>LEC</th>
<th>LAB</th>
<th>SEM</th>
<th>REC</th>
<th>RES/IND</th>
<th>CLIN/PRAC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Weekly Contact Hours:** 6

**Grading System:** Letter Grade _X_  
Pass/Fail

**Course Description:**

Include course number, title, etc. exactly as it appears in the General Catalog.

4881 Painting III (3) Prereq.: Art 2881. May be taken for a maximum of 9 sem hrs. of credit. Contemporary concepts in painting; individual criticism, class discussion.

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No () N/A ()

Is this course included in any curricula, concentrations, or minors? Yes (X) No () If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes (X) No () If yes, list courses: use separate sheet.

Is this course on the General Education list? Yes () No (X)

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

Department Faculty Approval Date: 11/19/13

Department Chair's Signature: ___________________________  
(Date)

Graduate Dean's Signature: ___________________________  
(Date)

College Contact: ___________________________  
(Please print name.)

College Contact E-mail: ___________________________

College Faculty Approval Date: 11/24/13

College Dean's Signature: ___________________________  
(Date)

Chair, FS C & C Committee: ___________________________  
(Date)

Academic Affairs Approval: ___________________________  
(Date)
Justification:

The School of Art requests that the course prerequisite for ART 4881 Painting III be changed to "Majors/Minors only".

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

We also request that the graduate credit be changed to "yes". Graduate students in the Painting and Drawing curriculum typically take up to 12 credit hours of 4000 level courses as part of their graduate curriculum. When initial paperwork was submitted in 2009 for changes to the Painting curriculum this course was mistakenly noted as not available for graduate credit.

ART 4881 is required for the painting and drawing major and minor concentrations within the BFA in Studio Art.

ART 4881 is a prerequisite for ART 4884 and ART 4800.
# Request for CHANGING an Existing Course

**Department**: School of Art  
**Course Rubric and #**: ART 4884  
**College**: Art and Design  
**Date**: 2/12/13

## Present Course Description

**Title**: Painting IV  
**Semester Hours of Credit**: 3  
**If combination course type, # hrs. of credit for lecture**:  
**lab/sem**:  
**rec**:  
**Repeat Credit Max (if repeatable)**: 6  
**Graduate Credit?**: Yes: X  
**Credit will not be given for this course and**:  
**Contact Hours Per Week**: (Indicate hours in appropriate course type.)  
**LEC**  
**LAB**  
**SEM**  
**REC**  
**RES/IND**  
**CLIN/PRAC**  
**Total Weekly Contact Hours**: 6  
**Grading System**: Letter Grade _X_  
**Course Description**: Include course number, title, etc. exactly as it appears in the General Catalog.

4884 Painting IV (3) Prereq.: Art 4881. May be taken for a maximum of 6 semester hours of credit. 6 hrs. studio. Research into advanced visual schema through self-initiated studio problems.

## Proposed Course Description

**Title**: Painting IV  
**Semester Hours of Credit**: 3  
**If combination course type, # hrs. of credit for lecture**:  
**lab/sem**:  
**rec**:  
**Repeat Credit Max (if repeatable)**: 6  
**Graduate Credit?**: Yes: X  
**Credit will not be given for this course and**:  
**Contact Hours Per Week**: (Indicate hours in appropriate course type.)  
**LEC**  
**LAB**  
**SEM**  
**REC**  
**RES/IND**  
**CLIN/PRAC**  
**Total Weekly Contact Hours**: 6  
**Grading System**: Letter Grade _X_  
**Course Description**: Include course number, title, etc. exactly as it will appear in the General Catalog.

4884 Painting IV (3) Prereq.: majors/minors only, Art 4881. May be taken for a maximum of 6 semester hours of credit. 6 hrs. studio. Research into advanced visual schema through self-initiated studio problems.

---

**JUSTIFICATION/EXPLANATION**: Use separate sheet.

**Note**: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

- **Department Faculty Approval Date**: 11/19/13  
- **Department Chair’s Signature**: 11/22/13  
- **Graduate Dean’s Signature**: 1-30-14

- **College Faculty Approval Date**: 11/24/13  
- **College Dean’s Signature**: 1-10-14  
- **Chair, FS C & C Committee**: 1-30-14

- **College Contact**: (Please print name.)  
- **College Contact E-mail**:  
- **Academic Affairs Approval**: 2/7/14
FORM C – Request for Changing an Existing Course in Painting & Drawing

Justification:

The School of Art requests that the course prerequisite for ART 4884 Painting IV be changed to “Majors/Minors only”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

We also request that the graduate credit be changed to “yes”. Graduate students in the Painting and Drawing curriculum typically take up to 12 credit hours of 4000 level courses as part of their graduate curriculum. When initial paperwork was submitted in 2009 for changes to the Painting curriculum this course was mistakenly noted as not available for graduate credit.

ART 4884 is required for the painting and drawing major and minor within the BFA in Studio Art.
Request for CHANGING an Existing Course

**Present Course Description**

**Title:** Landscape Painting  
**Semester Hours of Credit:** 3

If combination course type, # hrs. of credit for:  
lecture:  
lab/sem:  
rec:  
Repeat Credit Max (if repeatable):  
Graduate Credit? Yes: X No:  
Credit will not be given for this course and:  
Contact Hours Per Week:  
LEC:  
LAB:  
SEM:  
REC:  
Total Weekly Contact Hours: 6

**Grading System:** Letter Grade X Pass/Fail

**Course Description:**  
Include course number, title, etc. exactly as it appears in the General Catalog.  
4886 Landscape Painting (3) Prereq.: Art 2881. 6 hrs. studio. On-location and studio development of the landscape.

**Proposed Course Description**

**Title:** Landscape Painting  
**Semester Hours of Credit:** 3

If combination course type, # hrs. of credit for:  
lecture:  
lab/sem:  
rec:  
Repeat Credit Max (if repeatable):  
Graduate Credit? Yes: X No:  
Credit will not be given for this course and:  
Contact Hours Per Week:  
LEC:  
LAB:  
SEM:  
REC:  
Total Weekly Contact Hours: 6

**Grading System:** Letter Grade X Pass/Fail

**Course Description:**  
Include course number, title, etc. exactly as it appears in the General Catalog.  
4886 Landscape Painting (3) Prereq.: majors/minors only. Art 2881. 6 hrs. studio. On-location and studio development of the landscape.

**QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

Has this change been discussed with and approved by all departments/colleges affected?  
Yes (X)  No (   ) N/A (   )

Is this course included in any curricula, concentrations, or minors?  
Yes (X)  No (   ) If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses?  
Yes (   )  No (X) If yes, list courses; use separate sheet.

Is this course on the General Education list?  
Yes (   )  No (X)

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

**Department Faculty Approval Date:** 11/19/13

**Department Chair’s Signature:** (Date)

**Graduate Dean’s Signature:** (Date)

**College Contact:** (Please print name.)

**College Contact E-mail:**

**College Faculty Approval Date:** 11/23/13

**College Dean’s Signature:** (Date)

**Chair, FS C & C Committee:** (Date)

**Academic Affairs Approval:** (Date)
FORM C – Request for Changing an Existing Course in Painting & Drawing

Justification:

The School of Art requests that the course prerequisite for ART 4886 Landscape Painting be changed to "Majors/Minors only".

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

We also request that the graduate credit be changed to "yes". Graduate students in the Painting and Drawing curriculum typically take up to 12 credit hours of 4000 level courses as part of their graduate curriculum. When initial paperwork was submitted in 2009 for changes to the Painting curriculum this course was mistakenly noted as not available for graduate credit.

ART 4886 is one of three course options (with ART 4882 and ART 4884) that is required for the painting and drawing major and minor concentrations within the BFA in Studio Art.
Request for CHANGING an Existing Course

Department: School of Art
Course Rubric and #: ART 4887
Present Course Description

Title: Advanced Figure Drawing II

Semester Hours of Credit: 3

If combination course type, # hrs. of credit for lecture: ______
If combination course type, # hrs. of credit for lab/sem: ______
Repeat Credit Max (if repeatable): 9
Graduate Credit?: Yes: X
Credit will not be given for this course and: _____

Contact Hours Per Week:
LEC: 6
LAB: 6
SEM: 6
REC: 6
RES/IND: 6
CLIN/PRACT: 6
Total Weekly Contact Hours: 6
Grading System: Letter Grade X

Course Description:
4887 Advanced Figure Drawing II (3) Prereq.: ART 2879 or equivalent. May be taken for a max. of 9 sem. hrs. of credit. Students are responsible for studio fee associated with course. 6 hrs. studio. Study of the human figure using various media.

Proposed Course Description

Title: Advanced Figure Drawing II

Semester Hours of Credit: 3

If combination course type, # hrs. of credit for lecture: ______
If combination course type, # hrs. of credit for lab/sem: ______
Repeat Credit Max (if repeatable): 9
Graduate Credit?: Yes: X
Credit will not be given for this course and: _____

Contact Hours Per Week:
LEC: 6
LAB: 6
SEM: 6
REC: 6
RES/IND: 6
CLIN/PRACT: 6
Total Weekly Contact Hours: 6
Grading System: Letter Grade X

Course Description:
4887 Advanced Figure Drawing II (3) Prereq.: ART 2879 or equivalent. May be taken for a max. of 9 sem. hrs. of credit. Students are responsible for studio fee associated with course. 6 hrs. studio. Study of the human figure using various media.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

JUSTIFICATION/EXPLANATION: Use separate sheet.

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )
Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.
Is this course a prerequisite or corequisite for other courses? Yes ( ) No ( X) If yes, list courses; use separate sheet.
Is this course on the General Education list? Yes ( ) No ( X)

FORM C
ADMINISTRATIVE USE ONLY

Department Faculty Approval Date: 11/19/13
Department Chair’s Signature: [Signature] (Date)
College Faculty Approval Date: 11/24/13
College Dean’s Signature: [Signature] (Date)
Graduate Dean’s Signature: [Signature] (Date)
College Contact: [Name]
College Contact E-mail: [Email]

APPROVALS:

Academic Affairs Approval (Date): 2/7/14
Chair, FSC & C Committee (Date): 1/30/14

Note: THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.
FORM C – Request for Changing an Existing Course in Painting & Drawing

Justification:

The School of Art requests that the course prerequisite for ART 4887 Advanced Figure Drawing be changed to "Majors/Minors only".

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 4887 is required for the BFA in Studio Art, the Painting and Drawing concentration, and the Printmaking concentration.
Request for CHANGING an Existing Course

Department: School of Art  
Course Rubric and #: ART 4889  
College: Art and Design  
Date: 11.13.13

Present Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Advanced Drawing Workshop</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
<td>3</td>
</tr>
<tr>
<td>If combination course type, # hrs. of credit for lecture: lab/sem/ rec:</td>
<td></td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable):</td>
<td>9</td>
</tr>
</tbody>
</table>
| Graduate Credit? | Yes: X  
No: |
| Credit will not be given for this course and: | |
| Contact Hours Per Week: (Indicate hours in appropriate course type.) | |
| LEC | LAB | SEM | REC | RES/IND | CLIN/PRACT |
| 6 | | | | | |
| Total Weekly Contact Hours: | 6 |
| Grading System: Letter Grade | X Pass/Fail |

Course Description:

Include course number, title, etc. exactly as it appears in the General Catalog.

4889 Advanced Drawing Workshop (3) Prereq.: 9 sem. hrs. of drawing. May be taken for a max. of 9 sem. hrs. of credit. 6 hrs. studio. Directed studies for the advanced student.

Proposed Course Description

<table>
<thead>
<tr>
<th>Title</th>
<th>Advanced Drawing Workshop</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester Hours of Credit</td>
<td>3</td>
</tr>
<tr>
<td>If combination course type, # hrs. of credit for lecture: lab/sem/ rec:</td>
<td></td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable):</td>
<td>9</td>
</tr>
</tbody>
</table>
| Graduate Credit? | Yes: X  
No: |
| Credit will not be given for this course and: | |
| Contact Hours Per Week: (Indicate hours in appropriate course type.) | |
| LEC | LAB | SEM | REC | RES/IND | CLIN/PRACT |
| 6 | | | | | |
| Total Weekly Contact Hours: | 6 |
| Grading System: Letter Grade | X Pass/Fail |

Course Description:

Include course number, title, etc. exactly as it appears in the General Catalog.

4889 Advanced Drawing Workshop (3) Prereq.: 9 sem. hrs. of drawing. May be taken for a max. of 9 sem. hrs. of credit. 6 hrs. studio. Directed studies for the advanced student.

THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes (X) No ( )

If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ( ) No (X)

JUSTIFICATION/EXPLANATION: Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

APPROVALS:

Department Faculty Approval Date 11/19/13

Department Chair’s Signature 11/22/13

Graduate Dean’s Signature 1/30/14

College Faculty Approval Date 11.24.13

College Dean’s Signature 1/10/14

Chair, FS C & C Committee 1/30/14

College Contact: (Please print name.)

College Contact E-mail: 

Academic Affairs Approval 2/7/14
FORM C – Request for Changing an Existing Course in Painting & Drawing

Justification:

The School of Art requests that the course prerequisite for ART 4889 Advanced Drawing Workshop be changed to “Majors/Minors only”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 4889 is required for the BFA in Studio Art, the Painting and Drawing concentration, and the Printmaking concentration.
Request for CHANGING an Existing Course

**Present Course Description**

**Title:** Concepts in Advanced Digital Photography

**Semester Hours of Credit:** 3

**If combination course type, # hrs. of credit for lecture:** _lab/sem_

**Repeat Credit Max (if repeatable):** __________

**Graduate Credit?** Yes: X No: __________

**Credit will not be given for this course and:** __________

**Contact Hours Per Week:** (Indicate hours in appropriate course type.)

<table>
<thead>
<tr>
<th>LEC</th>
<th>LAB</th>
<th>SEM</th>
<th>REC</th>
<th>RES/IND</th>
<th>CLIN/PRACT</th>
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</thead>
<tbody>
<tr>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Weekly Contact Hours:** 6

**Grading System:** Letter Grade _X_ Pass/Fail __________

**Course Description:** Include course number, title, etc. exactly as it will appear in the General Catalog.


**Proposed Course Description**

**Title:** Concepts in Advanced Digital Photography

**Short Title:** CONC ADV DIG PHOTO

**Semester Hours of Credit:** 3

**If combination course type, # hrs. of credit for lecture:** _lab/sem_

**Repeat Credit Max (if repeatable):** __________

**Graduate Credit?** Yes: __________ No: X

**Credit will not be given for this course and:** __________

**Contact Hours Per Week:** (Indicate hours in appropriate course type.)

<table>
<thead>
<tr>
<th>LEC</th>
<th>LAB</th>
<th>SEM</th>
<th>REC</th>
<th>RES/IND</th>
<th>CLIN/PRACT</th>
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<tbody>
<tr>
<td>6</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Weekly Contact Hours:** 6

**Grading System:** Letter Grade _X_ Pass/Fail __________

**Course Description:** Include course number, title, etc. exactly as it will appear in the General Catalog.

4992 Concepts in Advanced Digital Photography (3) Prereq.: ART 3992, and permission of instructor. 6 hrs. studio. Continued explorations of emerging concepts in digital photography.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**APPROVALS:**

**Department Faculty Approval Date:** 11/19/13

**Department Chair’s Signature:** __________ (Date)

**Graduate Dean’s Signature:** __________ (Date)

**College Contact:** __________

**College Contact E-mail:**

**College Faculty Approval Date:** 11/24/13

**College Dean’s Signature:** __________ (Date)

**Chair, FS C & C Committee:** __________

**Academic Affairs Approval:** __________ (Date)
FORM C – Request for Changing an Existing Course in Photography

Justification:

The School of Art requests that the course prerequisite for ART 4992 Concepts in Advanced Digital Photography be changed to "permission of instructor".

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 4992 is required for the BFA in Studio Art, the Photography concentration, and the Digital Art concentration.
**Request for CHANGING an Existing Course**

**Department:** School of Art  
**Course Rubric and #:** ART 7300  
**College:** Art and Design  
**Date:** 11.13.13

### Present Course Description

**Title:** Graduate Printmaking

<table>
<thead>
<tr>
<th>Semester Hours of Credit</th>
<th>3 or 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>If combination course type, # hrs. of credit for lecture: lab/sem</td>
<td></td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable)</td>
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<tr>
<td>Graduate Credit?</td>
<td>Yes: X No:</td>
</tr>
</tbody>
</table>

Credit will not be given for this course and: ________________

<table>
<thead>
<tr>
<th>Contact Hours Per Week</th>
<th>6, 6,</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEC</td>
<td>LAB</td>
</tr>
<tr>
<td>12</td>
<td></td>
</tr>
<tr>
<td>Total Weekly Contact Hours:</td>
<td>6, 12</td>
</tr>
</tbody>
</table>

Grading System: Letter Grade _X_ Pass/Fail ______

Course Description:

Include course number, title, etc. exactly as it appears in the General Catalog

7300° Graduate Printmaking (3,6) May be taken for a max. of 36 sem. hrs. of credit. Registration for all multiple-credit courses taken for over three credits in a given semester will require the prior permission of the instructor. 6 or 12 hrs.

### Proposed Course Description

**Title:** Graduate Printmaking

<table>
<thead>
<tr>
<th>Semester Hours of Credit</th>
<th>3 or 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>If combination course type, # hrs. of credit for lecture: lab/sem</td>
<td></td>
</tr>
<tr>
<td>Repeat Credit Max (if repeatable)</td>
<td>36</td>
</tr>
<tr>
<td>Graduate Credit?</td>
<td>Yes: X No:</td>
</tr>
</tbody>
</table>

Credit will not be given for this course and: ________________

<table>
<thead>
<tr>
<th>Contact Hours Per Week</th>
<th>6, 6,</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEC</td>
<td>LAB</td>
</tr>
<tr>
<td>12</td>
<td></td>
</tr>
<tr>
<td>Total Weekly Contact Hours:</td>
<td>6, 12</td>
</tr>
</tbody>
</table>

Grading System: Letter Grade _X_ Pass/Fail ______

Course Description:

Include course number, title, etc. exactly as it will appear in the General Catalog

7300° Graduate Printmaking (3,6) Prereq: permission of instructor. May be taken for a max. of 36 sem. hrs. of credit. Students are responsible for studio fee associated with course. Registration for all multiple-credit courses taken for over three credits in a given semester will require the prior permission of the instructor. 6 or 12 hrs.

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )

Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.

Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses; use separate sheet.

Is this course on the General Education list? Yes ( ) No (X)

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

Department Faculty Approval Date: 11/19/13  
Department Chair's Signature: [Signature]  
Graduate Dean's Signature: [Signature]  
College Dean's Signature: [Signature]  
Chair, FS C & C Committee: [Signature]  
College Contact: [Name]  
College Contact E-mail: [Email]  
Academic Affairs Approval: 11.24.13  
College Faculty Approval Date: 11.24.13  
College Dean's Signature: [Signature]  
Chair, FS C & C Committee: [Signature]  
Academic Affairs Approval: 2/7/14
FORM C – Request for Changing an Existing Course in Printmaking

Justification:

The School of Art requests that the course prerequisite for ART 7300 Graduate Printmaking be changed to include “Permission of Instructor”, and to add the statement “Students are responsible for studio fee associated with course”.

We have been using the PI code in the registration process for a number of years although the necessary forms were not completed to change the description to the individual courses in the course catalog. The same is true of the course fees (approved for this course on 01/18/2005. The original approval is attached to this paperwork). We are now trying to correct this error.

ART 7300 is a required course for the MFA in Studio Art for Printmaking students.
To: William L. Jenkins, President
LSU System

Re: Request for Retroactive Approval of School of Art Course Fees

On August 21, 1987 the LSU Board of Supervisors resolved that the President has delegated authority to establish, initiate, and approve adjustments in special service fees. David Cronrath, Dean of the School of Art, has informed this office that in the classes listed below students are being charged for supplies that are consumed in these courses. The course instructors are collecting these fees. In the present process there is no control that all students enrolled in the classes listed below are paying the fees. These fees have been collected in this manner for at least 20 years. No documentation for the approval of these fees can be located.

The University requests retroactive approval of the fees. The collection of these fees is critical to the success of the instruction in these classes.

The courses and fees are listed in the following table.

<table>
<thead>
<tr>
<th>Type of Class</th>
<th>Fee</th>
<th>Course Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Painting and Drawing</td>
<td>60</td>
<td>ART 1848, 2879, 4880, 4887</td>
</tr>
<tr>
<td>Photo</td>
<td>75</td>
<td>ART 2995, 2996, 3994, 3996, 3997, 4941, 4994, 4996, 4998</td>
</tr>
<tr>
<td>Graphic Design</td>
<td>30</td>
<td>ART 4997</td>
</tr>
<tr>
<td>Printmaking</td>
<td>20</td>
<td>ART 2050, 2055, 2551, 4050, 4550, 4560, 4567, 4576</td>
</tr>
<tr>
<td>Ceramics</td>
<td>25</td>
<td>ART 4641, 4691</td>
</tr>
<tr>
<td></td>
<td>35</td>
<td>ART 1661, 1662</td>
</tr>
<tr>
<td></td>
<td>75</td>
<td>ART 2662</td>
</tr>
<tr>
<td>Sculpture</td>
<td>100</td>
<td>ART 4661</td>
</tr>
<tr>
<td></td>
<td>130</td>
<td>ART 7600</td>
</tr>
<tr>
<td>Jewelry/Metals</td>
<td>50</td>
<td>ART 2655</td>
</tr>
<tr>
<td></td>
<td>60</td>
<td>ART 4651, 4655, 4659</td>
</tr>
<tr>
<td></td>
<td>65</td>
<td>ART 2655</td>
</tr>
</tbody>
</table>
Once approved, these fees will be billed to and collected from students with tuition and other fees through the Automated Billing System and the Treasurer's Information System. The fees will also be included in the course descriptions in the class catalogs. With the implementation of this new procedure for billing and collecting the course fees the University is assured that all the fees are being assessed and collected in accordance with University policies and procedures.

Thank you for your consideration of this request.

Jerry Eaudin
Vice Chancellor for Finance
and Administrative Services

cc: Dr. Risa Palm, Provost
    David Cronrath, Dean
    School of Art
    Executive Vice President Silvia
### Request for CHANGING an Existing Course

**Department**  
School of Art  
**Course Rubric and #** ART 7500  
**College** Art and Design  
**Date** 11/13/13

#### Present Course Description

**Title** Graduate Graphic Design  
**Semester Hours of Credit** 3 or 6  
**If combination course type, # hrs. of credit for**  
- lecture: __________  
- lab/sem: __________  
- rec: __________  
- Total Weekly Contact Hours: 6, 12  
**Repeat Credit Max (if repeatable)** 36  
**Graduate Credit?** Yes: X  
**Credit will not be given for this course and:**  
- Contact Hours Per Week: (Indicate hours in appropriate course type.)  
- LEC __________  
- LAB __________  
- SEM __________  
- REC __________  
- RES __________  
- IND __________  
- CLIN __________  
- PRACT __________  
**Grading System:** Letter Grade: X  
**Course Description:**  
Include course number, title, etc. exactly as it appears in the General Catalog.

#### Proposed Course Description

**Title** Graduate Graphic Design  
**Short Title** GRAD GRAPHIC DESIGN  
**Semester Hours of Credit** 3 or 6  
**If combination course type, # hrs. of credit for**  
- lecture: __________  
- lab/sem: __________  
- rec: __________  
- Total Weekly Contact Hours: 6, 12  
**Repeat Credit Max (if repeatable)** 36  
**Graduate Credit?** Yes: __  
**Credit will not be given for this course and:**  
- Contact Hours Per Week: (Indicate hours in appropriate course type.)  
- LEC __________  
- LAB __________  
- SEM __________  
- REC __________  
- RES __________  
- IND __________  
- CLIN __________  
- PRACT __________  
**Grading System:** Letter Grade: X  
**Course Description:**  
Include course number, title, etc. exactly as it appears in the General Catalog.

---

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

- Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )
- Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.
- Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses; use separate sheet.
- Is this course on the General Education list? Yes ( ) No (X)

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

- **Department Faculty Approval Date** 11/19/13  
  - (Signature)  
  - (Date)
- **College Faculty Approval Date** 11/24/13  
  - (Signature)  
  - (Date)

- **Department Chair's Signature**  
  - (Signature)  
  - (Date)

- **College Dean's Signature**  
  - (Signature)  
  - (Date)

- **Chair, FSC C & C Committee**  
  - (Signature)  
  - (Date)

**College Contact:**  
(Date)

**College Contact E-mail:**
FORM C – Request for Changing an Existing Course in Graphic Design

Justification:

The School of Art requests that the course prerequisite for ART 7500 Graduate Graphic Design be changed to include “Permission of Instructor”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 7500 is a required course for the MFA in Studio Art for Graphic Design students.
Request for CHANGING an Existing Course

<table>
<thead>
<tr>
<th>Present Course Description</th>
<th>Proposed Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title</strong></td>
<td><strong>Title</strong></td>
</tr>
<tr>
<td>Graduate Ceramics</td>
<td>Graduate Ceramics</td>
</tr>
<tr>
<td><strong>Semester Hours of Credit</strong></td>
<td><strong>Semester Hours of Credit</strong></td>
</tr>
<tr>
<td>3 or 6</td>
<td>3 or 6</td>
</tr>
<tr>
<td><strong>If combination course type, # hrs. of credit for lecture:</strong></td>
<td><strong>If combination course type, # hrs. of credit for lecture:</strong></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Repeat Credit Max (if repeatable):</strong></td>
<td><strong>Repeat Credit Max (if repeatable):</strong></td>
</tr>
<tr>
<td>36</td>
<td>36</td>
</tr>
<tr>
<td><strong>Graduate Credit?</strong></td>
<td><strong>Graduate Credit?</strong></td>
</tr>
<tr>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Credit will not be given for this course and:</strong></td>
<td><strong>Credit will not be given for this course and:</strong></td>
</tr>
<tr>
<td></td>
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</tr>
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<td><strong>Contact Hours Per Week:</strong></td>
<td><strong>Contact Hours Per Week:</strong></td>
</tr>
<tr>
<td>6, 12</td>
<td>6, 12</td>
</tr>
<tr>
<td><strong>Grading System:</strong></td>
<td><strong>Grading System:</strong></td>
</tr>
<tr>
<td>Letter Grade: X</td>
<td>Letter Grade: X</td>
</tr>
<tr>
<td><strong>Course Description:</strong></td>
<td><strong>Course Description:</strong></td>
</tr>
<tr>
<td>Include course number, title, etc. exactly as it appears in the General Catalog.</td>
<td>Include course number, title, etc. exactly as it appears in the General Catalog.</td>
</tr>
<tr>
<td>7600* Graduate Ceramics (3,6) May be taken for a max. of 36 sem. hrs. of credit. Students are responsible for studio fee associated with course. 6 or 12 hrs. studio each</td>
<td>7600* Graduate Ceramics (3,6) Prereq. permission of instructor. May be taken for a max. of 36 sem. hrs. of credit. Students are responsible for studio fee associated with course. 6 or 12 hrs. studio each</td>
</tr>
</tbody>
</table>

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

- Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )
- Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.
- Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses, use separate sheet.
- Is this course on the General Education list? Yes ( ) No (X)

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

<table>
<thead>
<tr>
<th>Department Faculty Approval Date</th>
<th>College Faculty Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/19/13</td>
<td>11/24/13</td>
</tr>
</tbody>
</table>

**Department Chair's Signature:**

| (Date) |
| 11/24/13 |

**Graduate Dean's Signature:**

| (Date) |
| 1-30-14 |

**College Contact:**

| (Please print name.) |
|  |

**College Contact E-mail:**

|  |
|  |

**College Dean's Signature:**

| (Date) |
| 1/30/14 |

**Chair, FS C & C Committee:**

| (Date) |
|  |

**Academic Affairs Approval:**

| (Date) |
| 2/4/14 |
FORM C – Request for Changing an Existing Course in Ceramics

Justification:

The School of Art requests that the course prerequisite for ART 7600 Graduate Ceramics be changed to include “Permission of Instructor”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 7600 is a required course for the MFA in Studio Art for Ceramics students.
**Request for CHANGING an Existing Course**

<table>
<thead>
<tr>
<th>Department</th>
<th>School of Art</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Rubric and #</td>
<td>ART 7700</td>
</tr>
<tr>
<td>College</td>
<td>Art and Design</td>
</tr>
<tr>
<td>Date</td>
<td>11.13.13</td>
</tr>
</tbody>
</table>

### Present Course Description

**Title**
Graduate Sculpture

**Semester Hours of Credit**
3 or 6

If combination course type, # hrs. of credit for laboratory: 36
If combination course type, # hrs. of credit for lecture: 36

Graduate Credit? Yes: No:

Credit will not be given for this course and:

**Contact Hours Per Week:**
LEC: 6, LAB: 12, SEM: 36, REC: 36

**Total Weekly Contact Hours:**
6, 12

**Grading System:**
Letter Grade: X Pass/Fail

**Course Description:**
Include course number, title, etc. exactly as it appears in the General Catalog.

7700* Graduate Sculpture (3,6) May be taken for a max. of 36 sem. hrs. of credit. Students are responsible for studio fee associated with course. Registration for all multiple-credit courses taken for over three credits in a given semester will require the prior permission of the instructor. 6 or 12 hrs.

### Proposed Course Description

**Title**
Graduate Sculpture

**Semester Hours of Credit**
3 or 6

If combination course type, # hrs. of credit for laboratory: 36
If combination course type, # hrs. of credit for lecture: 36

Graduate Credit? Yes: No:

Credit will not be given for this course and:

**Contact Hours Per Week:**
LEC: 6, LAB: 12, SEM: 36, REC: 36

**Total Weekly Contact Hours:**
6, 12

**Grading System:**
Letter Grade: X Pass/Fail

**Course Description:**
Include course number, title, etc. exactly as it appears in the General Catalog.

7700* Graduate Sculpture (3,5) Prereq: permission of instructor. May be taken for a max. of 36 sem. hrs. of credit. Students are responsible for studio fee associated with course. Registration for all multiple-credit courses taken for over three credits in a given semester will require the prior permission of the instructor. 6 or 12 hrs.

**THESE QUESTIONS MUST BE ANSWERED COMPLETELY AND ACCURATELY OR PROPOSAL WILL BE RETURNED.**

- Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )
- Is this course included in any curricula, concentrations, or minors? Yes (X) No ( )
- If yes, please list on a separate sheet.
- Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X)
- If yes, list courses; use separate sheet.
- Is this course on the General Education list? Yes ( ) No (X)

**JUSTIFICATION/EXPLANATION:** Use separate sheet.

**Note:** IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

**APPROVALS:**

Department Faculty Approval Date 11/19/13

Department Chair's Signature (Date)

Graduate Dean's Signature 11/30/13

College Contact: (Please print name.)

College Contact E-mail: 

College Faculty Approval Date 11.24.13

College Dean's Signature (Date)

Chair, FS C & C Committee (Date)

THOMAS ROE 2/7/14

Academic Affairs Approval (Date)
FORM C – Request for Changing an Existing Course in Sculpture

Justification:

The School of Art requests that the course prerequisite for ART 7700 Graduate Sculpture be changed to include “Permission of Instructor”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 7700 is a required course for the MFA in Studio Art for Sculpture students.
Request for CHANGING an Existing Course

Department: School of Art  
Course Rubric and #: ART 7800

Present Course Description

Title: Graduate Painting

Semester Hours of Credit: 3 or 6
If combination course type, # hrs. of credit for lecture: lab/sem
Repeat Credit Max (if repeatable): 36
Graduate Credit? Yes: X  No: 
Credit will not be given for this course and:
Contact Hours Per Week: (Indicate hours in appropriate course type.)
LEC 6, 12  LAB 12  SEM  REC  RES/  CLIN  IND  PRACT
Total Weekly Contact Hours: 6, 12
Grading System: Letter Grade X Pass/Fail
Course Description: Include course number, title, etc. exactly as it will appear in the General Catalog.

7800 Graduate Painting (3, 6) May be taken for a max. of 36 sem. hrs. of credit. Registration for all multiple-credit courses taken for over three credits in a given semester will require the prior permission of the instructor. 6 or 12 hrs.

These questions must be answered completely and accurately or proposal will be returned.
Has this change been discussed with and approved by all departments/colleges affected? Yes (X) No ( ) N/A ( )
Is this course included in any curricula, concentrations, or minors? Yes (X) No ( ) If yes, please list on a separate sheet.
Is this course a prerequisite or corequisite for other courses? Yes ( ) No (X) If yes, list courses; use separate sheet.
Is this course on the General Education list? Yes ( ) No (X)

Justification/Explanation: Use separate sheet.

Note: IF COURSE IS OR WILL BE CROSS-LISTED, SEPARATE FORMS MUST BE SUBMITTED BY EACH DEPARTMENT.

Approvals:
Department Faculty Approval Date: 11/19/13  
Department Chair's Signature: 11/23/13
College Faculty Approval Date: 11/24/13
College Dean's Signature: 1/10/14
Chair, FSC C & C Committee: 1/30/14
College Contact:  
Academic Affairs Approval: 2/17/14

(please print name.)
FORM C – Request for Changing an Existing Course in Painting & Drawing

Justification:

The School of Art requests that the course prerequisite for ART 7800 Graduate Painting be changed to include “Permission of Instructor”.

We have been using this code in the registration process for a number of years although it was mistakenly omitted from the course description. We are now trying to correct this error.

ART 7800 is a required course for the MFA in Studio Art for Painting & Drawing students.