1. Minutes from the November 8, 2004 meeting were approved as distributed. Motion, Perlis; Second, Bengtson; Vote, unanimous.

2. Karen Denby and Cleve Brooks provided an extensive report on enrollment and admissions. Topics included resources (faculty and labs); auto admits; target freshman class size; graduation rates; the settlement agreement with the Department of Education and the 15% 'exception rule.'

3. The Committee discussed the request from EPC to attend their meeting on 12/3/2004. The following is the text of the request from EPC.

   We would be very interested in hearing from you 1) an update on admissions for this past year and prospects for the current year, 2) ASH's plans for future modifications of our entrance requirements, and 3) a discussion of how the Office of Enrollment Management oversees and manages class availability.

   The Committee discussed this request and unanimously concluded that increases in admissions standards are deleterious at this time. Changes in admission standards at LSU have ripple effects throughout Louisiana, especially in the high schools. Given recent changes in admissions standards, the committee concluded that a hiatus of around two to three years is required to evaluate the effects before making more changes.

4. Christie advised he would request that Provost Palm notify Deans of the restrictions on Group Exams passed by ASH on 05/05/2003 and 11/03/2003. The following paragraph summarizes the two resolutions.

   1. Only courses with 2 or more sections with a total enrollment of at least 300 or more students be allowed to schedule group exams.

   2. Group Exams be scheduled only between 4:30 and 6:00 pm on Mondays, after 4:30 pm on Fridays, or Saturdays.

5. The meeting adjourned at 1:45 pm.

Respectfully submitted,

Andrew Christie, Chair