Briefly state the reasons for fee establishment or adjustment(s). If multiple fee/adjustments are being proposed attach a separate sheet that details all fees/adjustments. *(If requesting a NEW fee, Acct Srvcs Form AS505 must also be attached)*

<table>
<thead>
<tr>
<th>Students Assessed</th>
<th>Current Fee</th>
<th>Date of last change</th>
<th>Proposed Fee</th>
<th>$ Change in Fee</th>
<th>% Change in Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergrad-Resident</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Graduate-Resident</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Undergraduate-Nonresident</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Graduate-Nonresident</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Type of Fee Adjustment:**
- Course Fees:
  - Supply/Services
  - Trip
  - Program Fee

Fee Adjustment Requested
- \( \times \) Estimated Enrollment
- **Gross Revenues Associated with Fee Adjustment**: $0

Less:
- Costs Associated with Fee Adjustment (exemptions/waivers)
- **Net Revenues Associated with Fee Adjustment**: $0

Please explain how the college/department plans to spend revenues from this fee/adjustment (including a proposed budget):

Estimated effect upon enrollment:

Routing and Approval Signatures

- **Dean/Unit Director**
  - Printed Name
  - Date
- **Vice Provost**
  - Printed Name
  - Date
- **Executive Vice President for Finance & Administration/CFO**
  - Printed Name
  - Date
- **Executive Vice President & Provost**
  - Printed Name
  - Date

DEPARTMENTS MUST ROUTE COPY OF APPROVED FORM TO BURSAR OPERATIONS & BUDGET AND PLANNING