SERVING, POSSESSING, AND CONSUMING OF ALCOHOLIC BEVERAGES ON CAMPUS

Purpose

Policies of the LSU Board of Supervisors are applicable to the serving, possessing, and consuming of alcoholic beverages within its facilities and in accordance with applicable laws including but not limited to the following: “Alcoholic beverages, including beer and wine, may be served at registered social events sponsored by registered campus organizations and at events sponsored by the University or a department of the University, and at events or under circumstances for which prior written consent has been obtained from the appropriate President.” This Policy Statement sets forth the policies and procedures specifically applicable to Louisiana State University and A&M College regarding the serving, possessing, and consuming of alcoholic beverages on the campus by students, University personnel, and their guests.

Principles

Louisiana State University is committed to maintaining a safe, healthful environment that supports its educational mission. The abuse of alcoholic beverages by its students, University personnel, and their guests interferes with the accomplishment of this mission. More specifically, the abuse of alcohol (1) negatively impacts the life and well-being of citizens; (2) interferes with student learning, student retention, and student graduation; (3) generates a cost to the University through personal injury, crimes, property damage, and risk management; and (4) negatively affects the image of the University.

Because Louisiana State University seeks to create a social environment that enhances learning, the following values with regard to alcohol will be upheld: (1) abstinence, as an option, is always supported and should never be discouraged; (2) although moderate and legal alcohol use may be permitted, the drinking of alcohol is never encouraged; (3) abusive consumption of alcohol is always discouraged; and (4) participation in illegal behaviors involving alcohol is not tolerated.
Furthermore, the possession, use, sale, distribution, or manufacture of alcohol may be done only in accordance with the provisions of federal and state laws, local laws and ordinances, and University regulations, including this policy.

Inappropriate behaviors and associated negative consequences of alcohol misuse will not be tolerated. All persons on campus regardless of their status (e.g., students, personnel, and guests) must adhere to the LSU alcohol policies herein. The enforcement of community standards is a shared responsibility among all community members.

Definitions

**Alcohol**: Beer, wine, or distilled spirits (liquor) as defined by state law.

**Alcohol Service Certification**: A form supplied by the University and completed by the host/sponsor of a registered social event at which alcoholic beverages are to be served, which specifies the conditions of alcohol service and certifies that the host/sponsor both understands and agrees to abide by University policies and applicable Federal, state and local laws governing such alcoholic beverage service. The certification must be submitted by the host/sponsor to the Office of the Dean of Students (for student organizations) or to the Office of Finance and Administrative Services (for non-students) at least 3 working days prior to the event.

**Authorized Vendors/Servers**: Caterers who have been licensed by the University through its Office of Purchasing to engage in the sale and service of alcoholic beverages on the LSU campus under applicable law and University policy. Requirements for Authorized Vendors/Servers include but are not limited to: (1) Any required governmental permits or licenses; (2) completion of Responsible Alcohol Service Training required by state law; (3) agreement to adhere to University policies and regulations, city ordinances and state laws; (4) LSU required insurance; and (5) that Vendors/Servers performing such services on the LSU campus must be 21 years or older and may not be members or affiliates of the host/sponsor organization/department.

**Possession**: Any situation in which an individual is or reasonably can be assumed to be holding, drinking, or transporting an alcoholic beverage. The totality of the circumstances, including the presence of alcoholic beverage containers and the number of people present under age 21, may indicate evidence of possession.

**Responsible Parties**: Those individuals and the entities they represent who sign the Alcohol Service Certification.
Site Permit: Written permission to serve alcohol at any location other than a University Approved Site at a specific date and time. The form to request a Site Permit is available at the Office of the Dean of Students (for student organizations) and the Office of Finance and Administrative Services (for non-students). Site Permits may not be granted for the following sites: a) Parade Ground, b) Greek Theatre, c) athletic fields and grounds assigned to the University Recreation, and d) in academic buildings in or around rooms in which classes are in session.

University Approved Sites: Sites designed by the University as approved locations for the service and consumption of alcohol whether as a part of fixed retail food and beverage operations or as professionally catered events. The Office of the Dean of Students and the Office of Finance and Administrative Services maintain a list of University Approved Sites (e.g. Faculty Club, LSU Union, the Tiger Den Suites, and the Club Seating Area).

University Regulations

The serving, possessing, and consuming of alcoholic beverages on the campus of LSU may be done only in accordance with the provisions of the State and local laws and ordinances, and applicable University regulations. The following University policies shall apply:

1. No alcoholic beverages may be possessed, distributed, served, or consumed on campus by persons under the age of 21.

2. In campus residences (including fraternity and sorority houses), alcohol may be possessed/consumed by persons at least 21 years-of-age only in private rooms/apartments, unless the entire facility is designated as alcohol-free. Alcohol is not permitted in the lobby, public areas, and immediate adjacent property of campus residences except when a Site Permit has been granted.

3. In all other cases, persons age 21 or older may possess and consume alcohol on campus only when the following conditions are met:
   a. when the alcohol is served by a University Authorized Vendor/Server; and
   b. when alcoholic beverages are served and consumed at a University Approved Site or at an event granted a Site Permit; and
   c. other than as part of a University Approved Site retail food and beverage operations, when an Alcoholic Service Certification signed by responsible parties has been accepted by the appropriate office consistent with applicable policy.
4. A Site Permit must be obtained for alcohol to be possessed, distributed, served, or consumed at any location other than a University Approved Site. At least 3 working days before the proposed event, a request for a Site Permit must be completed, submitted to, and approved by the appropriate office (Office of the Dean of Students for student organizations and Greek houses; Office of Finance and Administrative Services for all other requests).

5. The following policies pertain to the sale, purchase, and cost of alcohol on campus:
   a. Alcohol may not be distributed free-of-charge by an alcohol company or distributor at any University event or under any other circumstances on campus.
   b. Alcohol may not be sold on campus by an alcohol wholesaler or distributor.
   c. University units may not distribute alcohol free-of-charge to the general public (i.e. – persons not members of the groups or their specifically invited guests).
   d. Alcoholic beverages may not be furnished as an award or prize.
   e. LSU funds may not be used to purchase alcoholic beverages.

6. The following regulations govern the serving of alcohol at social events:
   a. The vendor/server is responsible for assuring that no person under the age of 21 is served alcohol.
   b. Alcoholic beverages are to be served as an adjunct to social events and may not be the primary focus of the event. For this reason, non-alcoholic beverages and food also must be served.
   c. All alcohol will be stored and legally dispensed in a designated service area within the approved site. The supply of alcoholic beverages must not be accessible to anyone except the server.

7. The sponsoring organization is responsible for ensuring that members and invited guests display responsible behavior. To that end:
   a. It is prohibited to host an event where there is explicit or implicit pressure or an expectation for anyone to consume alcohol, or where there is no diversion from drinking alcohol, or where lewd,
abusive or sexually degrading behavior occurs in conjunction with alcohol consumption.

b. Activities or events which encourage rapid drinking, drinking games, or drunkenness are prohibited.

c. Obviously intoxicated persons shall not be admitted or served alcohol at activities or social events.

d. Engaging in such high-risk activities or events may be considered aggravating circumstances if corrective measures are necessary.

8. Persons representing LSU off-campus or who reasonably could be construed as doing so (e.g., at conferences, seminars, competitions, performers, other activities/events) must behave legally and responsibly regarding the use of alcohol, abiding by the laws and policies of the states and/or institutions where they are visiting. The University may take action against individuals who engage in off-campus consumption of alcohol when it has negatively impacted or threatened to negatively impact the University's mission or activities or the health, safety, or welfare of the University community.

9. Tailgating will be allowed on campus before and after the game in a manner and in areas deemed acceptable by the University.

Consumption of alcohol is not advised. Anyone under the age of 21 possessing/consuming alcohol, or anyone giving alcohol to an underage person, will be subject to arrest. Under no circumstances will any alcoholic beverages be permitted in Tiger Stadium other than at University Approved Sites. Anyone found in possession of alcohol either entering the stadium or inside the stadium is subject to being ejected without a refund of ticket price and will be subject to arrest.

This provision does not allow the staging of events that would otherwise not be permitted.

Notwithstanding this provision, possession and/or consumption of alcohol at Greek houses must be in compliance with all other requirements stated herein at all times.

**Registered Student Organization Events**

In addition to the above regulations, the following policies shall apply:

1. All registered student organizations must complete and file an Alcohol Service Certification and/or Site Permit with the Office of the Dean of Students or its designee 3 days prior to a proposed event.
2. The following rules apply when alcohol is served at an event hosted by a registered student organization:

   a. All registered student organizations wishing to hold social events at which alcohol may be served must have an advisor and at least three of their current executive officers participate in an alcohol policy training program at the beginning of each academic year. Additionally, in any semester in which the organization wishes to hold a social event with alcohol, at least three current executive officers must have attended the alcohol policy training program. This educational program will be presented by the Wellness Education Department of the LSU Student Health Center.

   b. No cover charge or admission charge shall be imposed at social events at which alcoholic beverages are served nor may alcohol be provided free in return for the purchase of another item (i.e. cup), and groups may not sell alcohol to participants (only Authorized Vendor/Servers may do this).

   c. Alcohol may be present only in the form of commercially prepared packages of 12 ounces or less of a beverage that contains no more than 6 percent alcohol, with the exception that wine or champagne containing no more than 12 percent alcohol may be served at catered events provided all other rules and regulations herein are followed. Open source containers (e.g. kegs, party balls, punch bowls with an alcoholic beverage) are never permitted.

   d. Individuals determined to be eligible to consume alcoholic beverages must be identified with a non-removable wrist band.

   e. If an organization has received a Site Permit for a function to occur in a residential facility (including a Greek house), alcohol must be confined to the public areas of the building and grounds. Guests of the function are not allowed to enter the private living areas of the facility during the function. In addition, members of the organization may not drink alcohol in the private living areas of the facility during the social function nor bring alcohol into the function from their private living quarters.

   f. Individuals may not return to a social function after they have exited the function and consumed alcohol while absent from the function.

   g. Alcohol may not be served at social events open to the public.
h. Student organizations may not accept donations of alcoholic beverages.

i. No student organization may promote and/or sell alcoholic beverages. Alcoholic beverages may not be served at any fundraising activity, whether it occurs on or off campus.

Regulations for Social Functions

Hours: Registered social functions involving the serving, possessing, or consuming of alcoholic beverages may not begin before 4:30 p.m. on Monday through Thursday and 3:30 p.m. on Friday. Registered social events must end by 11:00 p.m. Sunday through Thursday and 2:00 a.m. on Saturday and Sunday following events on Friday and Saturday. Bands and amplification equipment must cease no later than 11:59 p.m. on Friday or Saturday night if outside. The administrator with whom the function must be registered may allow appropriate exceptions to the normally approved hours for social functions.

Security: Organizations must arrange security with LSU PD if required by the facility's management, University policy or as otherwise deemed appropriate by the University. Security is typically required at events where alcohol is served, the event is open to the public, the event is late night, a large crowd is anticipated, or the event coincides with other major events. LSU PD requires at least 10 days advance notice. Outside security companies may only be used with the permission of LSU PD. The University reserves the right to determine the number of officers and other security measures required for an activity. Organizations that fail to arrange security through LSU PD, or that fail to arrange payment for security in a timely manner are subject to University sanctions, including the loss of the privilege to have events on campus.
Operating Procedures and Requirements for Private Security Companies

1. All security personnel must be adequately trained as to appropriate and safe security practices, and must also be unarmed, uniformed, insured, and state licensed.

2. A supervisor for the security company must be accessible, via telephone, at all times during the scheduled event.

3. Security company personnel must provide their own transportation to all events.

4. The security company must submit a roster of security personnel who will be working at the event, five (5) days prior to the event to LSUPD.

5. A copy of the background check for each person listed on the security company roster must be provided to the LSU Police Department ("LSUPD").

6. A copy of the driver’s license for each person listed on the security company roster must be provided to LSUPD.

7. Current LSU students who may be employed by the security company cannot be assigned to student organization events, including fraternity events.

8. The security company must provide an invoice to the student organization three (3) business days in advance of the service, and a receipt must be provided to the student organization once payment occurs.

9. An evaluation of the security company will occur each year regarding professionalism, punctuality, enforcement of and compliance with LSU policies, overall services rendered, and adherence to private security requirements. The evaluation will determine if the security service is to remain an LSU-approved, licensed vendor. Evaluation for each company will occur during the spring semester each year and will be conducted by LSU Finance and Administration ("F&A"), with input from LSUPD, LSU Greek Life, and the Dean of Students or designee. F&A and/or LSUPD can do a special review in case of an incident or suspected breach of the security requirements and in its discretion, for reasonable cause, issue an immediate termination of approved-vendor status.

10. The security company must set a maximum hourly rate for services for the year, beginning July 1. Rates can be lower than maximum set rate based on services being provided by the security company. Maximum set rate will be provided to LSU student organizations.

11. Security company supervisors must attend LSU training on LSU policies, state laws, and enforcement. Security Company shall document and certify to LSU that all its security personnel have been trained on LSU policies, state laws, and enforcement prior to working an event on LSU’s campus.
12. LSUPD will set the minimum number of security personnel required for each event. The student organization may request additional security personnel, but cannot be required by the security company to hire additional security personnel. If the security company has a concern with the minimum number of security personnel required for the event, they will need to contact LSUPD.

13. Security personnel must have identification and uniform/clothing that identifies the individual as security company personnel.

14. Failure to comply with these procedures, University policies, or any requirements of F&A or LSUPD, regardless of intent, is grounds for removal of security provider from LSU’s approved-vendor status.

15. Upon request, security company shall cooperate with LSUPD, Greek Life, Campus Life and/or F&A relative to evaluation or investigation of any incident or event.

16. Security company shall furnish the University with accurate certificates of insurance. The certificate for each insurance policy is to be signed by a person authorized by that insurer to bind coverage on its behalf. Certificates are to be received and approved by the University before the event commences. The University reserves the right to require complete, certified copies of all required policies at any time.

17. Security company shall neither state nor imply, directly or indirectly, that its business or activities are supported, endorsed, or sponsored by the University. Upon the direction of the University, security company shall issue express, written disclaimers to that effect, and shall not use the name of the University or any other words or images of the University, without the prior written approval of the University.

18. Student organization and security company are responsible for the resolution and payment of any claims for damages related in any way to the event, including loss of property, personal injury, death, or any other claims otherwise arising out of any act, omission, fault, or neglect of the student organization, its members, agents, representatives, employees, invitees, vendors, or contractors.

19. Security company must have a written contract with student organization that provides as follows:

a. The student organization and security company shall each maintain, for the duration of any event, insurance coverage against claims for injuries to persons or damages to property which may arise from or in connection with the event. Each shall maintain insurance policies with limits no less than:

   i. **Comprehensive General Liability:** Liability $1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage.
ii. **Workers' Compensation and Employers' Liability:** Workers' compensation limits as required by the Labor Code of the State of Louisiana.

b. Any deductibles or self-insured retentions in excess of $10,000 must be declared to and approved by the University.

c. The insurance policies required herein shall meet the following provisions:

i. The Board of Supervisors of Louisiana State University and Agricultural and Mechanical College, its members, officers, officials, employees, and volunteers are to be covered as "additional insureds" with respect to liability arising out of the event. The coverage shall contain no special limitations on the scope of protection afforded.

ii. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the University, its board members, officers, officials, employees, or volunteers.

iii. University shall not be liable to student organization or security company or to any insurance company (by way of subrogation or otherwise) insuring the other party for any workers' compensation claim, even though such loss or damage might have been occasioned by the negligence of University, its agents, volunteers, or employees to the extent and only to the extent that such loss or damage is covered by insurance benefiting the party suffering such loss or damage.

iv. Each insurance policy shall be primary and non-contributory.

v. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the University.

d. Student organization agrees to indemnify, defend, and hold University, its agents, employees, volunteers, and board members harmless from any and all suits, claims, demands, fines, damages, injuries, or deaths of any person or property arising, in whole or in part, out of the event or by fault on the part of their members, agents, representatives, employees, invitees, event attendees, volunteers, vendors, or contractors.

e. Security company agrees to hold University harmless for any suits, claims, demands, damages, fees, costs, or expenses arising from the event. Security company agrees to defend and indemnify University for any suits, claims, demands, damages, fines, fees, costs, or expenses caused in whole
or in part by the acts or omissions of security company or its employees, agents, invitees, and/or volunteers.

f. Upon request by the University, Security company shall cooperate with any investigation or evaluation of the event.