Beginning Week of 1/10/16

**LSU Campus Transit OnDemand**

**HOW TO REQUEST A RIDE:**

OnDemand rides are scheduled from within the TransLoc Rider app. When you're viewing the LSU Transloc service, an icon will appear in the bottom left corner of the map.

When the OnDemand icon is blue, OnDemand service is available and clicking the icon will allow you to schedule an OnDemand ride. When the icon is gray, OnDemand service is unavailable (in other words, it is out of service). Clicking this icon will display information about the OnDemand service.

1. Click the “Request a Ride” button.
2. Enter the address where you would like to be picked-up. There are multiple ways to input an address:
   1. Type the address into the search bar.
   2. Click the “My Addresses” drop down and select the address from the list. If you do not have any saved addresses, you can add them to the system.
   3. Move the pin on the map by dragging the map on the screen. The green pin’s location is where you’ll be picked-up.
3. Enter the address where you would like to be dropped-off. There are multiple ways to input an address:
   1. Type the address into the search bar.
   2. Click the “My Addresses” drop down and select the address from the list. If you do not have any saved addresses, you can add them to the system.
   3. Move the pin on the map by dragging the map on the screen. The red pin’s location is where you’ll be dropped-off.
4. Select the number of passengers for the ride. If it’s just you, click “Just Me”.

The ride has been scheduled. You can view the ride by clicking “View Ride” from the same page.

Now request trips via TransLoc Rider App!!!