Background

The LSU Food Pantry exists to provide supplemental nutrition to students facing food insecurity. In an effort to decrease congestion in the hallway in the time leading up to the opening of the Food Pantry, and give all students an equal opportunity to pick up freshly stocked food, we will follow the outlined line policy below.

Process

1) Each day the Food Pantry is open, students will be able to receive a number to access the Food Pantry for that day from the main Campus Life office in Union Room #358J starting at the opening of the Campus Life office (traditionally at 8:00am), up to ten minutes prior to the Food Pantry opening that day. Students MUST PRESENT their LSU Tiger Card to receive a number. Students can only pick up one (1) number for themselves, which will be recorded by Campus Life. Students who do not receive a number during the designated pick-up time will be admitted to the pantry after those with numbers.

2) Numbers will be distributed in numerical order (first person will receive #1, second person will receive #2, etc.) until it reaches ten minutes prior to opening.

3) The student must retain possession of this number.

4) Ten minutes prior to opening, the food pantry volunteer will generate a random number and post it in the food pantry window.

5) The number that is drawn will be the first person in the pantry. This will eliminate the need to arrive prior to five minutes before the pantry open, as it will be a random draw.

6) Students will be permitted into the pantry in numerical order starting with the number that was drawn. For example, if 30 numbers were given out that day, if the number 16 is drawn the line will go in the following order 16 – 30 and then from 1 – 15. If the student is not present with their number at the time they are to enter the pantry, that student will forfeit their order in line and will move to the end of the line.

7) Students will turn their number back in to the food pantry volunteer upon checking in to the pantry.

8) During the last volunteer shift, the volunteer will re-organize the numbers and turn them back in to the main Campus Life office to be re-distributed the following day the pantry is open.

9) Anyone who arrives after the Campus Life Office finishes distributing numbers (10 minutes before the Food Pantry opens) must line up behind those students with numbers.

The following new guideline will be implemented:

1) Only students who swipe in will be allowed into the pantry. No guests, family members, friends, etc. will be allowed, unless in a caregiver capacity.

The following guidelines will continue to be observed:

1) Must be a currently enrolled student (during summer months, you must have a class schedule for the following Fall Semester)

2) Must have an LSU Tiger Card

3) Up to two (2) visits allowed per week

4) Follow posted guidelines on per item quantity limits per person

5) No more than nine (9) people allowed in the pantry at once

6) Food must be weighed before exiting the pantry

7) Do not block LSU Student Union Hallway Access